

Present: Legislators Clattenburg, Stein, Bausch, Young, Also Present: Legislators Maha, Dibble, Torrey, Hilchey, Legislature Clerk Pamela LaGrou, County Manager Jay Gsell, Asst. Co. Manager Matt Landers, Confidential Secretary Vicky Muckle, Human Resources Director Anita Cleveland, Purchasing Director Eve Hens, Undersheriff Greg Walker, County Attorney Kevin Earl, Highway Superintendent Tim Hens, Brian Quinn – The Daily News, Howard Owens-The Batavian

Ways & Means Committee Chair Clattenburg called the meeting to order at 5:30 PM in the Legislature Conference Room at the Old Courthouse.

Minutes of the November 7, 2018 Ways & Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

Assistant County Manager Matt Landers requested approval of a contract renewal with the County Self-Insurance Plan and S.G. Risk, LLC for the provision of actuarial services at a cost of \$5,250 for January 1, 2019 through December 31, 2019. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Mr. Landers explained the County has been satisfied with the services of Occupational Safety and Environmental Association who has provided safety consultant services for the past several years. He requested a fourth and final one-year extension to the contract with a rate of \$120 per hour effective January 1, 2019 through December 31, 2019. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Human Resources Director Anita Cleveland requested a budget amendment in the amount of \$946 to cover a shortfall due to the cost associated with materials for employee ID badges, key fobs and lanyards. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Bausch, carried unanimously.

Ms. Cleveland requested a contract renewal with Health Economics Group for the provision of third party administration services. The dental administration fee per member per month is \$2.35 and COBRA administration per member per month is \$2.35 with the annual estimated cost of \$21,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Ms. Cleveland requested a contract renewal with Health Economics Group for the provision of the Flexible Benefits Program Administration at a cost of \$2.50 per member per month and \$1.00 for debit card administration. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Ms. Cleveland requested a contract renewal with Independent Health for the provision of third party administration services for the County's self-funded health plan. The 2019 Medical/Vision and COBRA administration fee is \$38.50 per member per month for a total estimated cost of \$324,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Bausch, carried unanimously.

Ms. Cleveland explained the County contracts with Premier Consulting for the County's health benefit plan consultant services. She requested approval of a contract renewal for one year at a cost of \$50,000. The contract year is February 1, 2019 through January 31, 2020. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

Ms. Cleveland explained there was a shortfall of funds in the 2018 budget for exams due to a larger number of candidates than expected who participated in the deputy sheriff and police officer civil service exam. She requested an increase of \$1,644 for exam fees which will be covered by additional revenue. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Ms. Cleveland requested approval of salary scheduled "A" Employee Salary Schedule. Ms. Cleveland sent the actual list of positions and salaries previously. The labor attorney reviewed and approved the schedule. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Ms. Cleveland next requested approval of Schedule "B" 2019 Management Salary Schedule. This includes County supervisory and non-union salaries. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Lastly, Ms. Cleveland requested approval of a contract renewal with Independent Health for third party administrator services of the County's Self-Funded Prescription Drug plan. Cost per prescription is \$1.00 with \$24,000 budgeted in the 2019 County Budget. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

The following referrals were from the Public Service Committee upon motion of Chair Stein:

1. Budget Amendment - District Attorney 2018 seconded by Legislator Young, carried unanimously.
2. Acceptance Of Grant Funds / Statewide Interoperable Communications Grant seconded by Legislator Bausch, carried unanimously.
3. Acceptance Of Grant Funds-Budget Amendment/Sheriff - Emergency Preparedness Exercises seconded by Legislator Bausch, carried unanimously.
4. Budget Amendment - Sheriff's Office / Purchase Of Police K-9 And Equipment

