

Present: Committee Members Clattenburg, Stein, Maha, Torrey, also present, Deleo, Yunker, Maha, Dibble, Klotzbach, Legislature Clerk LaGrou, County Manager Landers, Asst. County Manager Ferringer, Treasurer German, Real Property Director Andrews, Job Development Director Van Son, Mental Health Director Battaglia, The Batavian –Mike Pettinella, The Daily News-Brian Quinn, Brooks Hawley

The Ways & Means Committee Meeting was called to order by Chair Clattenburg at 4:30 PM using Zoom Video Conference.

Legislator Torrey made a motion to amend the agenda to add “Memorandum of Agreement with Cornell Cooperative Extension” seconded by Legislator Maha, carried unanimously.

Minutes of the December 2, 2020 Ways & Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

STOP-DWI Coordinator Tammi Ferringer explained that Advisory Board member Jim Sunser is interested in reappointment to another three-year term. Mr. Sunser is a citizen representative on the STOP-DWI Board and represents both students and employees/faculty. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Ms. Ferringer next requested approval of an appointment to the STOP-DWI Advisory Board for City of Batavia Fire Chief Stefano Napolitano of Batavia. An opening exists for a citizen member and the term would go through December 31, 2023. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Assistant County Manager Tammi Ferringer presented a contract between the Genesee County Self-Insurance Plan and S.G. Risk, LLC, 1050 Wall Street, West, Suite 610, Lyndhurst, NY 07071 for the provision of actuarial services for the Genesee County Self-insurance plan for the period January 1, 2021 through December 31, 2023 at a cost of \$6,000.00 per year with the option of two one-year renewals at the same rate. Several proposals were received. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Job Development Director Teresa Van Son requested a salary schedule amendment for the Employment & Training Manager. The Work Force Development board approved a salary increase effective January 1, 2021. Increase of \$1,543 will be covered by the GLOW WDB and is incorporated in the 2021 budget.

Real Property Director Kevin Andrews presented amended 2020-2021 delinquent water and sewer accounts for the various towns in Genesee County. Due to two parcels in Pavilion that were missed, the amounts approved previously require amendment. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Mr. Andrews presented a resolution amending the 2021 tax warrants. The amounts require amending due to the two parcels in Pavilion that were not included previously. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Mr. Andrews presented an annual resolution that authorizes the Treasurer to carry out the requirements of §554 and §556 of the Real Property Tax Law, where the Real Property Tax Director’s recommended correction or refund is two thousand five hundred dollars or less and requires the Treasurer submits a report to the Legislature of the corrections and refunds processed during the preceding month containing

the name of each recipient, the location of the property, the reason for the correction or refund, and the amount of the correction or refund. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

The following referrals were from the Human Services Committee upon motion of Chair Torrey:

1. 2020 Budget And Contract Amendment - Community Mental Health Services – Living Opportunities Of DePaul seconded by Legislator Stein, carried unanimously.
2. 2021 Budget And Contract Amendment - Community Mental Health Services – Living Opportunities Of DePaul seconded by Legislator Maha, carried unanimously.
3. Appointment -Office For The Aging Advisory Council seconded by Legislator Maha, carried unanimously.
4. Reappointment-Office For The Aging Advisory Council seconded by Legislator Stein, carried unanimously.
5. Agreement-Office For The Aging/Certificate Of Insurance/Western New York Integrated Care Collaborative, Inc. (WNYICC) -2021 seconded by Legislator Maha, carried unanimously.
6. Contract & Budget Amendment/ Office For The Aging/Genesee Senior Foundation, Inc. Got Groceries Support seconded by Legislator Stein, carried unanimously.
7. Health Department/Preschool Supportive Health Services Program seconded by Legislator Maha, carried unanimously.
8. Grant Acceptance/Budget Amendment – Health Department/COVID seconded by Legislator Stein, carried unanimously.
9. Agreement – Health Department/Livingston County Health Department/ EBL Inspections seconded by Legislator Maha, carried unanimously.
10. Memorandum Of Understanding-Health Department/ NYS Covid-19 Vaccination Program – Approval And Ratification Of seconded by Legislator Stein, carried unanimously.
11. 2021 Employee Salary Schedule Amendment/Budget Transfer & Budget Amendment – Health Department/COVID Specialists seconded by Legislator Maha, carried unanimously.
12. 2021 Management Salary Schedule Amendment-Youth Bureau/Temporary Deputy Executive Director-Youth Bureau seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers requested an extension of the contract with E3 Communications through February 28, 2021 for the continuation of public relations and social media services in promoting COVID related services and disseminating timely information. Cost for January 1 through February 28, 2021 is not to exceed \$8,000. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Mr. Landers explained the Cornell Cooperative Extension Board had completed their review of the changes to the agreement with Genesee County and the Board President had signed the agreement. The amount remains the same as last year \$338,548. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Legislature Clerk Pamela LaGrou presented a resolution designating The Daily News as the official Newspaper for the County. The Republican and Democratic Committee submitted letters indicating their support of this designation. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Ms. LaGrou explained that Local Law No. One Year 1992 created the Genesee County Ethics and Disclosure Law which requires the Legislature to determine annually additional County Officers and Employees holding policy-making positions. Department heads were asked to submit position titles of

those who are not included in the local law but are in a policy-making position. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

The next meeting of the Ways & Means Committee is January 20, 2021 at 4:30 pm.

Ways & Means Chair Clattenburg explained the Batavia and Stafford Republican Committees met and unanimously recommend Brooks Hawley to replace Andrew Young serving district #4 (Towns of Batavia & Stafford) on the Genesee County Legislature. Mr. Hawley served on Batavia City Council until moving out of the City and into the Town of Batavia. The appointment will be effective January 13 through December 31, 2021. He will need to run for election in November 2021 to fill the remainder of the four year term. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Chair Clattenburg proceeded with a discussion pertaining to the Ethics Program audit and final report. County Manager Matt Landers explained there was an individual and global report since 20 municipalities were audited. The County has 90 days to submit a corrective action plan and the county manager's office, county attorney and legislature clerk will work together to complete the plan which the legislature will need to approve. Requirements and recommendations for best practices are included in the final report. Genesee County was in the middle of the group of 20 in terms of findings.

Chair Clattenburg indicated Legislature Chair Stein requested a discussion pertaining to signature of COVID related documents. Recently, the NYS Department of Health requested the County sign an agreement regarding the COVID-19 vaccine. Turn-around time did not allow for it to go through the legislative process. Ways & Means Committee members requested the county attorney draft a resolution for the next legislature meeting that will give the Chair the authority to sign. The scope of authority will be limited to COVID and the pandemic.

The meeting adjourned at 5:21 pm upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

*Marianne Clattenburg approved 1/20/21*

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Marianne Clattenburg, Chair  
Ways & Means Committee

Submitted 1/8/2021 phl