

Present: Committee Members Clattenburg, Torrey, Stein, Maha also present, Yunker, Dibble, Deleo, Hawley, Legislature Clerk Lisa Casey, County Manager Matt Landers, Assistant County Manager Tammi Ferringer, Executive Assistant Vicky Muckle, County Attorney Kevin Earl, HR Director Anita Cleveland, Deputy HR Director, Ashlee Reigle, IT Director, Director of Job Development Bureau Theresa Van Son, Michael Burns, Genesee Community College Acting Vice President and Financial Officer Gina Weaver. Brian Quinn-The Batavia Daily News, Mike Pettinella-The Batavian

The Ways & Means Committee Meeting was called to order by Committee Member Chair Clattenburg on November 17, 2021 at 4:30 PM. The meeting was held in the Legislature Chambers Room of the Old Court House located at 7 Main Street. All attending the Ways and Means meeting in person who are fully vaccinated more than two weeks past the date of their final shot are no longer required to wear face coverings or maintain 6-ft social distance.

County Manager Matt Landers reviewed amendments to the 2022 Tentative Budget. Manager Landers is requesting approval of the following amendments into the 2022 Budget:

INCREASE IN GENERAL FUND REVENUES

| | | |
|---------------|---|------------|
| A.1000.9999 | Balancing Appropriated | \$ 680,809 |
| A.1231.4089.3 | County Manager- Federal Aid - ARPA | \$ 5,000 |
| A.4310.4090 | Mental Health – Federal Aid – Block Grant | \$ 86,000 |
| A.6010.3610 | Social Services – St. Aid, Social Svcs Admin | \$ 900 |
| A.6010.4610 | Social Services – Federal Aid – Social Svcs Admin | \$ 1,300 |

DECREASE IN GENERAL FUND REVENUES

| | | |
|-------------|--|------------|
| A.1000.1001 | Revenue – Real Property Taxes | \$ 678,519 |
| A.1170.3025 | Public Defender –Indigent Legal Services | \$ 124,922 |

INCREASE IN GENERAL FUND APPROPRIATIONS

| | | |
|------------------|---|-----------|
| A.1231.4800.0700 | County Manager- ARPA – ARPA Contractual Exp | \$ 5,000 |
| A.4310.4700.0000 | Mental Health – Specialized Supplies | \$ 86,000 |
| A.6010.8030.0000 | Social Services - Medical | \$ 7,680 |

DECREASE IN GENERAL FUND APPROPRIATIONS

| | | |
|------------------|--|-----------|
| A.1170.1010.0000 | Public Defender, Personal Services | \$ 79,270 |
| A.1170.2010.0019 | Public Defender, Bookcase | \$ 284 |
| A.1170.2010.0020 | Public Defender, Desk | \$ 534 |
| A.1170.2010.0022 | Public Defender, Chair | \$ 316 |
| A.1170.2010.0025 | Public Defender, Files/Cabinets | \$ 300 |
| A.1170.2022.0001 | Public Defender, Micro Computer | \$ 806 |
| A.1170.2026.0035 | Public Defender, Computer Accessories | \$ 212 |
| A.1170.4160.0000 | Public Defender, Publications | \$ 2,702 |
| A.1170.4290.0035 | Public Defender, Cell Phone/Air Card | \$ 280 |
| A.1170.4290.0400 | Public Defender, NY Phone – Basic Svcs | \$ 262 |
| A.1170.4800.0000 | Public Defender, Program Expense | \$ 500 |
| A.1170.8010.0000 | Public Defender, Social Security Tax | \$ 4,915 |
| A.1170.8011.0000 | Public Defender, Medicare Tax | \$ 1,149 |
| A.1170.8020.0000 | Public Defender, Retirement | \$ 10,305 |
| A.1170.8030.0000 | Public Defender, Medical | \$ 22,685 |
| A.1170.8040.0000 | Public Defender, Dental | \$ 330 |

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|--|---|----|---------|
| A.1170.8070.0000 | Public Defender, Vision | \$ | 72 |
| A.6010.1010.0000 | Social Services, Personal Services | \$ | 2,590 |
| A.6010.8010.0000 | Social Services, Social Security Tax | \$ | 160 |
| A.6010.8011.0000 | Social Services, Medicare Tax | \$ | 30 |
| A.6010.8020.0000 | Social Services, Retirement | \$ | 410 |
| INCREASE IN COUNTY WORKERS COMPENSATION FUND REVENUES | | | |
| S.1000.9999 | Workers Comp – Balancing Appropriated | \$ | 500,000 |
| INCREASE IN COUNTY WORKERS COMPENSATION FUND APPROPRIATIONS | | | |
| S.1720.4800.0000 | Work Comp – Benefits & Awards – Program Exp | \$ | 500,000 |

