

**MINUTES**

Genesee County Soil & Water Conservation District  
USDA Batavia Service Center  
Regular Board Meeting October 12, 2023

Present:

Dennis Phelps, Chair

Christian Yunker, Vice Chair

Rochelle Stein, Legislature

James Kingston, Farm Bureau

Jared Elliott, Senior Field Manager

Laura Bestehorn, District Secretary/Treasurer

**I. Call to Order**

8:05am D.Phelps called the meeting to order.

**II. Minutes of the Previous Meeting**

A motion was made to accept minutes from the

September 14,2023 meeting by R. Stein, 2<sup>nd</sup> C.Yunker **Approved.**

**III. Open Projects and Staff Reports**

- A. Open Projects and Staff reports (Appendix A, B, C, D, E)  
J.Elliott reviewed open projects. Staff reports reviewed.

**IV. Financial Reports**

**A. Bank Statements Approval**

A motion was made to approve bank statements for September 2023  
by R.Stein, 2<sup>nd</sup> J.Kingston **Approved.**

**B. Treasurer's Reports** (Appendix F)

A motion was made to approve Treasurer Reports as presented  
by R.Stein, 2<sup>nd</sup> C.Yunker **Approved.**

**C. Abstract Approval** (Appendix G)

A motion was made to approve payments on abstract# 10 with the addition of the  
Genesee County fuel bill of \$522.62 and a change of funding source for the Town of Bethany  
project by R.Stein,2ndJ.Kingston **Approved.** C.Yunker abstained from voting.

**V. Unfinished Business**

- A. Nothing to report.

**VI. New Business**

**A. Financial Policy update-grant payments**

J.Elliott reviewed the updated financial policy. A motion was made to approve the updated  
policy with a change to "A second savings account **will** hold funds that are being reserved  
to support implantation projects.( Appendix H)

**B. Annual Plan of Work**

J.Elliott reviewed the 2024 Annual Plan of Work. Committee appointments made by GC Legislature were updated. A motion was made to approve the 2024 Plan of Work with the updates by C.Yunker, 2<sup>nd</sup> J.Kingston Approved.( Appendix I)

**C. AEM Action Plan**

J.Elliott presented the AEM Rd 18 action plan. A motion was made to approve Resolution 08-2023 to support the AEM Base plan Round 18 for the next two years by R.Stein, 2<sup>nd</sup> C.Yunker **Approved.**( Appendix J)

**D. Part B Project**

J.Elliott review a proposal for the Part B project. A motion was made to approve the proposed Part B project by C.Yunker, 2<sup>nd</sup> J.Kingston **Approved.**

**E. Technician position**

A motion was made to approve the posting of a job position and to extend the deadline date as needed by C.Yunker, 2<sup>nd</sup> R.Stein **Approved.**

**F. NYACD Award Winner Dinner Cost**

A motion was made to pay up to \$120.00 for the NYACD banquet award dinner for the by C.Yunker,2<sup>nd</sup> R.Stein **Approved.**

**G. Training/certification opportunities**

**i. CCA Training**

A motion was made to approve CCA training for staff not to exceed \$800.00 by R.Stein, 2<sup>nd</sup> J.Kingston **Approved.**

**ii. NYSECCP**

R.Stein suggested two people attend the Erosion & Sediment control training.

A motion was made to attend the erosion control and sediment course and to take the test for atleast two people not to exceed \$750.00 by R.Stein, 2<sup>nd</sup> J.Kingston **Approved.**

**VII. Reports**

**A. NYSSWCC:** V.DiGiacomo – report attached(Appendix K)

**B. NRCS-H.Eisele** unable to attend.

**C. FISH & WILDLIFE-** C.Yunker said a local law was passed for 12- and 13-year-old youth hunt. J.Kingston left the meeting at 9:15am

**D. COUNTY LEGISLATURE:** - C.Yunker , R.Stein

R.Stein said the legislatures are working on budgeting and trying to get through hurdles and challenges with the water project. The jail project is going well.

**E. Chair:** D.Phelps said thank you for the good work.

**VIII. Date of Next Meeting – Thursday November 9,2023**

**Meeting Adjourned:** Meeting adjourned at 9:25am

by R.Stein 2<sup>nd</sup> by C.Yunker **Approved.**

Recording Secretary: Laura Bestehorn

Minutes are not official until approved at the November 9,2023 meeting.

Chair: \_\_\_\_\_ Approved \_\_\_\_\_

Attachments: Appendices A-K