

Committee members Legislator's Clattenburg, Dibble (in Maha's absence), Stein, Torrey. Other attending Legislator's: Hawley, Deleo and Yunker. Also, Legislature Clerk Lisa Casey, County Attorney James Wujcik, County, County Manager Matt Landers, Assistant County Manager Tammi Ferring, Human Resource Director Anita Cleveland Highway Assistant Engineer Laura Wadhams, Executive Assistant Vicky Muckle, Department of Social Services Commissioner Carla Mindler, Deputy Treasurer and Real Property Director Kevin Andrews, Constituent from Ms. Barbie Starowitz.

Committee Chair Clattenburg opened the meeting on November 16, 2022 at 4:30 p.m. Meeting location was at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room. Chair Clattenburg appointed Legislator Dibble to sit in as a temporary member in absence of Legislator Maha. There was an amendment to the agenda adding CareAct Resolution under County Manager and the County Attorney Department Report moved by Legislator Stein and seconded by Legislator Torrey, carried.

Approval of the November 2, 2022 minutes moved by Legislator Stein and seconded by Legislator Dibble, carried.

Director of Real Property Tax Services Kevin Andrews received an Application for Refund of Real Property Taxes for parcel 1.-1-6 located at 315 Genesee Street in the Town of Darien owned by Frank Starowitz & Anita J Starowitz. The property owners have requested a refund of taxes paid for the 2022 Town / County tax year stating that the assessment of the property was excessive based on the purchase price of the property and due to the building on the property later being condemned by the Town of Darien. After review of the application the Director of Real Property Tax Services has made a recommendation to deny the application due to the fact that this does not fit the definition of a correctable error as defined in Real Property Tax Law Section 550. Ms. Barbie Starowitz (sister of Frank) spoke on behalf Frank and Anita Starowitz (deeded owners of the property at issue) declaring opposition of the decision made by Mr. Andrews. After further discussion between Barbie Starowitz and Legislator Stein and Real Property Director Kevin Andrews, the Committee decided to table the resolution so that Ms. Starowitz and owners can address this with the Town of Darien directly. Moved to table resolution by Legislator Stein seconded by Legislator Dibble, unanimously carried.

Department of Social Services Commissioner Carla Mindler requested Legislature to reject the proposal from the 2022 RFP Security Services. It has been determined by RFP committee not to move forward with any of the three companies that submitted bids. This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Torrey, carried unanimously.

Assistant County Manager Tammi Ferring requested to set a public hearing for the Shared Services Plan, the hearing will be held Monday, November 30, 2022 at 9:00am, 11:00am, and 4:00pm at the Old Courthouse, 7 Main Street, Batavia, New York. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers discussed amendments to the tentative budget and recommends to move forward. Increase In General Fund Revenues

Sales & Use Tax 1% \$53,612

Balancing Appropriated \$4,705

Interest and Earnings \$50,000
 Increase In General Fund Appropriations
 Legislative Board, Personnel Training \$2,500
 County Attorney, Personnel Training \$2,205
 Asset Acquisition, It-Computer/Network Replac. \$41,112
 Asset Acquisition, Mowers/Tractors/Motorized Equ \$12,500
 Home & Community, Municipal Shared Svc.\$50,000

General Fund net appropriation and revenue changes offset to \$108,317 to the Budget Officers Tentative Budget. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

County Manager requested adoption of the 2023 Genesee County Budget. The 2023 Tentative Budget, as amended, be adopted as the Budget for the County of Genesee for 2023 with a total amount to be raised by property tax of \$32,080,762 and a tax rate equivalent to \$8.44. 2023 property tax levy increase of 2%. The 2023 budget is within the NYS mandated tax levy limit. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers requested appropriations for the conduct of County government for fiscal year 2023. The sum of \$32,080,762 will be levied against the taxable property in the County and the Director of Real Property Tax Services will be authorized and directed to apportion and spread the said sum against the properties within the county which are subject to taxation. 2023 property tax levy increase of 2% over 2022 tax levy. The 2023 budget is within the NYS mandated tax levy limit. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Dibble, carried unanimously.

County Manager Matt Landers discussed that the Self-Funded Health Benefits Plan Consultant reviewed the self-insured health plan and monthly participation fee and recommends the monthly premium rates remain flat for 2023. Rates for the Genesee County Self-Insured Health Benefits Plan be adopted, effective January 1, 2023:

<u>Partnership Plus and Traditional Plans Classification</u>	<u>Rate per Month</u>
Single	\$876
2 Members (1 Adult/1 Child or 2 Adults)	\$1,752
Family, 3 or more	\$2,844
Retired, single	\$876
Retired, 2 Members	\$1,752
Retired, Family 3 or more	\$2,844
<u>Health and Wellness Plan Classification</u>	<u>Rate per Month</u>
Single	\$727
2 Members (1 Adult/1 Child or 2 Adults)	\$1,454
Family, 3 or more	\$2,363
Retired, single,	\$727
Retired, 2 Members	\$1,454
Retired, Family 3 or more	\$2,363
<u>GCC \$5/\$20 Drug Card Classification</u>	<u>Rate per Month</u>
Single	\$154
2 Members (1 Adult/1 Child or 2 Adults)	\$308
Family	\$508
<u>Dental Classification</u>	<u>Rate per Month</u>

Dental, single	\$ 15
Dental, family	\$ 35
<u>Vision Classification</u>	<u>Rate per Month</u>
Vision, single	\$ 4
Vision, family	\$ 6

Budget Impact: medical/Rx premium rates to remain flat for 2023. This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers requested approval for out of state travel for Gabrielle Lanich and Deb Hill from the Health Department to go to Washington DC for HUD New Grantee Orientation. This is at \$0.00 cost due to grant. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Dibble, carried unanimously.