General Fund net appropriation and revenue changes offset to (\$29,432) from the Budget Officers Tentative Budget. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Landers confirmed that there was a public hearing held on the Tentative Budget for the year 2022 on Wednesday, November 3, 2021, at which time all interested persons were heard. The 2022 Tentative Budget presented by the Budget Officer, as amended, is requesting adoption to the Budget for the County of Genesee for 2022 with a total amount to be raised by property tax of \$31,451,727 and a tax rate equivalent to \$9.18. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

County Manager Landers requesting Legislature to adopt a Budget for fiscal year 2022 on November 22, 2021. The adopted amounts in the 2022 Budget will be appropriated for the objects and purposes specified, effective January 1, 2022, and Be it further. 2022 property tax levy remains the same as the 2021 tax levy. The 2022 budget is within the NYS mandated tax levy limit. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

County Manager Landers discussed Self-Funded Health Benefits Plan and monthly participation fee. Manager Landers is recommending monthly premium rates be adjusted effective January 1, 2022. The following rates for the Genesee County Self-Insured Health Benefits Plan, effective January 1, 2022:

| <u>Partnership Plus and Traditional Plans Classification</u> | <u>Rate per Month</u> |
|--|-----------------------|
| Single | \$876 |
| 2 Members (1 Adult/1 Child or 2 Adults) | \$1,752 |
| Family, 3 or more | \$2,844 |
| Retired, single | \$876 |
| Retired, 2 Members | \$1,752 |
| Retired, Family 3 or more | \$2,844 |
| <u>Health and Wellness Plan Classification</u> | <u>Rate per Month</u> |
| Single | \$727 |
| 2 Members (1 Adult/1 Child or 2 Adults) | \$1,454 |
| Family, 3 or more | \$2,363 |
| Retired, single, | \$727 |

| | |
|--|-----------------------|
| Retired, 2 Members | \$1,454 |
| Retired, Family 3 or more | \$2,363 |
| <u>GCC \$5/\$20 Drug Card Classification</u> | <u>Rate per Month</u> |
| Single | \$154 |
| 2 Members (1 Adult/1 Child or 2 Adults) | \$308 |
| Family | \$508 |
| <u>Dental Classification</u> | <u>Rate per Month</u> |
| Dental, single | \$ 11 |
| Dental, family | \$ 27.50 |
| <u>Vision Classification</u> | <u>Rate per Month</u> |
| Vision, single | \$ 4 |
| Vision, family | \$ 6 |

Medical/Rx premium rates are increasing 4.5% over the 2021 rate. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Landers discussed the Genesee Community College Facility Master Plan. State of New York provided appropriations for the following projects from the Facilities Master Plan totaling \$3,400,000, which includes these projects and approximate budgets:

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|--|-------------|
| Turf Field Replacement | \$ 950,000 |
| Conable Technology Building – Roof Replacement | \$1,060,000 |
| Technology Parking Lot (Lot T) Replacement | \$ 800,000 |
| Cooling Tower Replacement | \$ 410,000 |
| Arts Center Connector Replacement | \$ 180,000 |

The State of New York requires Sponsor commitment of funds of specific approved Capital Projects to obtain SUNY approval to progress, and financing capital projects would be borne half by the State of New York, and when the project(s) are approved, half by the County. Requesting Genesee County Legislature to approve the Capital Projects not to exceed \$3,400,000, and Genesee County being responsible for up to \$1,700,000. As the host community, Genesee County will be responsible for up to \$1,700,000 for these projects. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Assistant County Manager Tammi Ferringer discussed setting a public hearing for shared service. The panel has compiled proposals to be filed in the 2021 Shared Services Plan to New York State Department of State by December 31, 2021. Public Hearings on the 2021 Shared Services Plan will be held on Monday, November 29, 2021 at 9:00am, 11:00am, and 4:00pm at the Old Courthouse, 7 Main Street, Batavia, NY. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

