

Present: Committee Legislators Clattenburg, Maha and Torrey – Stein was absent. Also, Legislators Dibble, Deleo, Hawley and Yunker. County Manager Matt Landers, Assistant County Manager Tammi Ferringer, County Attorney Jim Wujcik, Clerk of the Legislature Lisa Casey, County Clerk Mike Cianfrini, Deputy Treasurer & Real Property Tax Director Kevin Andrews, County Treasurer Scott German, Deputy Director of Real Property Stephenie Davis-Reiss, Compliance Officer Pam LaGrou, Human Resources Director Anita Cleveland and Information Technology Director Mike Burns. Emergency Communications Director Frank Riccobono, Deputy Highway Superintendent Paul Osborn, Assistant County Engineer Laura Wadhams, Board of Elections Commissioners Richard Siebert and Lorie Longhany, Department of Social Services Commissioner Carla Mindler and Sheriff Rich Schildwaster. Joanne Beck from The Batavian attended.

Legislator Dibble was appointed in place of Legislator Stein. Committee members approved this appointment.

The meeting was opened on December 6, 2023 at 4:30 p.m. Meeting location was at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room.

Committee Chair Clattenburg motioned to amend the agenda to add 2024 Salary Schedule Amendment-Genesee County Clerk/DMV under County Clerk and add L3 Harris-Radio Tower and backup 911 Center at New Jail under Emergency Communications. Legislator Maha motioned to approve amended agenda seconded by Legislator Torrey, carried unanimously.

Minutes of the November 15, 2023 Ways and Means Committee meeting were approved upon motion of Legislator Dibble seconded by Legislator Maha, carried unanimously.

County Clerk Mike Cianfrini requested an amendment in the 2024 Employee Salary Schedule effective January 1, 2024. The DMV is facing a staffing shortage, as it currently has one motor vehicle representative position vacant due to an employee leaving the office for another job, and another employee who will be taking maternity leave commencing in mid-December. An employee has been working as a part-time (39 hours bi-weekly) motor vehicle representative in the DMV for the past 7 years, and has a total of over 17 years of experience working in the DMV. Mr. Cianfrini requested authorization to amend the 2024 Genesee County Employees Salary Schedule by increasing the hours of the existing part-time position of Motor Vehicle Service Representative, CSEA Grade 9, from 39 to 45 hours biweekly (less than full-time) effective January 1, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Treasurer Scott German reported the current contract for hosting our delinquent tax software (ETAX) expires on 12/31/23 and the County Treasurer and IT Director are recommending another five-year contract for the period of 2024 – 2028. Treasurer German recommended that Legislature execute the Application Service Provider (ASP) contract with Hamer Enterprises 4200 N. Bicentennial Drive, McAllen Texas 79504 with an amount not to exceed \$21,000 annually and an additional \$2,520 annually for any additional entity for the five-year period. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Dibble, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews submitted the 2023-2024 Equalization Tables for Genesee County. Mr. Andrews recommended that Legislature adopt the 2023-2024 Equalization Tables as submitted.

2023-2024 Equalization Table							
	County Fixed	Clergy	Total	Eq.	Equalized	Ratio	
	Taxable		Vets		Taxable	Rate	Value
TOTALS	\$3,748,344,883		33,700	21,000	\$3,748,399,583		\$4,051,948,302 1.000000

This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews presented the 2023-2024 Taxable Assessed Valuation Tables. Mr. Andrews recommended that Legislature approve the taxable assessed valuation of the County of Genesee for the year 2023-2024 as presented.

2023-2024 TAXABLE ASSESSED VALUATION TABLE					
	RS 1	Special Franchise	Railroad	Total County	Total Town
	Taxable	& Utilities	Ceiling	Taxable	Taxable
TOTALS	\$3,443,063,309	\$270,392,271	\$34,889,303	\$3,748,344,883	\$3,757,304,645

This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Dibble, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews advised that there exists delinquent water/sewer accounts in several Towns of Genesee County which may be added to the 2024 tax levy pursuant to section 198, part 3(d) of Town Law. Mr. Andrews recommended that Legislature add the following sums for delinquent water/sewer accounts to said town tax levies: Unpaid Sewer/Water Total \$161,649.92. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews reported the Real Property Tax Law requires that, by November 15, 2023, all rural Genesee County School Districts return their respective unpaid 2023-2024 school taxes to the County Treasurer for inclusion in the 2024 County and Town tax levy. The following amounts are relieved against the various Towns of the County of Genesee Total \$2,081,259.37

