

Present: Legislators Bausch, Stein, Clattenburg, Young. Also Present: Legislator Deleo, Davis, Torrey, Young, Legislature Clerk LaGrou, County Manager Gsell, Asst. County Manager Matt Landers, Assistant County Attorney Durin Rogers, Treasurer Scott German, Information Technology Director Steve Zimmer, HR Director Anita Cleveland, Sheriff William Sheron, Daily News Jim Krenzick, The Batavian Howard Owens.

Ways & Means Chairman Bausch called the meeting to order at 4:30 PM in the Legislature Conference Room at the Old Courthouse. The minutes of the May 17, 2017 meeting were approved upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Election Commissioners Seibert & Longhany explained their request for a contract with Clark Moving & Storage, Inc. of Buffalo for cartage of voting machines. Cost is \$138 per polling place regardless of the number of machines delivered. There are 38 polling places in the county. Mr. Seibert explained that this is a modest increase in cost from the last contract. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Job Development Director Scott Gage explained that Job Development Bureau has been approved for Workforce Innovation Opportunity Act funds in the amount of \$115,185 and he is requesting approval of his resolution which authorizes the Chairman to sign the contract with the Workforce Development Board. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Treasurer Scott German explained his department has a full-time staff scheduled to retire July 2017. He is requesting a salary schedule amendment that will eliminate one full-time Financial Clerk-Typist Grade 8 and establish 1 part-time Financial Clerk-Typist Grade 8 with a total savings of \$16,571 in 2017. Mr. German was asked if this individual will continue to be assigned the same work duties. He responded by explaining that two of his current staff will be promoted and the individual who is retiring will have other duties assigned. He further stated the sale of the Nursing Home has eliminated some work, coupled with more efficient technology and software, he thinks now is a good time to try to go from full-time to part-time. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Assistant County Attorney Durin Rogers explained that his first agenda item was tabled at the May 17th Ways & Means Committee meeting therefore a Legislator Clattenburg made a motion to bring back seconded by Legislator Stein, carried unanimously. Mr. Rogers explained a resolution is necessary to amend Resolution 416-2016 to change the effective date from February 28, 2018 to December 31, 2018. Resolution 416 was adopted by the Legislature on November 10, 2016; the resolution presented today revises to extend the effective date of termination notice to the City until December 31, 2018. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Cianfrini, carried unanimously.

Mr. Rogers stated the next agenda item was also tabled at the May 17th meeting therefore Legislator Stein made a motion to bring back seconded by Legislator Clattenburg, carried unanimously. Mr. Rogers explained that this resolution authorizes the Chairman of the Legislature to execute an amended Sales Tax Allocation Amended Agreement between the County and City of Batavia for an additional term of 10 months ending on December 31, 2018. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Next, Mr. Rogers explained the need for an amendment to the water facilities lease agreement with the City of Batavia. The resolution he is presenting extends the terms and conditions of the City of Batavia and County of Genesee Lease Agreement for Water Supply and Treatment Facilities for an additional ten months to end on December 31, 2018. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg, carried unanimously.

The last resolution brought forth by Mr. Rogers is a second amendment to the City of Batavia and County of Genesee Water Supply Operation and Maintenance Agreement. This agreement will also need to be extended to December 31, 2018. The City and County attorney both reviewed and recommend City Council and the County Legislature approve the amendments. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Assistant County Manager Matt Landers explained his first agenda item was a discussion with committee members about the County Mutual Self-Insurance Plan-Participant Agreement. He explained that the agreement was drafted for the benefit of plan participants and that it is a more "user-friendly" document. The local law is more difficult to understand and the agreement breaks it out for plan participants. Legislator Stein commented that GAM members have expressed their readiness for the agreement. She went on to ask if fire departments will expect coverage for the different banquets they host. Self-Insurance secretary Kathy Jasinski commented that coverage is included for banquets that are fund-raisers. Committee Chair Bausch commented that language should be added that clarifies that matter. The question of how often a penalty is assessed was asked by Committee member Clattenburg, Ms. Jasinski replied that no penalty has ever been assessed. Mr. Landers agreed to bring the agreement with the requested edits and a resolution to the next Ways & Means Committee meeting.

Mr. Landers next explained the request for a budget amendment to spend grant monies from NYS Office of Community Renewal on the Housing Needs Assessment in the amount of \$47,500. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Mr. Landers explained the next agenda item requesting a budget amendment for \$792 that was not spent on safety training due to time constraints. The County secured a Hazard Abatement Board Grant in 2016 and received the funds upfront. Upon review of

the trainings and cost, it was determined \$792 has not been expended and the grant requires reimbursement of unexpended funds. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

Mr. Landers next explained the County and the GCEDC are taking the lead on a grant application to NYS Office of Community Renewal for Community Development Block Grant funding for Resurgence Brewery in the City of Batavia. A public hearing on the matter was held on May 24, 2017. The resolution brought forth authorizes the Chairman to sign all necessary documents for the grant application. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

The following referrals were from the Human Services Committee upon Motion of Chair Stein:

Performance Incentive Acceptance/Budget Amendment – Health Department seconded by Legislator Clattenburg, carried unanimously.