The Assistant County Manager Tammi Ferringer has requested an increase to the 2021 benefit & award expense of the Workers' Compensation 2021 Budget in the amount of \$325,000 due to unanticipated expenses. \$325,000 will be taken from the WC Fund Balance. 2020 year-end balance

of the WC Fund Balance is \$1,491,369. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland discussed award of a contract to Independent Health/Nova Healthcare as the Third Party Administrators for Genesee County's Self-Funded Health Plan. The RFP issued in 2020 did allow for two additional one-year period renewals and the Genesee County Human Resources Director has recommended the renewal of this contract for 2022. Ms. Cleveland is recommending Legislature to authorize to enter into the first of two one-year renewal contracts with Independent Health/Nova Healthcare Administrators for the provision of third-party administration services for the County's Self-Funded Health Plan effective January 1, 2022 through December 31, 2022. Per Member Per Month 2022 Medical/Vision and COBRA Administration Fee: \$43.25 Prescription Drug Coordination with Outside Vendor 2.00: \$45.25 \$391,000 is included in the 2022 budget for the administration of the Self-Funded Health Plan. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland discussed an award of a contract to Health Economics Group, Inc. for third party administration services for the County's self-funded dental benefits plan. The RFP issued in 2019 did allow for four one year renewals under the same terms and conditions, and the Genesee County Human Resources Director has recommended the renewal of this contract for 2022. Ms. Cleveland is recommending Legislature to authorize to enter into the second of four one-year renewal contracts with Health Economics Group, for the provision of third party administration services for the County's self-funded dental benefits plan at the following rates effective January 1, 2022 through December 31, 2022: Dental Administration Fee per Member per Month: \$2.40, COBRA Administration per COBRA Participant per Month: \$2.40 + 2% of premium. No increase in the Administration Fee. Annual cost estimated to be \$21,000. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland discussed how the County has retained the services of a health benefits plan consultant since mid-2003 to initiate and facilitate on-going efforts by the County and its joint Labor/Management Health Benefits group to effectuate cost savings in the self-funded health benefits plans and to provide assistance with general administration of the plans. The current consultant's agreement expires in February 2022 and the Genesee County Purchasing Director did issue RFP 2021-109 for a Health Benefits Plan Consultant with two proposals received. Ms. Cleveland is recommending Legislature to authorize to execute an agreement with AP Benefits, dba Premier Consulting Associates, to provide Health Benefits Plan Consulting services said contract to commence February 1, 2022 through January 31, 2023 with the option for four additional one-year renewals upon written mutual agreement of the parties at a cost of: Medical and Prescription Drug Plan Consulting - \$50,000/Annual Fee, Claims Data Integration, Reporting and Analytics through PremierLinx \$1.30 per employee per month

Funds are budgeted in the 2022 Health Plan budget for Consulting annual fee and PremierLinx.

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|---------------|---|
| 2023 to 2024: | \$50,000 per contract year plus \$1.30 PEPM |
| 2024 to 2025: | \$52,000 per contract year plus \$1.30 PEPM |
| 2025 to 2026: | \$52,000 per contract year plus \$1.30 PEPM |
| 2026 to 2027: | \$52,000 per contract year plus \$1.30 PEPM |

This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Human Resources Director Anita Cleveland discussed an award of a contract to Royal Employer Services to provide Employee Assistance Program (EAP) services for Genesee County employees. The RFP issued in 2020 did allow for four (4) one-year renewals under the same terms and conditions, and the Genesee County Human Resources Director has recommended the renewal of this contract for 2022. Ms. Cleveland is recommending Legislature to authorize to enter into the first of four one-year renewal contracts with Royal Employer Service to provide Employee Assistance Program services to the employees of Genesee County for the period January 1, 2022 through December 31, 2022 at a cost of \$8,175 per year with a provision of three additional one-year renewals. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Human Resources Director Anita Cleveland discussed an award a contract to P & A Group, Inc. for administration services for the County's Flexible Spending Benefits Plan. The RFP issued in 2020 did allow for three one-year renewals under the same terms and conditions, and the Genesee County Human Resources Director has recommended the renewal of this contract for 2022. Ms. Cleveland is recommending Legislature to authorize to enter into the first of three one-year renewal contracts with P & A Group, for the provision of administration services for the County's Flexible Spending Benefits Program effective January 1, 2022 through December 31, 2022 under the same terms and conditions upon mutual consent between the parties. Flexible Benefits Program Administration Fee Per Member Per Month: \$3.25. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland discussed a schedule for payment of wages in 2022 for positions covered in negotiated agreements and for other positions not included in the Genesee County Schedule A Employee Salary Schedule. Ms. Cleveland is recommending Legislature to authorize the Human Services Director to implement payroll certifications, effective January 1, 2022 based upon the recommended Genesee County Employee Salary Schedule. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Human Resources Director Anita Cleveland discussed Management Salary Schedule "B" for 2022 and does recommends Legislature to That the County Supervisory and Non-Union Salary Schedule for 2022 be and hereby Ms. Cleveland is recommending Legislature to authorize the Human Services Director to implement Schedule "B" 2022 Management Salary Schedule, effective January 1, 2022. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Director of Job Development Bureau Theresa Van Son discussed appointment to the GLOW Workforce Development Board: Molly Haungs, Marketing Manager of LandPro Equipment has agreed to renew her term as a GLOW Workforce Representative for Private Sector Business to serve a term from 11/19/2021 – 11/19/2023. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