- seconded by Legislator Bausch, carried unanimously.
5. Reappointment / Traffic Safety Board – Sheriff seconded by Legislator Bausch, carried unanimously.
  6. Local Law Introductory No. Six Year 2018-A Local Law Regulating The Transfer Of Secondhand Articles seconded by Legislator Bausch, carried, Legislator Young, no. Legislator Young stated there are too many questions to set a public hearing on the local law. He further stated provisions of the proposed local law infringe on peoples' rights and he will not support it. Chair Clattenburg stated the proposed local law was brought forth by law enforcement and they support it. She further stated other counties have a law and when this local law was proposed in 2013 in included scrap dealers. That is no longer included and this proposal relates to secondhand dealers with no reference to scrap dealers.
  7. Airport Terminal Building & Maint Hangar Demolition & Site Conversion To Taxi Way/Apron (Design) (AIP #33-14) And Airport T-Hangar Taxiway Construction Phase III (AIP #32-14)– Budget Amendment/Close Capital Projects seconded by Legislator Young, carried unanimously.
  8. Comprehensive Bridge Culverts - Budget Amendment/Close Capital Project seconded by Legislator Bausch, carried unanimously.
  9. Grant Agreement/Budget Amendment/Capital Project Amendment – Multi-Modal #4 – Caswell Rd Bridge Replacement– Large Span Culvert Project seconded by Legislator Young, carried unanimously.
  10. 2018 Budget Amendment – County Parks - Interpretive Center/Youth Bureau Grant Award seconded by Legislator Bausch, carried unanimously.
  11. 2018 Budget Transfer– Highway – County Road Fund (Snow & Ice) seconded by Legislator Young, carried unanimously.
  12. 2018 Budget Transfer-District Attorney seconded by Legislator Bausch, carried unanimously.

Purchasing Director Eve Hens shared highlights of her department review. She referenced the privatization of the motor fleet, the expansion of print shop services, a new head custodian was hired from within, she continues with outreach efforts and she attended the national conference on a scholarship. Future goals include improving digitalization of records and expanding on shared services through bid piggybacking.

County Manager Jay Gsell presented an Out-of-State Travel Request-Joseph Graff, Sheriff's Office to Quantico, VA for FBI National Academy January 7-March 15, 2019 county cost is \$1,235. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Mr. Gsell presented a resolution listing premium rates for the 2019 health benefits plan for the county. Medical premium rates are increasing 3% over the 2018 rate. \$528,938 of reserve is budgeted to offset the larger rate increase for 2019. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Bausch carried unanimously.

Mr. Gsell requested a renewal of contract with Labella Associates for grant writer services. The rate is \$90 per hour for a total not to exceed \$5,000 for January 1, 2019 through December 31, 2019. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Mr. Gsell presented the first of three budget resolutions; amendments to the 2019 tentative budget. The resolution lists changes made to the proposed 2019 budget. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Mr. Gsell presented the 2019 Genesee County Budget resolution that included the date of the public hearing on the budget and the amount to be raised by property tax of \$30,292,091 with a tax rate of \$10.04. The 2019 property tax levy represents an increase of \$996,819 over the 2018 levy. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Next, Mr. Gsell presented the last budget resolution that authorizes the real property director to apportion and spread the sum of \$30,292,091 against the properties in the county that are subject to taxation. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Legislature Clerk Pamela LaGrou presented the Mortgage Tax distribution second payment for 2018. The total amount to be distributed to towns and villages is \$408,348.50. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

Ms. LaGrou presented a resolution that sets a public hearing for the required annual local law that relates to the salaries of county officers elected or appointed for a fixed term. The public hearing date is December 12, 2018. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Ms. LaGrou presented the local law introductory no. 7 that lists the salaries of appointed or elected officers. The listed salaries will take effect January 1, 2019. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Bausch, carried unanimously.

The next meeting of the Ways & Means Committee is scheduled for Wednesday, December 5, 2018.

The meeting adjourned at 6:33pm upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

Marianne Clattenburg

Marianne Clattenburg, Chair  
Ways & Means Committee  
Submitted 11/27/18 phl