

Present: Legislators Clattenburg, Stein, Maha, Torrey, Also Present: Legislators Yunker, Klotzbach, Dibble, Legislature Clerk Pamela LaGrou, County Manager Matt Landers, Asst. County Manager Tammi Ferringer, County Attorney Kevin Earl, County Clerk Mike Cianfrini, HR Director Anita Cleveland, Mental Health Director Lynda Battaglia, IT Director Steve Zimmer, Treasurer Scott German, Health Department Financial Officer, The Batavian –Mike Pettinella, Brian Quinn –The Daily News

The Ways & Means Committee meeting was called to order by Chair Clattenburg at 4:30 pm using Zoom Video Conference.

Legislator Gregg Torrey was temporarily appointed to the Committee to serve in the absence of Legislator Young.

The agenda was amended to add Health Benefits Plan 2021 Premium Rates upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Minutes of the November 4, 2020 Ways & Means Committee meeting were approved upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

County Clerk Mike Cianfrini requested approval of a credit card system agreement with Municipal Services Bureau who offers a credit card system that allows customers to run their own credit card which reduces the amount of data input. They also offer a lower fee per transaction with a \$1.00 minimum. Overall the system is more efficient and charges lower fees to customers. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Mental Health Director Lynda Battaglia requested approval of an attestation that the County utilized workforce salary enhancements provided by New York State solely to provide salary increases and salary–related fringe benefit increases to direct care staff and direct care support professionals. There is no county cost. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Information Technology Director Steve Zimmer requested authorization to enter into an agreement renewal with Netwrix Corporation for software maintenance for auditing and data classification. Contract period is 12/24/20 through 12/23/2023 with annual payments in the amount of \$18,737.80. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Mr. Zimmer requested permission to apply for the DHSES Cyber Security Grant which has an application deadline of December 2, 2020. Eligible applicants can apply for up to \$50,000 for funding designed to aid local jurisdictions in enhancing their ability to protect, identify, respond to and recover from cyber incidents. Permission to apply was approved upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

The Public Health Department is seeking approval of a temporary full-time Clerk Typist. This position salary and fringe benefits will be fully funded by state aid/performance funds. This was

approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously. Treasurer Scott German indicated an end date should be listed in the resolution since the position is temporary. Ways & Means Chair Clattenburg indicated the resolution will be amended to reflect the 6 month timeframe on the Legislature floor next week.

Human Resources Director Anita Cleveland explained that an RFP was issued for employee assistance services and our contract was with Educational Resource Associates however the company owner passed away earlier this year. Royal Employer Services had submitted a proposal and were able to provide services for the remainder of the year. Ms. Cleveland is recommending a new contract with Royal Employer Services effective January 1, 2021 through December 31, 2021 at a cost of \$8,175 with a provision for four additional one-year renewals. The County's utilization rate is 14%. Other proposals received were around \$20,000. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Ms. Cleveland requested a contract renewal with AP Benefit Advisor for consultant services for the County's Health Benefit Plan. The RFP was issued in 2016 and in 2017 the contract was awarded to (formerly) Premier, now AP Benefit Advisor. Cost is \$50,000 for the contract period January 1 2021-December 31, 2021. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Ms. Cleveland requested approval of the 2021 employee salary schedule (Schedule "A"). This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Ms. Cleveland requested approval of the 2021 management salary schedule (Schedule "B"). This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Assistant County Manager Tammi Ferringer who served as the Compliance Officer until August shared highlights of the Compliance Officer report and expressed to legislators there will be compliance training before the end of the year. Major projects and accomplishments include rewriting the safety manual, incident investigations, coordinating COVID-19 reopening plans, Health & Safety Plans, Executive Order communications and a thorough review of Title VI.

The Following referrals were from the Public Service Committee upon motion of Legislator Torrey:

1. 2020 Budget Amendment-Public Defender/Laptop Computers seconded by Legislator Maha, carried unanimously.
2. 2020 Budget Amendment-Public Defender/Computer Accessories seconded by Legislator Stein, carried unanimously.
3. Contract-Highway-Drug & Alcohol Testing seconded by Legislator Maha, carried unanimously.

4. By-Laws Revision & Appointment-Criminal Justice Advisory Council (CJAC) seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers presented a resolution authorizing an amendment to the capital project at EMS Training Grounds. He reported the EMS Training Grounds Capital Project has been completed and he recommends the project be closed with the remaining balance transferred to the Firing Range Upgrades Project. Total amount to be transferred is \$11,514.63. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Mr. Landers presented a resolution containing all the amendments to the 2021 tentative budget. General Fund net appropriations and revenue changes offset to \$34,213 from the budget officer's tentative budget. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Mr. Landers presented the 2021 Genesee County Budget resolution which includes a total amount to be raised by taxes of \$31,451,727 and a tax rate equivalent to \$9.80. 2021 property tax levy represents an increase of \$400,069 over 2020's. The 2021 budget is within the NYS mandated tax levy limit. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Mr. Landers presented the resolution for making appropriations for the conduct of county government for fiscal year 2021. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Mr. Landers presented the Health Benefits Plan 2021 premium rates for approval. The self-insured health plan and monthly participation fees were recommended by our plan consultant. Rates will go into effect January 1, 2021. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Mr. Landers described how newly contracted E3 Communications is providing timely and relevant material pertaining to COVID on the County Facebook and Twitter feed.

The next meeting of the Ways & Means Committee is December 2, 2020 at 4:30 PM.

Legislature Clerk Pamela LaGrou presented a resolution to set a public Hearing for December 9, 2020 for Local Law Introductory #2 in relation to the salaries of county of county officers who are elected or appointed for a fixed term. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Ms. LaGrou presented local law introductory No. 2 which lists the positions and salaries of county officers elected or appointed for a fixed term. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Ways & Means Chair Clattenburg explained that Republican Elections Commissioner Richard Siebert has requested reappointment to a 4-year term beginning January 1, 2021 through December 31, 2023. Mr. Siebert was commended for the professional job he and Democratic Commissioner Longhany have done this year along with their team of deputies, techs and inspectors. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

The meeting adjourned at 5:19 PM upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

*Marianne Clattenburg approved 12-2-2020*

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Marianne Clattenburg, Chair  
Ways & Means Committee  
Submitted 11/23/2020 phl