

Present: Legislators Clattenburg, Bausch, Davis, Torrey, Also Present: Legislators Stein, Deleo, Legislature Clerk LaGrou, County Manager Jay Gsell, Asst. County Manager Matt Landers, County Attorney Kevin Earl, Undersheriff Greg Walker, Jail Superintendent Bill Zipfel, Public Defender Jerry Ader, Highway Superintendent Tim Hens, Purchasing Director Eve Hens, Emergency Communications Director Steve Sharpe, Planning Director Felipe Oltramari, Treasurer Scott German, EMS Deputy Coordinator Bill Schutt, John Hilchey, GLOW Solid Waste Coordinator Peggy Grayson, Enterprise Fleet representative Robert Jaworski and Jimmy Adams, JCAC Coordinator Theresa Asmus-Roth

Public Service Chair Clattenburg called the meeting to order at 4:30 PM in the Legislature Conference Room. The minutes of the July 17, 2017 meeting were approved upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Public Defender Jerry Ader explained the need for an extension for an existing grant from the NYS Office of Indigent Legal Services. The grant period extension is from July 1-December 31, 2017 and will allow the Public Defender's office to use the remaining funds toward quality improvement and caseload reduction efforts. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Torrey, carried unanimously.

Planning Director Felipe Oltramari described how the County adopted an Agriculture & Farmland Protection Plan in 2001 and since that time a grant was secured to update the plan. Public forums were held to solicit comments and feedback. Updating and including public feedback was a 2-year process. The plan is approximately 100 pages however a condensed 2 page summary is also available. The Agriculture and Farmland Protection Board has reviewed the plan and recommends adoption. Mr. Oltramari explained that focus groups have been established as a subset of the Ag & Farmland Protection Board. Their primary role is to ensure the plan continues to be used and updated. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Davis, carried unanimously.

Mr. Oltramari next explained the request for the Legislature Chairman to sign US Census Bureau documents designating the Finger Lakes Regional Planning Council to conduct, on our behalf, the Local Update of Census Addresses (LUCA). The 2010 Census update was conducted in this manner resulting in the addition of thousands of unreported addresses being added. Legislator Bausch commented that there are millions of dollars on the line. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Torrey, carried unanimously.

GLOW solid waste Coordinator Peggy Grayson explained the request for Genesee County sign the Intermunicipal Cooperation Contract which is scheduled to expire

December 31, 2017. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Torrey, carried unanimously.

Next, Ms. Grayson explained that GLOW Solid Waste has been invited to participate in an information fair hosted by RPCN Health and Wellness which requires a certificate of insurance. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Bausch, carried unanimously.

Undersheriff Greg Walker asked for authorization to accept \$26,016 grant funding from the Governor's Traffic Safety Commission. Seatbelt enforcement and dangerous driving are among the enforcement activities the grant focuses on. It was reported that NYS is rated as the highest state in the nation for seatbelt use. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

Undersheriff Walker and Steve Sharpe explained the request to accept a bid for painting and inspection of the Cedar Street Tower. Cost is \$19,850 for painting with a guarantee of no breaks in tower service and a 3-year guarantee on the painting. Allstate Tower, Inc. out of Henderson, Kentucky was the lone bidder. Cost of the service will be covered by the NYS Statewide Interoperable Communications Grant. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Torrey, carried unanimously.

Undersheriff Walker next explained the request for a budget amendment allowing for \$90,000 to be used for special supplies which include the purchase of pagers and radio related equipment for Town and Fire department EMS. The municipalities will reimburse the County for the equipment purchases when they receive the equipment therefore there is no cost to the county. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Torrey, carried unanimously.

