

Present: Legislators Clattenburg, Bausch, Davis, Torrey, Also Present: Legislators Stein, Deleo, Young, Legislature Clerk LaGrou, County Manager Jay Gsell, Asst. County Manager Matt Landers, HR Director Anita Cleveland, County Attorney Kevin Earl, Undersheriff Greg Walker, Sheriff William Sheron, Public Defender Jerry Ader, Highway Superintendent Tim Hens, Purchasing Director Eve Hens, Emergency Communications Director Steve Sharpe, EMS Deputy Coordinator Bill Schutt, John Hilchey, Genesee Justice Coordinator Cathy Uhly, JCAC Coordinator Theresa Asmus-Roth, Mallory Dieffenbach-Daily News, Howard Owens-The Batavian

Public Service Chair Clattenburg called the meeting to order at 4:30 PM in the Legislature Conference Room. The minutes of the September 5, 2017 meeting were approved upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

Genesee Justice Coordinator Cathy Uhly explained the request for a salary schedule amendment and budget amendment that would allow Genesee Justice to add two part-time community service/victim assistants. The NYS Office of Victims Services and Department of Criminal Justice Services have awarded grant funds to cover the cost of these part-time positions. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Davis, carried unanimously.

EMS Deputy Coordinator Bill Schutt requested permission to apply for 2017 Emergency Management Performance funds. Mr. Schutt described how the County receives notification that funds are available but a formal application-with a September 22, 2017 deadline is required. Approximately \$27,000 is available for use toward salaries. A motion for permission to apply was made by Legislator Davis seconded by Legislator Torrey, carried unanimously.

Sheriff Sheron requested approval of a contract with Yates County for prisoner housing at a cost of \$85 per day. Sheriff Sheron explained that Yates County is helpful with transports and has not requested a rate increase. This is an as needed contract therefore we pay for beds when occupied by our prisoners. The contract if approved will end December 31, 2018. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Sheriff Sheron explained the request to renew a contract with the Unified Court System for the provision of security services at the Genesee County Courts Facility. The contract period is April 1, 2017 through March 31, 2018 at a cost not to exceed \$685,700. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Torrey, carried unanimously.

Emergency Communications Director Steve Sharpe requested a next generation 9-1-1 digital voice recording system maintenance agreement from The Wilmac Company, who is currently on New York State Contract and our current digital voice recorder vendor. The contract period is March 1, 2018 to February 28, 2012 at a cost not to exceed \$22,700 per year. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

Mr. Sharpe next explained the request for a budget item transfer and amendment. Genesee County accepted New York Statewide Interoperable Communications Grant funding in the amount of \$705,023. The grant funds have been used to reimburse budgeted communications' expenditures most of which were previously offset by Genesee County 911 revenues. After careful review by the Genesee County Treasurer, Genesee County Sheriff, and the Director of Emergency Communications it is recommended the Communications' Budget be amended to properly show the revenues associated with the expenditures. The 911 revenues will be reinstated to the county deferred revenue accounts for future budgets. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Davis, carried unanimously.

Mr. Sharpe explained the request for an agreement renewal with Activu who installed the Network Interface Display Monitor (video wall). The current maintenance agreement expires on 12/31/17. He is requesting a maintenance agreement for years 2018 through 2022. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Public Defender Jerry Ader explained that after requesting a classification review of two part-time clerk-typist positions it was determined these positions should be re-classified to Legal clerk-typist. HR Director Anita Cleveland confirmed that more detailed work that is legal in nature is being completed by the two employees and a reclassification is warranted. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Torrey, carried unanimously.

Next, Mr. Ader requested a necessary budget transfer to cover the increase in personnel expenses for 2017 to the Legal Clerk Typist positions. A total of \$133.85 increase is needed for personal services, Social Security tax, Medicare tax and retirement. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

Theresa Asmus-Roth explained the request for a rental agreement and budget amendment for the Albion satellite of the JCAC. She said the landlord is willing to provide a modest reduction to the monthly rent fee of \$1016 if payment for the year is provided at the time

of lease renewal. A budget amendment will be necessary to cover the cost of the entire year rent. The CAC will realize a \$366 savings if approved. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Davis, carried unanimously.

