

MINUTES

Genesee County Soil & Water Conservation District
 USDA Batavia Service Center
 Regular Board Meeting January 11,2023

Present:

Dennis Phelps, Chair	Jared Elliott, Senior Field Manager
Rochelle Stein, Legislature	Laura Bestehorn, District Secretary/Treasurer
Marirose Ethington, Member At Large	Joan Hodges, Conservation Technician
James Kingston, Farm Bureau	Rebecca Olsen, Conservation Technician
	Victor DiGiacomo, NYSSWCC

I. Call to Order

8:00am D.Phelps called the meeting to order.

II. Minutes of the Previous Meeting

A motion was made to accept minutes from the December 14 ,2023 meeting by J.Kingston, 2nd R.Stein **Approved.**

III. Reorganizational Business**A. Appointments of the Legislature Update**

R.Stein and C.Yunker were appointed by the GC Legislature to the Soil & Water Conservation District board of directors.

B. GCSWCD Board Slate of Officers 2024

R.Stein made a motion to keep the same slate of officers as 2023- D.Phelps as Chair, C.Yunker as Vice Chair, L.Bestehorn as Secretary/Treasurer, 2nd J.Kingston **Approved.**

C. Resolution 01-2024- Standard Workday Resolution for Employees (Appendix A)

R.Stein made a motion to keep the standard workday the same as 2023 at eight hours 2nd J.Kingston **Approved.**

D. Resolution 02-2024 Standard Workday Resolution for Elected/Appointed Officials (Appendix B)

J.Kingston made a motion to keep the standard workday Resolution for Elected/Appointed Officials the same as 2023 at six hours ,2nd R.Stein **Approved.**

E. Approval for Regular Payments 2024 (Appendix C)

R.Stein made a motion to approve the 2024 regular payment schedule 2nd J.Kingston **Approved.**

F. Reaffirmation of Policies

Vehicle Use Policy was changed with the addition of the recently purchased ATV.

R.Stein asked if landowners will need a co-operater agreement with allowing the ATV

To be used on their property by S&W staff. J.Elliott

is going to look into if landowners have liability when we are using ATV on their property or what is required.

R.Stein said helmets, eye and ear protection needs to be worn 100% of the time.

Safety is very important to the board.

A motion was made by J.Kingston to approve the updated Vehicle Use Policy
2nd R.Stein **Approved.**

The Financial Policy was updated in October to use savings to pay out on grants that are completed but funds have not yet been received from NY Ag&Markets. Once funding is received the funds used would be returned to the savings accounts.

V.DiGiacomo to see if the Covid Policy is still required. A motion was made to approve policies 2-12 and exclude 8-Covid Policy while V.DiGiacomo looks into it by R.Stein,2nd J.Kingston **Approved.(Appendix D)**

G. 2024 Board meeting Schedule

A motion to table until additional board members were available by R.Stein, 2nd J.Kingston **Approved.**

H. Resolution 03-2024 Genesee River Watershed Coalition of Conservation Districts(Appendix E)

A motion was made to approve Resolution 03-2024 by R.Stein, 2nd J.Kingston **Approved**

I. Resolution 04-2024 NY Green (Appendix F)

A motion was made to approve Resolution 04-2024 by R.Stein, 2nd J.Kingston **Approved.**

IV. Open Projects & Staff Reports (Appendix G)

A. Open Projects and Staff Reports

J.Elliott reviewed open projects. J.Elliott to work on close out of CRF5 projects.
M.Ethington entered at 8:35am. Staff reports reviewed.

V. Financial Reports

A. Bank Statements Approval

A motion was made to approve bank statements for December 2023
by R.Stein, 2nd J.Kingston **Approved.**

B. Treasurer's Reports (Appendix H)

A motion was made to approve Treasurer Reports as presented
by R.Stein, 2ndM.Ethington **Approved.**

C. Abstract Approval (Appendix I)

A motion was made to approve payments on abstract# 1 by R.Stein, 2nd J.Kingston **Approved.**

A motion was made to approved all staff to attend WQS training using general savings and FLOWPA funds by M.Ethington,2nd J.Kingston **Approved.**

A motion to approve Abstract #1 with the addition of the WQS training and check to NYACD for National Envirothon by R.Stein, 2nd M.Ethington **Approved.**

**VI. Unfinished Business
Nothing to report**

VII. New Business

A. Water Quality Symposium 2024

WQS Training approved with abstract approval.

VIII. Reports

A. NYSSWCC: V.DiGiacomo - Reviewed report attached(**Appendix J**)

B. NRCS-H.Eisele - NRCS.- Unable to attend.

C. FISH & WILDLIFE- C.Yunker Unable to attend.

D. COUNTY LEGISLATURE: - R.Stein

R.Stein shared the County should have the keys to the new jail in March.
Broadband Internet will be awarded and constructed in 24 months.

The County has a new Attorney - Mark Boylan.

E. CHAIR:

D.Phelps thanked all for the work done.

Board Members discussed dates and times for 2024 board meetings.

Board meetings will be held on the second Tuesday of the month at 8:30am.

Motion to adjourn the meeting at 9:50am by J.Kingston, 2nd R.Stein **Approved.**

VIII. Date of Next Meeting – Tuesday February 13,2024

Recording Secretary: Laura Bestehorn

Minutes are not official until approved at the February 13,2024 meeting.

Chair: Approved ____

Attachments: Appendices A-J