The Undersheriff next stated that the County received a NYS Statewide Interoperable Communications Grant which included funds for radio system infrastructure and interoperability surveys. Two bids were received and the Sheriff, Director of Emergency Communications, Communications Coordinator, Purchasing Director, and County Attorney recommend Televate, Inc. be awarded the contract at a cost not to exceed \$69,230.00 for the radio system infrastructure and interoperability survey. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Undersheriff Walker explained that another Deputy Sheriff retirement is slated for October 28, 2017. The next basic police training academy is being held at Niagara University starting September 11, 2017. If a temporary deputy sheriff position is

authorized through October 27, 2017, the Sheriff will be able to have a third trainee enrolled in the academy which is four months in length followed by 14 weeks of local training. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Deputy EMS Coordinator Bill Schutt reviewed highlights of the Department Review submitted previously. EMS is working on their comprehensive plan and completed 100% reporting in the National Incident Fire Reporting System. The Fire Investigation team maintains professional certifications and is experiencing increased work since volunteer departments do not have the means to conduct investigations. On-line registration is being utilized by the EMS office making it easier and quicker to register for training. A Training Advisory Committee was established to determine job performance requirements for firefighter. They were not awarded the recruitment grant they applied for but will continue to explore how to approach volunteer recruitment or look at a pay per call model- currently not allowable in New York State.

Mr. Schutt next explained the County EMS office has been a course sponsor for the Advanced Emergency Medical Technician program. The New York State Department of Health requires periodic renewal of course sponsorship to continue providing emergency medical training. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

Mr. Schutt explained that a request for proposal for consultant services to assist with updates to the County's Multi-Hazard Mitigation Plan resulted in submitted proposals. Tera Tech, Inc. is recommended to serve as consultant for the County's Plan at a cost not to exceed \$67,548.24. The required local match of \$22,516.53 will be met with in-kind services including staff time. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Davis, carried unanimously.

Highway Superintendent Tim Hens explained the auditor changed how the Treasurer's office needs to keep their books resulting in the Motor Pool showing a negative position. This discovery was at a time he was working on the 5-year budget plan therefore, he carried out the figures which showed a projected \$300,000 deficit through 2023. In an effort to avoid a deficit, there would need to be a reduction in the number of vehicles being replaced and the overall age of the fleet would increase. There would be more costs for repairs and less equity in the fleet. Mr. Hens and several other staff; Treasurer German, County Manager Gsell, Asst. Co. Manager Landers, Purchasing Director Eve Hens met to analyze options. Approximately 8 years ago the County did review the option of privatizing the fleet however, at the time the County did not have the Internal Service Fund issue it has now. The action to privatize will save the County \$42,000 per year for the first four years then in year 5, increase to \$120,000 per year. It would

eventually eliminate the need for a Motor Pool Fund all together. Enterprise would buy out all vehicles in the fleet use the cash/equity to pay off what is owed the Fund and use the rest to pay down lease rates. Chair Clattenburg asked how we got in this position and Legislators were not informed or aware. Treasurer Scott German stated that up to 2015 we had a positive Motor Pool Fund balance. When NYS noticed that, they split the fund and the Fund out and did not inform or notify the County. The 2016 AED report was sent and subsequently opened in March of this year. It was clarified that the deficit is \$56,000 not \$300,000 which is the projected deficit. When budgeting the last two years, we thought we had money but actually didn't. Chair Clattenburg commented that options should be brought to committee and the Legislature prior to staff expending time and resources on a proposal that may not be approved. Enterprise representative Mr. Jaworski shared background information on Enterprise and the benefits of having them handle the administrative portion of the work. Legislator Stein commented that legislators should see where the County Attorney has commented on the lease and agreement language. Legislator Bausch made a motion to table the item until September 5th when a special Public Service meeting could be scheduled after the Human Services Committee meeting seconded by Legislator Torrey, carried unanimously.

Mr. Hens explained that a consultant agreement for the Scarles Road over Spring Creek bridge replacement was needed and he is recommending Fisher Associates of Rochester NY. A capital project was established with \$133,000 available. The design work for this project with Fisher Associates will be for an amount not to exceed \$122,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Torrey, carried unanimously.

Mr. Hens described how the Pratt Road over Tonawanda Creek Bridge also requires a consultant agreement for design work and is recommending Barton & Loguidice, DPC for an amount not to exceed \$178,000. This also has a capital project established with \$178,000 available. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

Next, Mr. Hens explained that only one bid was received for the construction of an 8-bay T-Hangar at the Airport. The bid amount was \$898,000 which exceeded the budget authorized for construction. Mr. Hens stated this is a busy time for construction and many companies are not looking for additional work right now. He is recommending the bid be rejected. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Mr. Hens explained that bids were received for the removal of garbage and refuse from County facilities. He is recommending the County enter a contract with Waste Management of New York out of West Seneca, NY at a price of \$18,448.96 for the first year and \$18,910.08 in the second year. This was approved for placement on the next

Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Torrey, carried unanimously.