This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Dibble, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews entered into an agreement with the various villages within the county that, upon notification to the county, by the villages, within the time period as defined in the agreement, the unpaid village taxes will be relieved as part of the 2024 town and county levy. The following amounts are relieved against the various Villages in the County of Unpaid Village Taxes

Alexander	\$1,782.15	Attica	\$202.98	Bergen	\$4,485.71	Elba	\$3,995.41
LeRoy	\$107,635.20	Oakfield	\$7,582.69	Corfu	\$1,860.27		
Total	\$127,544.41						

This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews reported taxes have been computed and extended on the 2023 assessment rolls of the several Towns of the County of Genesee for County and Town purposes Town Warrant Amount Total \$44,791,877.30

Mr. Andrews recommended that the Legislature approve, confirm and adopt the taxes as extended upon the 2023 assessment rolls of the aforementioned Towns and that warrants in due form be issued under the seal of the County of Genesee. This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Torrey, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews recommended that Legislature approve the tax levy for the City of Batavia as said City’s share of the tax levy of the County of Genesee for taxes levied for County purposes for the year 2024 and chargeable to said City as follows: Total County Tax \$6,255,671.37. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews presented to the Legislature a duly certified copy of the annual budget of each of the several towns in the County of Genesee for the fiscal year beginning January 1, 2024. They shall pay taxes and assessments, when collected, to the Supervisors of the several Towns in the amounts as shown by this resolution for distribution in the manner provided by law:

	General Fund	Library	Highway	Special Districts
Total	\$4,354,704.00	\$2,684,282.00	\$8,409,853.29	\$15,448,839.29

This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Torrey, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews reported Orleans County wishes to enter into a Memorandum of Understanding with Genesee County for tax map maintenance of all real property parcels. Mr. Andrews recommended that Legislature enter into a Memorandum of Understanding with Orleans County, 3 South Main Street, Albion, New York 14411 for the tax map maintenance of Orleans County real property parcels at a cost of \$8,100 annually from January 1, 2024 through December 31, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Information Technology Director Michael Burns recommended Genesee County renew the PURE Storage maintenance contract for three years through Meridian IT. PURE Storage will provide service to maintain the County’s storage array network and keep its components and software up to date. Mr. Burns recommended that Legislature execute a three-year renewal of the PURE Storage maintenance contract through Meridian IT Inc., 509 Erie Blvd., West Syracuse, NY 13204 for a period of three years, December 28, 2023 through December 27, 2026 in the amount of \$111,145.76. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

Information Technology Director Michael Burns presented an agreement with Empire Access to provide a County fiber maintenance agreement for all Genesee County fiber connections between

County buildings. Mr. Burns recommended that Legislature execute the agreement with Empire Access, 34 Main Street, Prattsburgh, NY 14873 for a 36-month fiber maintenance agreement effective January 1, 2024 through December 31, 2026 in the amount of \$3,600. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Information Technology Director Michael Burns presented an agreement with Empire Access to provide two Plain Old Telephone Service (POTS) lines to the new Genesee County Jail. Mr. Burns recommended that Legislature execute the agreement with Empire Access, 34 Main Street, Prattsburgh, NY 14873 for a 36-month phone service agreement effective March 1, 2024 through April 30, 2027 at a cost of \$39.90 a month based on 2 lines of service at \$19.95 per line. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

Human Resources Director Anita Cleveland issued a Request for Proposals, 2023-112 for Third-Party Administrators for the County’s Self-Funded Health Plan. The Genesee County Health Benefits Review Committee, in conjunction with the County’s Health Plan Consultants, reviewed and analyzed third-party administrator proposals for continuation of the County’s Self-Funded Health Plan. Director Cleveland recommended that Legislature enter into a contract with Independent Health Corporation, 511 Farber Lakes Drive, Buffalo, New York for the provision of third-party administration services for the County’s Self-Funded Health Plan, and to execute any and all other documentation related to this contract. Effective January 1, 2024 through December 31, 2024, with a provision of two additional one-year periods.

	<u>Per Member Per Month</u>
2024 Medical/Vision Administration Fee:	\$44.30
Prescription Drug Coordination with Outside Vendor	<u>2.00</u>
	\$46.30
Private Healthcare System (PHCS) Network fee	
Out of Area members only	<u>4.75</u>
	\$51.05

This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Dibble, carried unanimously.

