



GENESEE COUNTY SHERIFF'S OFFICE

FEEES FOR SERVICE OF PROCESS

165 Park Road • Batavia, New York 14020 • (585) 345-3000 x3565

ALL FEES ARE PAYABLE IN ADVANCE AND ARE BASED ON PER PERSON TO BE SERVED

MILEAGE FEES ARE LISTED BELOW
All fees effective as of January 1, 2024

INCOME EXECUTION - CPLR 5231

First Stage only.....	\$ 49.00	(mileage included)	Original + 4 copies
Second Stage only	\$ 47.00	(mileage included)	Original* + 4 copies
Both Stages	\$ 86.00	(mileage included)	Original + 4 copies

*Original must be endorsed by the resident's county Sheriff and the judgment balance/interest date should be properly adjusted.

ENFORCEMENT OF JUDGMENT OR ORDER AWARDING POSSESSION OF REAL PROPERTY OR A CHATEL CPLR 5102

Real Property.....	\$ 95.00	(Money Judgment + Real Estate)
Personal Property.....	\$ 85.00	(Money Judgment + Personal Property)

EVICITION OR REMOVAL (ADD *doubled* mileage to all services below)

Three-Day Notice	\$ 15.00	per person
Notice of Petition & Petition	\$ 57.00	per person (each additional person, ADD \$15.00)
Eviction	\$105.00 *	per person being evicted (each additional person, ADD \$30.00)
Writ of Assistance.....	\$107.00 *	

*Original + 3 copies per service and \$2 for any additional copies needed.

ORDER OF ATTACHMENT OR NOTICE OF ATTACHMENT (ADD *doubled* mileage to all services below)

One original order or clerk-certified copy + 2 attorney-certified copies for each levy.

Personal Property.....	\$ 72.00	for each levy
	\$ 32.00	for each additional defendant Include court index number, undertaking & garnishee and service instructions.
Real Property.....	\$ 87.00	notice of attachment, together with above

ORDER / WRIT OF SEIZURE (ADD *doubled* mileage to all services below)

One original order of clerk-certified copy + 2 attorney-certified copies per service.

Include court index number, undertaking, all papers upon which the order was granted, the summons and complaint, and letter of instructions.

First Defendant.....	\$122.00
Each Additional Defendant.....	\$ 57.00

PROPERTY EXECUTION - CPLR ARTICLE 52 (ADD doubled mileage to all services below)

- 1. Original + 4 copies
- 2. Include detailed property description AND proof of ownership
- 3. If Notice to Judgment Debtor has not been served, ADD \$42.00

Straight/Demand.....	\$ 85.00	(vehicle, boat, etc.) For Sheriff's sale, call for fees.
Real Property.....	\$ 55.00	(real estate; call for additional expenses)
Bare Execution	\$ 60.00	(written demand to satisfy judgment)
Third Party-Tangible Property	\$ 55.00	(other person in possession of debtor's property)
Third Party-Intangible Property	\$ 40.00	(rent)
Bank Levy	\$100.00	

MISCELLANEOUS FEES (ADD doubled mileage to all services below)

Three (3) copies for each party to be served.

Summons with/without Notice of Complaint, Subpoena, Restraining Notice	\$15.00
<u>NOTE:</u> If process is issued by a court, the fee is	\$32.00
Order, Order to Show Cause, Notice of Motion, Mandate	\$32.00
<i>Specify service requirements and time limitations</i>	
Restraining Order	\$32.00
Surrogate Citation & Will	\$42.00
Commitment Warrant (Judiciary Law A).....	\$42.00
Posting of Notice of Sale	\$90.00

****NO REFUNDS UNDER \$5.00****

MILEAGE SCHEDULE FOR CIVIL PROCESS

Effective January 1, 2024

City/Town	Miles	Fee	Doubled Mileage
City/Batavia	4	\$2.68	5.36
Town/Batavia	14	\$9.38	18.76
Town/Alabama	34	\$22.78	45.56
Town/Alexander	22	14.74	29.48
Town/Basom	34	22.78	45.56
Town/Bergen	32	21.44	42.88
Town/Bethany	22	14.74	29.48
Town/Byron	26	17.42	34.84
Village/Corfu	30	20.10	40.20
Town/Darien	34	22.78	45.56
Town/Elba	20	13.40	26.80
Town/LeRoy	30	20.10	40.20
Town/Oakfield	22	14.74	29.48
Town/Pavilion	32	21.44	42.88
Town/Pembroke	30	20.10	40.20
Town/Stafford	18	12.06	24.12

Make all payments payable to:
GENESEE COUNTY SHERIFF

Mail to: Civil Office
 Genesee County Sheriff's Office
 165 Park Rd.
 Batavia, NY 14020