Ms. Asmus-Roth requested approval of a contract renewal with Kathy Colgan, a forensic interviewer at a cost of \$80/hour. Contract period is October 1, 2017-September 30, 2018. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Davis, carried unanimously.

Ms. Asmus-Roth explained the request for a contractual agreement with Jessica Mitchell for forensic interviewing services. Ms. Mitchell does not provide peer review or supervision therefore her hourly rate is less, \$40/hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Torrey, carried unanimously.

Ms. Asmus-Roth next explained the request for approval of a contract renewal with Vicky Chamberlain for clinical supervision for the JCAC Mental Health Clinical Therapists who provide services. The contract period is October 1, 2017 through September 30, 2018 at a rate of \$75/hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Ms. Asmus-Roth next requested approval of a contractual agreement renewal for the JCAC with Julie Walsh to provide mental health services at a rate of \$40/hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Ms. Asmus-Roth next described the request for a budget amendment due to a reduction in funding from the NYS Children's Alliance. Due to an increase in Child Advocacy Centers throughout the state, funding has been reduced to individual CAC's. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Ms. Asmus-Roth explained the request for the creation of a part-time clerk typist position due to the 20% increase in cases. The position will be funded by a grant award from the NYS Office of Children and Family Services. A budget amendment is necessary in the amount of \$1,535. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

Ms. Asmus-Roth explained the next request which is to replace a part-time, non-competitive Community Service/Victim Assistant position with a full-time, competitive Family Advocate position at the Justice for Children Advocacy Center. The increase in cases and the need to increase outreach efforts are the driving force behind this request. If approved a budget amendment is needed to This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Bausch, carried unanimously.

Ms. Asmus-Roth next explained the request to increase a part-time Community Service/Victim Assistant position that is shared with Genesee Justice to full-time. There has been an increase in the caseload and grant monies from the State will cover the cost. The full-time status would go into effect October 1, 2017 requiring a budget amendment to increase revenue by \$3,125 for salary and benefits. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Lastly, Ms. Asmus-Roth described the need for a rental agreement renewal for the Warsaw satellite office. This landlord will offer a \$609 discount if the 12 month lease is paid at the time of renewal. The rate is \$1015 per month which includes gas, electric water, sewer and garbage. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

Highway Superintendent Tim Hens explained that only one bid was received for the Genesee Justice Stonework restoration and that bid was nearly double what the consultant estimated. Mr. Hens indicated he would like to put this off until early spring and hope for a mild winter that will reduce any additional damage to the stonework. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Davis, carried unanimously.

Mr. Hens next described the request to amend, close and establish capital projects including: Solar Array Feasibility Study; Close and transfer balance of \$50,000 to Sheriff HVAC (new), Sheriff HVAC Establish new project with a \$50,000 balance, Interpretive Center HVAC; close and Transfer \$17,852.00 to Area D Shelter, Area D Shelter; Increase \$17,852.00 for project balance of \$48,852.00. Mr. Hens discussed his recommendations for the Sheriff's building HVAC repairs. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

Mr. Hens reviewed highlights of his department review which included comments about the delayed cycle for bridge repairs due to lack of federal funding. Road repairs include widening the shoulders of county roads. Overtime costs are less than previous years and shared services with municipalities continue to improve. Cooperation among the towns

and county highway departments are resulting in timely project completion. The Interpretive Center has seen success with the Environmental Education program. This past year they teamed up with GVEP to host Camp Hard Hat where a foot bridge was built. Shelter reservations continue to remain high bringing \$12,000-13,000 in fees. Facility management accomplished major projects in 2017 including outside of the county manager office where pipes had rotted and required replacement. Also the wind storm damage response and security enhancements. The airport has seen \$27 million in capital investment since 1998. It yields 21 jobs and has an annual impact of \$2.35 million at nearly no taxpayer cost. The runway replacement is slated for 2018 with a parallel taxiway slated for 2019.

County Manager Jay Gsell explained the county developed policy and procedure for the donated Cupola lighting to ensure a consistent and fair application and review process for county and non-county departments. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

The Clerk reported the next scheduled meeting of the Public Service Committee is Monday October 16, 2017.

The meeting adjourned at 5:34 PM upon motion of Legislator Davis seconded by Legislator Torrey, carried unanimously.



Marianne Clattenburg, Chair
Public Service Committee
Submitted 9-21-17 phl