

Present: Legislators Clattenburg, Stein, Bausch, Young, Also Present: Legislators Hilchey, Torrey, Deleo, Legislature Clerk Pamela LaGrou, County Manager Jay Gsell, Asst. Co. Manager Matt Landers, County Attorney Kevin Earl, Job Development Director Teresa Van Son, Brian Quinn-The Daily News, Howard Owens-The Batavian, Tom Dix-Town of Pembroke Councilman

Ways & Means Chair Clattenburg called the meeting to order at 4:30 pm in the Legislative Conference Room at the Old Courthouse.

Legislator Stein a motion to amend the agenda to add Executive Session for a confidential discussion with the county attorney concerning contract negotiations seconded by Legislator Bausch, carried unanimously.

Minutes of the January 2, 2019 Ways & Means Committee meeting were approved upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

Job Development Director Teresa Van Son requested elimination of the department's petty cash fund. She indicated that department employees authorized to make purchases use the P-Card. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

County Attorney Kevin Earl presented a resolution to set a Public Hearing on Local Law Introductory No. 1 Year 2019 pertaining to imposing a hotel/motel room occupancy tax with an expiration date of September 30, 2021. The Public Hearing date will be February 13, 2019. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Mr. Earl presented a resolution that amends the expiration date of the Hotel/Motel Room Occupancy Tax Local Law. County Manager Jay Gsell explained that 95% of the bed tax collected goes to the County tourism agency for marketing and promotion of tourism. The County retains a percentage for administrative fees. Mr. Gsell stated that some counties are considering adding AIR BNB rooms to the list of what is asses a bed tax. Chair Clattenburg requested the Legislature be provided Local Law No. Two of 1995 to ensure legislators are familiar with the law and any members of the public who attend the public hearing should have the information available. Legislator Young inquired about the timing of the public hearing and vote on the local law. It was clarified that the public hearing on the local law shall be set for February 13, 2019. Upon hearing from the public, the resolution amending the Local Law will follow on Legislature agenda on February 13, 2019. This was approved for placement on the February 13, 2019 Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

The following referrals were from the Public Service Committee upon motion of Public Chair Stein:

1. 2018 Budget Amendment-Sheriff/Federal Asset Forfeiture seconded by Legislator Bausch, carried unanimously.
2. 2019 Salary Schedule Amendment-Justice for Children Advocacy Center seconded by Legislator Young, carried unanimously.
3. 2018 Budget Transfer-District Attorney- Legislator Stein noted that the following amounts on the resolution were amended to \$2,639 Medical, \$1,339 Court reporter and \$400 Mileage, seconded by Legislator Bausch, carried unanimously.
4. 2018 Budget Transfer-Public Defender/Medical Expenses seconded by Legislator Bausch, carried unanimously.
5. 2018 Budget Transfer-Emergency Management Services seconded by Legislator Young, carried unanimously.
6. Declaration of Surplus County Property/Accept Gifted Fire Engine-Emergency Management Services, Legislator Bausch made a motion to amend the resolution to change "department" to "district" seconded by Legislator Young, carried unanimously.
7. 2019 Item Transfer and Budget Amendment/Salary Schedule Amendment-Highway-Facilities Management/Parks/AFSCME seconded by Legislator Young, carried unanimously.
8. Capital Project Amendment/Budget Amendment-Highway seconded by Legislator Bausch, carried unanimously.
9. 2019 Budget Amendment-County Park/Interpretive Center-ACORNS Donation 2019 Budget Amendment-County Park/Interpretive Center-ACORNS Donation seconded by Legislator Young, carried unanimously.

County Manager Jay Gsell presented an Out-of-State Travel Request for Tim Hens, Highway Superintendent to travel to Washington DC for NACE Executive Committee Meeting & NaCo Transportation Steering Committee February 27 –March 6, 2019 Cost \$133.00 This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously. Mr. Hens was thanked for his participation with NACE and NaCo by Committee members and County Manager Gsell.

Legislature Clerk LaGrou reviewed the list of local laws introduced and adopted in 2018. The list was generated due to questions about local laws.

The next scheduled meeting of the Ways & Means Committee is January 16, 2019.

At 4:49 pm the committee adjourned to executive session for a confidential discussion regarding contract negotiations with the county attorney upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

At 5:53 pm the Ways & Means Committee Meeting resumed upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

The meeting adjourned at 5:53 pm upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Marianne Clattenburg
Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 1/18/19 phl