Emergency Communications Director Frank Riccobono reported Genesee County is currently constructing a new jail facility, and the design of the new jail incorporates space for a backup dispatch center and a new tower. Genesee County is currently under contract with L3Harris Corporation, with the original agreement dated April 25, 2013. Mr. Riccobono requested that Legislature enter into change order #10 with L3Harris Corporation, for a total cost not to exceed \$1,871,717. County Attorney will continue to work with L3 Harris and Sheriff Sheron to amend the change order and will have it finalized by the Legislature meeting. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

Clerk of the Legislature Lisa Casey presented the 2024 Legislative calendar in accordance to the Legislative Rules section II, Conduct of Legislature Meetings, part 4, the regular meetings of the Genesee County Legislature are held the second and fourth Wednesday of the month at 5:30 PM in the Old Courthouse unless otherwise announced. There is only one meeting scheduled in the months of July, August and December and recommended that Legislature approve the 2024

Legislative Calendar. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Board of Elections Democratic Commissioner Lorie Longhany reported on January 22, 2020 the Genesee County Board of Elections entered into a contract with Dominion Voting Systems, Inc. to lease 10 ballot marking devices at the annual cost of \$19,393 and due to recent changes required by the New York State Board of Elections the Genesee County Board of Elections must replace old ballot marking devices with the new machines leased on January 22, 2020. Mrs. Longhany recommended that the Legislature execute the amended lease with Dominion Voting System Corporation, 1201 18th St. Ste 210, Denver, CO 80202 effective January 1, 2024 at the annual cost of \$48,326. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

Board of Elections Democratic Commissioner Lorie Longhany reported they did enter into a contract with NTS Data Services covering the period of January 1, 2023 through December 31, 2023 to provide service to safeguard our voter records, which could be exposed by cyberattack. Mrs. Longhany recommended that Legislature sign a new agreement with NTS Data Services, LLC, 2079 Sawyer Dr., Niagara Falls, NY 14304 for the period of January 1, 2024 through December 31, 2024 for the sum of \$9,809. This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Torrey, carried unanimously.

Board of Elections Democratic Commissioner Lorie Longhany reported their existing contract with NTS Data Services to provide poll book, team registration and full document imaging for the Genesee County Board of Elections expires December 31, 2023. Commissioner Lorie Longhany stated their services are very essential to the efficient operation of the Board of Elections and have been satisfied with the performance over the past many years with NTS. Commissioners Lorie Longhany recommended that Legislature enter into a new contract with NTS Data Services to provide this election service for the period of January 1, 2024 through December 31, 2024 located at 2079 Sawyer Dr. Niagara Falls, NY 14304 for the sum of \$51,247 with the option to renew this agreement with appropriate modifications. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

Assistant County Manager Tammi Ferringer reported New York State General Municipal Law, Article 12-I, § 239-bb, did establish that each County shall have a countywide shared services panel consisting of the Managers, Supervisors, and Mayors from each town, city and village chaired by the County. Assistant Manager Ferringer recommended that Legislature accepts and affirms the recommendation of the Shared Services Panel, which will be submitted, to the New York State Department of State. This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported in accordance with GC-000 County-wide Policy & Procedure Process, the Policy & Procedure Committee conducted an annual review of GC-006 Vehicle Rental and recommend edits that are more reflective of said policy and include changing the policy statement from “It is the policy of Genesee County to utilize resources wisely and

provide employees and elected officials with a rental option for transportation when traveling 80 miles or more for County business.” To “It is the policy of Genesee County to utilize resources wisely and provide employees and elected officials with a rental option for transportation that offers the most cost effective method for County business travel.” County Manager Landers recommended that Legislature approve and adopt the amended GC-006 Vehicle Rental Policy. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Dibble, carried unanimously.

County Manager Matt Landers reported the Purchasing Director is desirous of adopting a Countywide Disposition of Surplus Property Policy & Procedure as the current policy contained in the 2022 Purchasing Policy & Procedure Manual is in need of updates and the Purchasing Director, Compliance Officer, and Policy & Procedure Committee members agree that a stand-alone countywide policy is preferable. County Manager Landers recommended that Legislature approve and adopt GC-051 Disposition of Surplus Property Policy. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Dibble, carried unanimously.