Mr. Hens next explained that an application had been submitted to the County for a Special Event at the County Park. The WNY Cyclocross Club has asked to host a race at the Genesee County Park on November 19, 2017 and have submitted the appropriate insurance documentation. Mr. Hens confirmed that Park will be closed to the public that day. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Bausch, carried unanimously.

Lastly, Mr. Hens requested approval of a budget amendment to three capital projects where the amounts differ from letters received by New York State. The funding sources include CHIPS, NYS-EWR and PAVE-NY and will decrease CHIPS revenue by \$727.21. This was referred to Ways and Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Torrey, carried unanimously.

County Manager Jay Gsell described how the County is required by the Commission on Corrections to conduct a jail space needs assessment. Four proposals were received and he is recommending SMRT Architects, Engineers and Planners out of Latham, NY. \$110,000 was allocated for a study however the SMRT bid is for \$33,950. Jail Superintendent Bill Zipfel commented that the County has a 10-bed waiver and further explained that the jail population had reached maximum capacity over the weekend. The numbers were reported to CoC and we were advised that cannot happen in the future. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

Justice for Children Advocacy Center Coordinator Theresa Asmus-Roth explained that notification was received that the New York State Office of Children and Family Services is renewing a grant in the amount of \$155,350, a modest increase from the last grant cycle. The grant period is October 1, 2017 through September 30, 2018. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Davis, carried unanimously.

Ms. Asmus-Roth explained the New York State Office of Children and Family Services awarded Genesee County with a \$500,000 5-year grant to sustain the newly opened Satellite Child Advocacy Centers in Albion and Warsaw. She stated that she is requesting the County accept the funding and authorize the Chair to sign all necessary documents. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Torrey, carried unanimously.

Ms. Asmus-Roth next described how the County has been awarded a two-year grant from the NYS Office of Victim Services in the amount of \$65,847 for two years. Funds are to

be used to support the forensic interviewing program at the Child Advocacy Center. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Bausch, carried unanimously.

Ms. Asmus-Roth explained the contractual agreement with the Forensic Interviewer who provides Peer Support/Supervision at the JCAC needs to be renewed. Ms. Kathy Colgan of Honeoye Falls also provides training for JCAC staff at a rate of \$80/hr for the period of September 1, 2017 through August 31, 2018. Services provided by Ms. Colgan are covered by the grant from the NYS Office of Victim Services. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

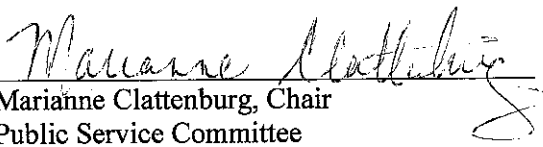
Next, Ms. Asmus-Roth requested the County renew the contractual agreement with Forensic Interviewer Jessica Mitchell of Albion, NY at a cost of \$40.00/hr. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Torrey, carried unanimously.

Lastly, Ms. Asmus-Roth requested the JCAC enter into a contractual agreement with Brenda McQuillan of Albion for mental health services for child victims at a rate of \$30 per hour through December 31, 2017 then at a rate of \$33.00 per hour from January 1, 2018 through September 31, 2018. This was approved for placement on the next Legislature Agenda upon motion of Legislator Davis seconded by Legislator Bausch, carried unanimously.

The Clerk reported the next scheduled meeting of the Public Service Committee is Tuesday, September 5 at approximately 5:30 pm following the Human Services Committee meeting. Following the September 5th meeting, Public Service Committee is scheduled to meet on September 18, 2017.

Chair Clattenburg reported the Governor signed the local bill that permanently allows the use of rifles for hunting big game in Genesee County.

The meeting adjourned at 6:12 PM upon motion of Legislator Bausch seconded by Legislator Torrey, carried unanimously.


Marianne Clattenburg, Chair
Public Service Committee
Submitted 8-7-17 phl