

Present: Committee Legislators Clattenburg, Torrey, Stein and Maha. Also in attendance Legislators Deleo, Dibble, Klotzbach, Hawley and Yunker. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, Clerk of the Legislature Lisa Casey, County Treasurer Scott German, Tourism Marketing Director Kelly Rapone and Genesee County Chamber of Commerce President Brian Cousins. Brian Quinn of the Batavia Daily News also attended.

The meeting was opened on January 17, 2024 at 4:30 p.m. Meeting location was at 7 Main Street, Old Courthouse in Batavia, New York. In the Legislative Conference Room.

Minutes of the December 6, 2023 Ways and Means Committee meeting were approved upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Genesee County Chamber of Commerce President Brian Cousins and Tourism Marketing Director Kelly Rapone presented their annual report. They discussed 2023 budget notes, 2023 expenditures such as creative services, travel and paid digital advertising. Brian and Kelly stated 650 Eclipse books have sold; they gave out 100 and currently have 2,000 on hand. They covered hotel statistics and compared 2022 Bed Tax to 2023 projected Bed Tax. Also discussed in the report was the visitor center and what was new in 2023, such as GeneSEEtheEclipse Project, Wings over Batavia Airshow and the Barn Quilt Trail Program. Brian and Kelly also spoke of regular program activities like maintaining tourism website and online content, golf packages, expand photography assets, collateral development and brochure distribution. They concluded with programs and activities new to 2024.

Clerk of the Legislature Lisa Casey reported that Genesee County established the following as standard work days for its employees in 2016. This was reported to the New York State and Local Retirement System based on the time keeping system or the record of activities maintained and submitted by these members to the clerk of this body. An updated list with titles, hours and position removals will be provided to the Retirement System. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Clerk of the Legislature Lisa Casey presented a travel out of State request for Rochelle M. Stein, Legislator Chair to travel to Washington D.C. for a NACO Conference for a total cost of \$1,846. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Treasurer Scott German reported the New York State Real Property Tax Law §554 and §556, provide an administrative correction of errors process to assist the property owner in obtaining real property tax corrections and refunds caused by certain clerical errors, unlawful entries, and errors in essential fact. County Treasurer German requested authorization to carry out the requirements of §554 and §556 of the Real Property Tax Law, effective immediately, where the Real Property Tax Director's recommended correction or refund is two thousand five hundred dollars or less. County Treasurer German also agreed that on the fifteenth day of each month, he would submit a report to the Genesee County Legislature of corrections and refunds processed during the preceding month containing the name of each recipient, the location of the property, the reason for the correction or refund, and the amount of the correction or refund. This was approved

for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

County Treasurer Scott German reported having a difficult time hiring a full time Senior Financial Clerk Typist but has been fortunate that a recent retiree has filled in for December 2023 and January 2024. County Treasurer German requested authorization to amend the 2024 Employees Salary Schedule by establishing one 45-hour bi-weekly temporary position of Senior Financial Clerk-Typist, CSEA Grade 11 in the Treasurer’s Office effective February 1 – April 30, 2024. He also requested authorization to amend the 2024 budget by Increasing Appropriations Personnel Services in the amount of \$6,134 and Benefits in the amount of \$470 and Increasing Revenue 1% Sales Tax in the amount of \$6,604. Legislator Maha motioned to amend the resolution to remove the budget amendment pertaining to 1% Sales Tax in the resolved, stating that funds were allocated for 2024 so there is no need to use 1% Sales Tax, seconded by Legislator Stein. Carried.

Legislator Torrey motioned to amend the resolution to remove budget amendment from the title seconded by Legislator Maha, carried. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers reported that the Genesee County Planning Director, County Treasurer and himself did prepare a list of Proposed Countywide Capital Projects for fiscal years 2024 through 2028 and a list of capital projects to be funded in 2024 and do recommend establishment of new 2024 projects at this time. Resolution 64-2022 did establish Capital Project, County Manager, Building Security Upgrades – Phase III. The County Manager wishes to amend the project to increase the project to allow for additional safety and security measures. County Manager Landers requested authorization to establish new Capital Projects for the year 2024:

<u>Project</u>	<u>Funding Source</u>	<u>Amount</u>
Facilities Management – HLOM Restoration & Life Safety Improvements (Design)	1% Sales Tax	\$ 150,000
Facilities Management – Facility Utilization & Capital Planning Study	1% Sales Tax	\$ 250,000
Facilities Management – Animal Shelter Upgrades	1% Sales Tax	\$ 103,500
Animal Shelter Funds		\$ 100,000
Facilities Management – Courts Facility Roof	1% Sales Tax	\$ 598,000
Facilities Management – CAC Roof	1% Sales Tax	\$ 80,500
Parks – Pavilion Concrete Slab on Grade Replacement	1% Sales Tax	\$ 195,000
Parks – Area E Restrooms (Leach Fields & ADA Compliance)	1% Sales Tax	\$ 92,375
Amend the following Project:		
County Manager – Building Safety/Security Enhancements	1% Sales Tax	\$ 150,000
TOTAL		\$ 1,719,375

County Manager Landers also requested authorization to amend the 2024 Genesee County Budget by Increasing Transfer to Capital in the amount of \$1,719,375 offset by an Increase in 1% Sales Tax in amount of \$1,619,375. Increasing Balancing-Appropriated in the amount of \$100,000 with funds coming from Assigned Unappropriated -Animal Shelter, and increase appropriation Equipment & Capital Outlay in the amount of \$1,719,375, offset by an increase in revenue Equipment & Capital Outlay, Interfund Transfer in a like amount. This was approved for

placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported that as part of the approved 2024 Asset Acquisitions, two projects are noted to have outside revenue sources; Emergency Management Mobile Command Unit and Department of Social Services Visitation Rooms. Budget Amendments are needed in order to account for the revenue in the respective department budgets. County Manager Landers requested authorization to amend the 2024 Genesee County Budget by increasing Program Exp, Homeland Security in the amount of \$30,000, offset by an increase Fed Aid, Homeland Security in a like amount; increasing Contracted Other in the amount of \$23,611, offset by an increase in Fed Aid – Soc Services Administration. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported County of Genesee is desirous of continuing its support of a program to promote tourism within Genesee County. The Genesee County Chamber of Commerce has presented a tourism marketing plan and budget for 2024 inclusive of the Matching Funds Program called “I Love New York”, the Non-Matching Funds Program and administrative and operating expenses. County Manager Landers recommended that Legislature enter into an agreement with the Genesee County Chamber of Commerce for the year 2024 to be funded from the County’s 2024 hotel and motel tax receipts up to an amount not to exceed \$484,000 for publicity and tourism services for the calendar year ending December 31, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported the 2024 Management Salary schedule, adopted November 20, 2023, did create the position Deputy County Manager. He does recognize the title of Assistant County Manager has various designated roles and responsibilities and does recommend all references be further recognized and synonymous with the title of Deputy County Manager. County Manager Landers recommended for Legislature to approve and to recognize or replace reference to Assistant County Manager with Deputy County Manager, effective January 1, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Referral from Human Services Committee:

1. 2023 Budget Amendment-Mental Health /WNY Heroes Inc. seconded by Legislator Maha, carried unanimously.
2. Contract–Public Health/Preschool Supportive Health Services Program/Cornerstone seconded by Legislator Stein, carried unanimously.
3. Grant Acceptance–Public Health/Public Health Emergency Preparedness Program seconded by Legislator Maha, carried unanimously.
4. Contract Amendment-Public Health/Preschool Supportive Health Services Program/White seconded by Legislator Stein, carried unanimously.
5. Contract Amendment-Public Health/Preschool Supportive Health Services Program/ Related Services seconded by Legislator Maha, carried unanimously.
6. Disposition of Surplus Property–Social Services seconded by Legislator Stein, carried unanimously.
7. Appointment – Genesee County Youth Board/Suozzi seconded by Legislator Maha, carried

unanimously.

8. Travel Out-of-State: Emily Penrose, Health to Atlanta, GA for 2024 National Forum on Overdose Fatality Review, Total Cost of \$1,229 Grant Funded seconded by Legislator Stein, carried unanimously.