County Manager Matt Landers reported the Committee on Ways and Means has reviewed the proposed contract for 2024 between the County of Genesee and the Genesee County Economic Development Center (GCEDC). County Manager Landers recommended that Legislature execute a contract with the Genesee County Economic Development Center (GCEDC) for a period beginning January 1, 2024 through December 31, 2024 and that the sum of \$233,513 shall be paid in regular installments, pursuant to the Agreement, upon submission by the Agency of vouchers in proper form. An additional \$25,000 for workforce training program administration will be paid upon submission by the Agency of vouchers in proper form. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported Resolution No.470 duly adopted on November 20, 2023, approved the CSEA Union Contract for 2024-2026. The implementation of this agreement along with increases in longevity and wage shifts for some management employees for fiscal year 2024 will increase various revenues for some departments with respect of corresponding appropriations and it is necessary to amend the budget to account for these additional revenues and expenses. The funds for the implementation of the remainder of this agreement and management changes for fiscal year 2024 have been included in the 2024 County Budget Contingency account and it is necessary to distribute these funds to the respective County department budgets. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers presented a successfully completed Collective Bargaining Agreement with the Deputy Sheriffs’ Association, which was ratified by a vote of the Union Membership. County Manager Landers recommended that Legislature approve the terms and conditions of said Agreement by and between the Genesee County Deputy Sheriffs’ Association, the Genesee County Sheriff and the County of Genesee for the period January 1, 2024 through December 31, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Referral from Human Services Committee:

1. Budget Amendment–History Department /Funding For History Department Use seconded by Legislator Maha, carried unanimously.
2. Budget Transfer – Health Department/ Medical Exam & Coroners seconded by Legislator Dibble, carried unanimously.
3. Agreement - Health Department/The Harvester Center seconded by Legislator Maha, carried unanimously.
4. Agreement - Health Department/CAN-USA Sports LLC seconded by Legislator Dibble, carried unanimously.
5. Lease Agreement–Social Services/S.T.E.P. seconded by Legislator Maha, carried unanimously.
6. 2023 Budget Amendment–Social Services/Pandemic Funds seconded by Legislator Dibble, carried unanimously.
7. Budget Transfer–Social Services seconded by Legislator Maha, carried unanimously.
8. Reappointment-Genesee County Youth Board/Osborn seconded by Legislator Dibble, carried unanimously.
9. Travel Out-of-State: Gabrielle Lanich, Health Department for CDC CLPPP Annual Meeting in Atlanta, GA funded by Lead CDC Grant with a cost of \$0 to Genesee County seconded by Legislator Maha, carried unanimously.
10. Travel Out-of-State: Nicole Pierce, Health Department for CDC CLPPP Annual Meeting in Atlanta, GA funded by Lead CDC Grant with a cost of \$0 to Genesee County seconded by Legislator Dibble, carried unanimously.
11. Travel Out-of-State: Grace Marzolf, Health Department for CDC CLPPP Annual Meeting in Atlanta, GA funded by Lead CDC Grant with a cost of \$0 to Genesee County seconded by Legislator Maha, carried unanimously.

Referral from Public Service Committee:

1. Grant Application/Acceptance/ Budget Amendment-District Attorney /Criminal Justice Discovery Reform Grant Acceptance seconded by Legislator Torrey, carried unanimously.
2. Budget Transfer-Jail/Medical, Female Housing, Food seconded by Legislator Dibble, carried unanimously.
3. Budget Transfer-Animal Control/Overtime seconded by Legislator Torrey, carried unanimously.
4. Grant Acceptance/2023 Budget Amendment/Capital Project Amendment Airport/Equipment Storage Building seconded by Legislator Dibble, carried unanimously.
5. Subscription – Highway/Bridge and Culvert Inspection Analysis seconded by Legislator Torrey, carried unanimously.
6. Change Order – Facilities Management/Energy Performance Contract seconded by Legislator Dibble, carried unanimously.
7. Contract Award-Highway/Public Works Information System seconded by Legislator Torrey, carried unanimously.
8. Reappointment/Appointment-Oak Orchard Small Watershed Protection District Administrative Board seconded by Legislator Dibble, carried unanimously.

Legislature Clerk Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, January 17, 2023 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Chair Report: Called Planning Director, Felipe Oltramari to speak on the Smart Growth and the water hookups FAQ and Web Application. Discussion of FAQ and Application proceeded. Chair Clattenburg asked for a meeting to be set up to discuss further the smart growth plan.

Chair Clattenburg called for Executive Session to discuss under Public Officer Law § 105 f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation motioned by Legislator Maha to enter into Executive Session seconded by Legislator Torrey at 5:43.

Motion to exit executive session by Legislator Maha seconded by Legislator Dibble at 6:00 p.m.

Adjournment of the Ways and Means Committee Meeting motioned by Legislator Maha seconded by Legislator Dibble at 6:01 p.m.

Marianne Clattenburg 1-17-23
Ways & Means Committee