

MINUTES

Genesee County Soil & Water Conservation District
USDA Batavia Service Center
Regular Board Meeting September 14, 2023

Present:

Dennis Phelps, Chair

Christian Yunker, Vice Chair

Marirose Ethington, At-Large

James Kingston, Farm Bureau

Jared Elliott, Senior Field Manager

Laura Bestehorn, District Secretary/Treasurer

Rebecca Olsen, Conservation Technician

Mary Vandebosch, Conservation Technician

Emily Edmunds, Seasonal Technician

- I. **Call to Order:** 8:05am D.Phelps called the meeting to order.
- II. **Minutes of Previous Meeting:** A motion was made to accept minutes from August 10,2023 board meeting by C.Yunker,2nd J.Kingston **Approved.**
- III. **Open Projects and Staff Reports**
 - A. Open Projects and Staff reports (Appendix A, B, C, D, E,F)
J.Elliott reviewed open projects. Staff reports reviewed.
 - i.FL-LOWPA Budget modification (Appendix G)
A motion was made to approve the budget modification in FLOWPA 30 moving \$6,378.57 from Contractual and \$980.00 from Travel and Training to Staff Time by J.Kingston, 2nd M.Ethington **Approved.**
- IV. **Financial Reports**
 - A. **Bank Statements Approval**
A motion was made to approve bank statements for August 2023 by C.Yunker, 2nd M.Ethington **Approved.**
 - B. **Treasurer's Reports** (Appendix H)
A motion was made to approve Treasurer Reports as presented by M.Ethington, 2nd J.Kingston **Approved.**
 - B. **Abstract Approval** (Appendix I)
L.Bestehorn asked to include additional liabilities to Abstract 9.(Appendix J)
A motion was made to approve abstract# 9 with the addition of the liabilities on appendix I by C.Yunker , 2nd M.Ethington **Approved.**

L.Bestehorn shared the NYACD training schedule for directors. (Appendix K)

V. Unfinished Business

A. F-150 Replacement

J.Elliott asked for approval to purchase a new vehicle on a mini bid

C.Yunker asked if a trade in could be done on a mini bid. J.Elliott to check with purchasing if a trade is possible or does the current truck need to be sold outright.

A motion was made to approve the purchase of a new truck at an estimated price of \$45,000 using general savings funds by C.Yunker, 2nd M.Ethington **Approved.**

VI. New Business

A. Hydroseed Material Purchase Order

A motion was made to approve the purchase of hydroseed material from Site One Landscape (Preferred Seed) using Part C funds to finish up some projects for the GC Highway Department by M.Ethington, 2nd J.Kingston **Approved.**

B. New Part C Performance Measures and Director's Audit

J.Elliott reviewed a draft of the new performance measures that are required to get funding. (Appendix L)

C. New Bank Account for CRF RD 6 Byron Soil Health Project

C.Yunker abstained from voting.

A motion was made to approve opening a new bank account for the CRF Rd 6 Byron Soil Health Project by J.Kingston, 2nd M. Ethington **Approved.**

D. Disposal of Laptop 2018 HP2TK83500SD (Appendix M)

A motion was made to dispose of a display board and a approval to dispose of a laptop by C.Yunker, 2nd M.Ethington **Approved.**

E. Training Requests

A motion was made for approval for technicians to take the Advance Soil Health Training Course at \$250.00 per person by C.Yunker, 2nd M.Ethington **Approved.**

A motion was made to approve L.Bestehorn to attend NYACD Annual training meeting at a cost of up to \$700.00 which includes funds for a Director to attend by C.Yunker, 2nd J.Kingston **Approved.**

F. Spotted Lantern Fly Grant with Monroe & Orleans

J.Elliott was going to present information on a grant opportunity, but information changed. J.Elliott to get more information together and present to board members at another meeting.

G. Conservation Field Days

J.Elliott reviewed information for a program to target 9th grade students that was similar to Envirothon. J.Elliott suggested a name change so not to confuse with a program done in the past. M.Ethington suggested less hand outs as students may not be interested and provide websites that they could access computers. A motion to approve up to \$1,600.00 for materials and printing was made by C.Yunker, 2nd M.Ethington **Approved.**

H. SWCD Logo

A motion as made to purchase Canva Pro program at 119.00 plus tax by C.Yunker, 2nd J.Kingston **Approved.**

VII. Reports

- A. **NYSSWCC:** V.DiGiacomo – report attached(Appendix N) Unable to attend
- B. **NRCS-H.Eisele** unable to attend.
- C. **FISH & WILDLIFE-** C.Yunker reported there was an extension of some hunting seasons.
- D. **COUNTY LEGISLATURE:** - C.Yunker
C.Yunker said the Legislatures are working on budgets at this time.
- E. **Chair:** D.Phelps said thank you for the good work.

VIII. **Date of Next Meeting – Thursday October 12,2023**

Meeting Adjourned: Meeting adjourned at 9:20am

by M.Ethington 2nd by J.Kingston **Approved.**

Recording Secretary: Laura Bestehorn

Minutes are not official until approved at the October 12, 2023 meeting.

Chair: _____ Approved _____

Attachments: Appendices A-N