2017 Salary Schedule Amendment-Health Department seconded by Legislator Cianfrini, carried unanimously.

Acceptance of USTA Grant and Budget Amendment-Youth Bureau seconded by Legislator Clattenburg, carried unanimously.

County Manager Gsell updated the Committee on Safety Committee discussions regarding AED devices being located in County Buildings. Currently, the Sheriff's Office has them as well as EMS Offices. EMS will take the lead on the project and has obtained an estimate for the devices. Total cost for devices and training is \$50,000-\$60,000. Legislator Clattenburg stated the devices are mandated in schools and thought it was a good idea to have them available in County Buildings. Legislator Stein suggested researching the cost of having the devices certified, how frequently they must be certified and cost of battery replacement. It was stated the county attorney and assistant county attorney researched the Good Samaritan Law to ensure users would be protected. Committee members stated their support and are receptive to a future resolution.

Mr. Gsell shared an out-of-state travel request for Sheriff Sheron to attend the FBI NAA 53rd annual training conference in Washington DC from July 30-August 2, 2017 at a cost of \$1,314.88. This was approved for placement on the next Legislature Agenda upon motion of Legislator Cianfrini seconded by Legislator Clattenburg, carried unanimously.

Next, Mr. Gsell explained that US Bankruptcy Court has presented the County with an amendment to the lease of real property, the Old Courthouse, to extend the term of the agreement to September 30, 2018. The lease is for \$850 per month for utilities, general liability insurance and maintenance of space. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Mr. Gsell next explained the County was successful with a grant application to NYS Occupational Safety and Health Hazard Abatement Board for the amount of \$14,229. Accepting the grant money requires a budget amendment because the funds were not included in the 2017 budget. A total of \$5,929 will be added to the 2017 budget with the remaining amount being expended in 2018. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Mr. Gsell described the requested salary scheduled amendment and budget amendment which would provide the County IT Department with a full-time Operations Analyst. The IT Department had a position but when the new hire did not work out, the director did not fill the position. With the increase in workload with Emergency Communications and new software some departments are installing, his techs are working a lot of overtime. The position is testable and the incumbent needs a two year degree and 3 years work experience. Starting salary is \$43,645. The position isn't expected to be filled until later in summer. Mr. Gsell explained that PILOT funds came into the County that were not expected and will cover the cost of the position this year. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Stein, carried unanimously.

Next, Mr. Gsell requested a renewal of the contract with Beacon Solutions Group to collect outstanding accounts receivable at the former County Nursing Home. The contract has resulted in reducing the accounts receivable from \$2.4 million to approximately \$780,000. However there are still reimbursements the County should collect. Cost of the contract is not to exceed \$30,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Cianfrini, carried unanimously.

Lastly, Mr. Gsell stated he had a meeting with school superintendents regarding shared services and that GAM has carved out time at their meetings for Shared Services discussion and planning.

Legislature Clerk LaGrou reviewed highlights of the written department review; In 2017, two local laws have been passed YTD, 63 commendations and proclamations were prepared, clerical services are provided to the Ethics Board specifically with regard to the Financial Disclosure Statement which goes out to over 125 employees and board members, the County Manual was updated and distributed in hard copy and electronic form, preparing the 2016 Proceedings is underway and requires many days of organizing and reviewing needed documents, updating the website and terms of advisory board members and establishing budgets for the clerk and legislature. Chairman Cianfrini commented that he is happy with the Clerk's work and that she has provided useful background information for meetings and special events.

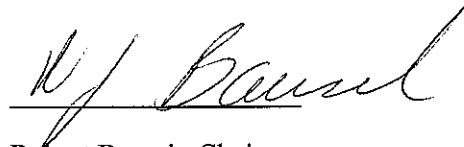
The next meeting of the Ways & Means Committee is June 21, 2017. The Clerk also stated that Corporate Compliance training is scheduled for Wednesday June 14th at 4:30 pm, a meet and greet with Genesee County Farm Bureau members and the Dairy Princess

participants at 5:00 pm followed by the regular legislature meeting at 5:30 pm at the OFA.

Legislator Clattenburg made a motion to adjourn to Executive Session to discuss the County Security Audit Review seconded by Legislator Stein, carried unanimously.

At 5:49 pm the Ways & Means Committee meeting reconvened upon motion of Legislator Cianfrini seconded by Legislator Stein, carried unanimously.

The meeting adjourned at 5:50 PM upon motion of Legislator Cianfrini seconded by Legislator Stein carried unanimously.

A handwritten signature in cursive script, appearing to read "R. Bausch", is written over a horizontal line.

Robert Bausch, Chair
Ways & Means Committee
Submitted 6-12-17 phl