Referral from Public Service Committee:

1. Acceptance of Office of Justice Funding/2023 Budget Amendment-Sheriff/Jail–Bulletproof Vest Program seconded by Legislator Stein, carried unanimously.
2. Surplus Property-Sheriff/2006 KIA Minivan seconded by Legislator Torrey, carried unanimously.
3. Surplus Property-Sheriff/Speed Monitoring Radar Trailer seconded by Legislator Stein, carried unanimously.
4. Permission to Apply for Grant – 2023-2024 NYS Companion Animal Capital Project Fund seconded by Legislator Torrey, carried unanimously.
5. Agreement- Sheriff/Lexipol, LLC seconded by Legislator Stein, carried unanimously.
6. Budget Amendment-Sheriff-Jail/State Criminal Alien Assistance Program seconded by Legislator Torrey, carried unanimously.
7. Budget Amendment-Sheriff/Remaining Grant Funds seconded by Legislator Stein, carried unanimously.
8. Award of Contract – Emergency Management Services/ Crawford & Associates seconded by Legislator Torrey, carried unanimously.
9. Intermunicipal Agreement–Countywide Water Program/Darien Water District No. 11 Operation and Maintenance Agreement seconded by Legislator Stein, carried unanimously.
10. Intermunicipal Agreement – Countywide Water Program/Town of Alexander Water District No. 6 Water Construction Payment Agreement seconded by Legislator Torrey, carried unanimously.
11. Award of Bid–Highway/Asset Acquisition /Crew Cab Pickup Truck seconded by Legislator Stein, carried unanimously.
12. Award of Bid–Highway/Asset Acquisition /Broom Tractor seconded by Legislator Torrey, carried unanimously.
13. Award of Bid–Highway/Asset Acquisition /6 X 4 Dump Truck seconded by Legislator Stein, carried unanimously.
14. Master Agreement–Dry Bridge Rd over Drainage Ditch (Pin 4bny.76)-Bridge NY seconded by Legislator Torrey, carried unanimously.
15. Special Event-Airport/Wings over Batavia Air Show seconded by Legislator Stein, carried unanimously.
16. Appointment-Genesee County Parks, Recreation and Forestry Advisory Committee/Conti seconded by Legislator Torrey, carried unanimously.
17. 2024 Budget Amendment-Planning seconded by Legislator Stein, carried unanimously.
18. Contract Award/2024 Budget Amendment/Use of ARPA Funds-Countywide Broadband Expansion/Spectrum Northeast LLC BY Manager, Charter Communications, Inc. seconded by Legislator Torrey, carried unanimously.
19. Change Order–Genesee County Jail/Backup 911 Center seconded by Legislator Stein, carried unanimously.
20. Change Order–Genesee County Jail/Lockers seconded by Legislator Torrey, carried unanimously.

21. Travel Out-of-State: Timothy Hens, Highway to Palm Springs, CA for NACE Annual Conference: Cost \$2,015 seconded by Legislator Stein, carried unanimously.
22. Travel Out-of-State: Laura Wadhams, Highway to Palm Springs, CA for NACE Annual Conference: Cost \$2,485 seconded by Legislator Torrey, carried unanimously.
23. Reappointment – Genesee County Water Resources Agency – DeFazio seconded by Legislator Stein, carried unanimously.
24. Reappointment- Agricultural and Farmland Protection – Boldt seconded by Legislator Torrey, carried unanimously.

Legislature Clerk Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, February 7, 2024 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Chair Report:

Committee Chair Clattenburg presented a resolution for a vacancy does exist on the Genesee County Board of Ethics due to the resignation of Teressa Morasco. The board received a submission of application by Anne Marie Mattice of LeRoy, New York is desirous of serving on the Ethics Board. Committee Chair Clattenburg recommended that Anne Marie Mattice of LeRoy, New York be appointed to the Genesee County Board of Ethics effective January 24, 2024.

Legislator Maha motioned to amend the resolution to add term end date seconded by Legislator Stein. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously. Determined on January 18, 2024 that ethic board appointments do not have traditional term end dates.

Adjournment of the Ways and Means Committee Meeting motioned by Legislator Maha seconded by Legislator Dibble at 5:21 p.m.

Marianne Clattenburg 1-17-24
Ways & Means Committee