

MINUTES

Genesee County Soil & Water Conservation District
USDA Batavia Service Center
Regular Board Meeting July 13, 2023

Present:

Dennis Phelps, Chair	Jared Elliott, Senior Field Manager
Christian Yunker, Vice Chair	Laura Bestehorn, District Secretary/Treasurer
Rochelle Stein, Legislature	Timothy Welch, Conservation Technician
Marirose Ethington, At-Large	Rebecca Olsen, Conservation Technician
Victor DiGiacomo, NYSSWCC	Emily Edmunds, Seasonal Technician

- I. **Call to Order:** 8:00am D.Phelps called the meeting to order.
- II. **Minutes of Previous Meeting:** A motion was made to accept minutes from June 08,2023 board meeting by C.Yunker,2nd R.Stein **Approved.**
- III. **Open Projects and Staff Reports**
 - A. Open Projects and Staff reports (Appendix A, B, C, D, E)
J.Elliott reviewed open projects. Staff reports reviewed.
 - i.FLOWPA Budget Modification
R.Stein made a motion to approve a budget modification moving funds in FLOWPA 31 (SFY21-22)taking\$1,000 from Operation and Maintenance and \$1,000 from Staff time to increase Supplies and Equipment line to \$8,000 2nd C. Yunker **Approved.**
- IV. **Financial Reports**
 - A. **Bank Statements Approval**
A motion was made to approve bank statements for June 2023 by R. Stein, 2ndC.Yunker **Approved.**
 - B. **Treasurer's Reports** (Appendix F)
A motion was made to approve Treasurer Reports as presented by R.Stein, 2nd C.Yunker **Approved.**
 - C. **Abstract Approval** (Appendix G)
A motion was made to approve payments on Abstract #7 as presented by R.Stein, 2nd D.Phelps, C.Yunker abstained. **Approved.**
The completed procedural audit from Mengal, Metzgar, Barr & Co was presented to the Board of Directors.
- V. **Unfinished Business**
 - A. **Technician Position** (Appendix H)
J.Elliott reviewed information on a new technician position. Board Members approved moving forward in hiring another technician.

VI. New Business

M.Ethington entered meeting at 8:35am

A. Policy Proposal-Landowner contribution requirements for grant

J.Elliott presented a policy proposal for a landowner contribution. Board Members felt a policy was not needed at this time.

R.Stein left the room at 8:40 am

B. CRF Round 7 applications (Appendix I, J, K,L)

J.Elliott reviewed the Oatka Creek Water Conservation Project. A motion to approve Resolution 07-2023 was made by C.Yunker, 2nd M.Ethington **Approved**.

J.Elliott reviewed the Oatka Creek Watershed Project. A motion was made to approve Resolution 10-2023 by C.Yunker, 2nd M.Ethington **Approved**.

R.Stein reentered the room 8:50am

A motion was made to approve Resolution 08-2023 Black Creek Nutrient Management Project by M.Ethington, 2nd R.Stein **Approved**.

D.Phelps left the room at 8:52am

A motion was made to approved Resolution 09-2023 Genesee County Cover Crop Project by R.Stein ,2nd M.Ethington **Approved**.

D.Phelps reentered the room at 8:59am

C. Budget modification-office equipment purchases(Appendix L)

A motion was made to amend the budget adding \$11,000.00 to 3989Z and 8730.2 equipment line by R.Stein, 2nd M.Ethington **Approved**.

A motion was made to purchase a Epson Projector using Part C funds by C.Yunker, 2nd M.Ethington **Approved**.

A motion was made to purchase new desks up to \$12,000.00 using Part C funds by R.Stein 2nd M.Ethington **Approved**.

VII. Reports

A. **NYSSWCC:** V.DiGiacomo – report attached(Appendix M)

B. **NRCS-H.Eisele** unable to attend.

C. **FISH & WILDLIFE-** C.Yunker reported no new updates.

D. **COUNTY LEGISLATURE:-** R.Stein, C.Yunker

C.Yunker said jail project is moving all and doing good. R.Stein said the Legislatures continue to work on broad band and water projects.

E. **Chair:** D.Phelps said thank you for all the work.

VIII. Date of Next Meeting – Thursday August 11,2023

Meeting Adjourned: Meeting adjourned at 9:30am by R.Stein 2nd by M.Ethington **Approved**.

Recording Secretary: Laura Bestehorn

Minutes are not official until approved at the August 10, 2023 meeting.

Chair: Approved ____

Attachments: Appendices A-M