



GENESEE COUNTY PROBATION DEPARTMENT

County Building No.1, 15 Main Street
Batavia, NY 14020-2136
Email: probation@co.genesee.ny.us
Phone: 585-344-2550 / Fax: 585-343-5839



TIMOTHY J. MICHALAK
Probation Director

RACHEL A. SANFRATELLO
JASON R. MINDLER
Probation Supervisors

REQUEST FOR CLOSED RECORDS

➔ CONTACT INFORMATION

Name: _____ Address: _____

DOB: _____
SS: _____ Phone: _____

➔ RECORDS REQUESTED

- Verification of Probation Termination for: Department of Motor Vehicles
 Other _____
 Verification of Restitution/Fine/Supervision Fee Paid in Full
 Other (Explain): _____

➔ PROBATION INFORMATION

On Probation From: _____ To: _____
Offense: _____
Court: _____

➔ I am the person named herein and request the information as noted above.

Signed

Date

SECRETARY

Card on File? No Yes Copy Attached
In Caseload? No Yes PIN#: _____
Outstanding Monies? No Yes Type & Amount _____