County Attorney Kevin Earl discussed allocated funds in the amount of \$16,285.50 and \$28,798 respectively, to Batavia Home Rentals for property it owns at 54 Hutchins Street in the City of Batavia NY as part of a HUD lead abatement program. Filing of two mortgages for these amounts in the Genesee County Clerk's office on May 4, 2021 and on September 20, 2021. Batavia Home Rentals is obtaining a refinancing mortgage from the Bank of Castile upon the property at 54 Hutchins Street; as well as upon numerous other properties. The Bank of Castile has asked the County of Genesee to execute a Subordination Agreement. The County Attorney has recommended approval of this Subordination Agreement. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Legislature Clerk Lisa Casey requesting to set a public hearing regarding Local Law entitled: A Local Law In Relation To The Salaries Of County Officers Of The County Of Genesee Elected Or Appointed For A Fixed Term. The Public Hearing shall be held on the Proposed Local Law Introductory No. 7, Year 2021 on Wednesday, December 8, 2021 at 5:30 p.m. at the Genesee County Courthouse, 7 Main Street, Batavia, New York. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Legislature Clerk Lisa Casey proposed Local Law Introductory No. 7, Year 2021 was duly introduced to the Genesee County Legislature in accordance with the Law: Local Law Introductory No. 7, Year 2021 For County Of Genesee, New York A Local Law In Relation To The Salaries Of County Officers Of The County Of Genesee, Elected Or Appointed For A Fixed Term:

Section 1. The salary of County Officers set forth below shall be as follows:

| | |
|---|------------|
| a. Commissioner of Elections (2) | \$ 51,055 |
| b. Director of Human Resources | \$ 93,341 |
| c. Commissioner of Social Services | \$ 93,993 |
| d. Director of Real Property Tax Services | \$ 5,000 |
| e. County Clerk | \$ 100,749 |
| f. Treasurer | \$ 107,966 |
| g. Sheriff | \$ 110,243 |
| h. Highway Superintendent | \$ 124,626 |

to be known as Local Law Number __, Year 2021, for the County of Genesee as introduced on December 8, 2021. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

The following referrals were from the Public Service Committee upon motion of Legislator Maha:

1. Acceptance of Contract Amendment – NYS of Indigent Legal Services seconded by Legislator Stein, carried unanimously.
2. 2021 Budget Amendment/Capital Project Amendment – 8 Bay Hangar seconded by Legislator Torrey, carried unanimously.
3. Intermunicipal Agreement Countywide Water Phase 2 - Town of Bergen seconded by Legislator Stein, carried unanimously.
4. Change Order – Albion Road Bridge Pile Cap Repairs – BVR Construction seconded by Legislator Torrey, carried unanimously.
5. Amendment to Supplemental Consultant Agreement – Flynn & Battaglia seconded by Legislator Stein, carried unanimously.
6. Reappointment – Soil & Water Conservation District for Farm Bureau seconded by Legislator Stein, carried unanimously.

The next meeting of the Ways and Means Committee is Monday, December 1, 2021 at 4:30 pm.

The Ways and Means Committee meeting adjourned at 4:51 PM upon motion Legislator Maha and seconded by Legislator Chair Stein, carried unanimously.

Marianne Clattenburg Approved 12-1-21

Marianne Clattenburg, Ways and Means Committee Chair

Submitted 11/26/2021 lkc