

Present: Legislators Bausch, Stein, Clattenburg, Cianfrini. Also Present: Legislators Deleo, Davis, Torrey, Young, Legislature Clerk LaGrou, County Manager Gsell, Assistant County Manager Matt Landers, Health Department Financial Officer Scott Senf, Deputy Treasurer Kevin Andrews, Lorie Longhany, Elections Commissioner-D, Melissa Gaebler, Elections Deputy-R, County Attorney Kevin Earl, John Hilchey, Howard Owens, Bill Quinn-The Daily News

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Ways & Means Chairman Bausch called the meeting to order at 4:30 PM in the Legislature Conference room. The minutes of the November 15, 2017 meeting were approved upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

Job Development Director Scott Gage explained that Lapp Insulator has a representative on the GLOW Workforce Development Board. There has been turnover in the Human Resource Manger position and the new person will be the representative on the board. The new HR manager is Janet Olivieri and the term is 1/1/18-12/31/19. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Mr. Gage described how the board has had difficulty reaching a quorum therefore one additional private sector representative from Genesee County is being added. He stated that he will forward the meeting schedule and further explained the individual needs to be in a positon in the business to make decisions and vote on matters.

Elections Commissioner Lorie Longhany and Deputy Melissa Gaebler requested a contract renewal with NTS Data Services for poll book services for Elections at a cost of \$26,448 for the period of January 1, 2018 through December 31, 2018. Both Commissioners are satisfied with the services. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Ms. Longhany and Ms. Gaebler next presented a contract renewal with NTS Data Services for full document imaging for the voting records maintained by the Board of Elections. The annual fee for this service is \$5,229.45. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg, carried unanimously.

Chair Bausch commented on the professionalism displayed by Elections staff during the recount process. He also commended department staff including inspectors for the audit results from a recent Americans with Disabilities Act. Polling sites were audited with no deficiencies noted. Elections staff takes pride in these findings and takes ADA requirements very seriously.

Purchasing Director Eve Hens presented a resolution that will amend the Purchasing Policy to include a section outlining Federal Purchasing Regulations. This is a new Federal guideline that was recently communicated and is expected to be in place by

December 26, 2017. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Assistant County Manager Matt Landers explained that Genesee County Self-Insurance has had a contract with Occupational Safety and Environmental Associates for safety consulting services and the third one-year extension is being requested at this time. The service rate charged is \$120 per hour and Mr. Landers explained they are satisfied with the services provided. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

The following resolutions were presented by Deputy Treasurer/Real Property Director Kevin Andrews who explained that they are all done annually prior to the last meeting of the year;

Orleans County wishes to enter into a memorandum of understanding with Genesee County for tax map maintenance of their real property parcels. Legislator Stein noted the cost was the same as last year even though raises have been authorized. Mr. Andrews stated that he does an analysis to ensure Genesee County is charging appropriately. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

Equalization tables for 2017-2018 for towns and the city of Batavia were presented. Legislator Bausch noted that Alabama and Elba are not at 100 percent equalization however all other towns and the city are. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

Next, Mr. Andrews presented the 2017-2018 taxable assessed valuation tables for all of the towns and city. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

The 2017-2018 Delinquent water and sewer accounts were included in the next resolution with amounts ranging from a low of \$419 to as high as \$52,146. The County collects a share (\$7,448) of the total amount collected. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

The 2017-2018 Table of returned school taxes identified a total amount of \$1,941,058 which will be relieved. The County retains 7% fee for making the school districts whole. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

Next was the resolution authorizes the 2017-2018 table of returned village taxes which totaled \$141,350 which will be relieved. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Next, Mr. Andrews presented the 2018 Tax Warrants for all towns which total \$35,887,057. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

The next resolution presented was for the 2018 City of Batavia Tax Levy in the amount of \$5,994,246. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

The last resolution presented by Mr. Andrews listed the amounts to be raised by tax for all towns for their General fund/Library and Highway budgets. The amounts are retained by each town resulting in no budget impact for the County. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Clattenburg, carried unanimously.

The following referrals were from the Human Services Committee upon motion of Chair Stein:

1. Budget Transfer – Social Services/Foster Care Expenses & Conference Room Chairs seconded by Legislator Cianfrini
2. Appointment/Office For The Aging- Advisory Council seconded by Legislator Clattenburg
3. Appointment & Reappointment– Genesee County Youth Board seconded by Legislator Cianfrini
4. 2017 Budget Amendment-Youth Bureau/Special Event Program Expense seconded by Legislator Clattenburg
5. Reappointment to Genesee-Orleans County Board of Health seconded by Legislator Cianfrini
6. Reappointment-Mental Health/Community Services Board/Miano, Saile, Spink seconded by Legislator Clattenburg

The following referrals were from the Public Service Committee upon Motion of Chair Clattenburg:

1. 2017 Budget Transfer-Justice for Children Advocacy Center seconded by Legislator Stein, carried unanimously.
2. Rescind Resolution 96-2017/Budget Amendment-Justice for Children Advocacy Center seconded by Legislator Cianfrini.
3. Budget Amendment-Vehicle Purchase From Motor Pool seconded by Legislator Stein, carried unanimously.

Human Services Chair Stein announced there is a program scheduled for 8:00 pm tonight featuring the Livingston County Sheriff's Office and 4 inmates who will tell their addiction story and how the Opioid epidemic has hit rural communities.

County Manager Jay Gsell presented a resolution for a contract renewal with Genesee County Economic Development Center for 2018 in the amount of \$193,513. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Mr. Gsell explained the County has an Occupancy agreement with the City of Batavia allowing the City to hold Court in the Courts Facility. The Occupancy Agreement expired therefore the new agreement will be retroactive from June 24, 2016 through June 24, 2026. The original agreement was for 20 years with an option to renew for six 10-year periods. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Mr. Gsell and Health Department Financial Officer Scott Senf discussed the proposed Weights and Measures fee schedule as provided by the Health Department. The schedule follows Ag & Markets regulations and has been adopted for use in Orleans County. Fees listed are the maximum allowable. If the functions of the Weights and Measures Director are moved under the umbrella of the Health Department, they become eligible for Article 6 reimbursement. The director of Weights and Measures has indicated he intends to retire the beginning of 2018. It was reported that most counties have a fee schedule in place. Health Department Environmental staff will be responsible for weights and measures activities and tasks. Health Department staff will do necessary billing therefore an additional billing clerk is not expected to be needed. The question arose regarding enforcement, what if a business fails to pay the fee. County Attorney Kevin Earl stated he will need to research the Ag & Markets law to determine what action or enforcement can legally be taken.

Ways & Means Chair Bausch expressed his appreciation of fellow committee members and commented that this is the last Ways & Means Committee meeting for Legislator Cianfrini who is retiring 12/31/17. Legislator Cianfrini stated that he served on Public Service Committee for 6 years eventually serving as committee chair and Ways & Means for the past 4 years.

The meeting adjourned at 5:06 PM upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.



Robert Bausch, Chair  
Ways & Means Committee  
Submitted 12/12/17 phl