County Manager Matt Landers requested authorization of the submission of a Community Development Block Grant Application and was awarded \$1,000,000 from the New York State Housing Trust Fund Corporation Office of Community Renewal per resolution 337 duly adopted on August 25, 2021, with funding to be used by the Genesee Gateway Local Development Corporation for the purpose of providing grants to eligible small business affected by the COVID 19 pandemic. Mr. Landers requested an amendment to the agreement to allow for an additional allocation of \$587,000, to benefit businesses that submitted eligible projects to Genesee CARES Business Recovery Fund but were not funded in the first round. Request is between the County and the OCR to allow for a total grant award of \$1,587,000 and recipient performance completion date of July 31, 2023. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland discussed the New York State allocated funding to the NYS Health Care Worker Bonus program for the purpose of recruitment and retention which mandates the payment of bonuses for certain frontline health care workers in the Health Department and the Mental Health Department. Requested authorization to amend the 2022 budget as follows:

Increase Revenue A.4010.3401	Health Department, State Aid	\$9,688
Increase Appropriation A.4010.1060.0600	Health Department, Special Pay	\$9,000
A.4010.8010.0000	Health Department, Social Security Tax	\$ 558
A.4010.8011.0000	Health Department, Medicare Tax	\$130.
Increase Revenue A.4310.3490	Mental Health Services, State Aid	\$50,557.
Increase Appropriation A.4310.1060.0600	Mental Health Services, Special Pay	\$46,500.
A.4310.8010.0000	Mental Health Services, Social Security Tax	\$2,883.
A.4010.8011.0000	Mental Health Services, Medicare Tax	\$674.

This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland requested to enter into the second of three one-year renewal contracts with P & A Group, for the provision of administration services for the County's Flexible Spending Benefits Program effective January 1, 2023 through December 31, 2023 under the same terms and conditions upon mutual consent between the parties. Flexible Benefits Program Administration Fee Per Member Per Month: \$3.25. This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Stein, carried unanimously.

Human Resources Director Anita Cleveland requested to enter into the third of four one-year renewal contracts with Health Economics Group, for the provision of third party administration services for the County's self-funded dental benefits plan at the following rates effective January 1, 2023 through December 31, 2023: Dental Administration Fee per Member per Month: \$2.40 COBRA Administration per COBRA Participant per Month: \$2.40 + 2% of premium. No increase in the Administration Fee. Annual cost estimated to be \$21,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland requested to enter into the first of four one-year renewal contracts with AP Benefits Advisors, dba Premier Consulting Associates, to provide Health Benefits Plan Consulting services effective February 1, 2023 through January 31, 2024. Medical and Prescription Drug Plan Consulting: \$50,000/Annual Fee, Claims Data Integration, Reporting and Analytics through PremierLinx: \$1.30 per employee per month. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Dibble, carried unanimously.

Human Resources Director Anita Cleveland requested to temporarily waive the collection of an examination fee for all candidates for Civil Service examinations held January 1, 2023 through December 31, 2023. Resolution No. 242 in the year 2022 temporarily waived the collection of an examination fee for all Civil Service examinations announced after June 1, 2022 through December 31, 2022. The number of Civil Service exam participants has been decreasing over the last several years and the County is desirous of attracting more exam candidates by temporarily waiving the examination fee. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Dibble, carried unanimously.

Human Resources Director Anita Cleveland requested to renew a contract for employee assistance. It was recommended to enter into the second of four one-year renewal contracts with Royal Employer Services, to provide Employee Assistance Program services to the employees of Genesee County for the period January 1, 2023 through December 31, 2023 at a cost of \$8,175. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland requested to enter into the second and final one-year renewal contract with Independent Health/Nova Healthcare Administrators, for the provision of third-party administration services for the County's Self-Funded Health Plan; and to execute any and all other documentation related to this contract. Effective January 1, 2023 through December 31, 2023.

	<u>Per Member Per Month</u>
2023 Medical/Vision and COBRA Administration Fee:	\$44.55
Prescription Drug Coordination with Outside Vendor	<u>2.00</u>
	\$46.55

\$395,500 is included in the 2023 budget for the administration of the Self-Funded Health Plan. This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Stein, carried unanimously.

Human Resources Director Anita Cleveland requested to enter into a contract with Keenan Pharmacy Purchasing Coalition (KPPC), Capital Region BOCES and Express Scripts Inc., for the provision of Third Party Administration of the Genesee County's Self-Funded Pharmacy Benefit

Plan; and to execute any and all other documentation related to this contract. Effective January 1, 2023 through December 31, 2024.

Administrative Service Fee: \$1.35 Per Member Per Month

Capital BOCES Consortium Fee: \$1.13 Per Member Per Month

Account Management, Pharmacist Overview,
Reconciliation and Shared Services filing: \$1.10 Per Member Per Month

Pharmacy Clinical Management \$3.00 Per Member Per Month

\$150,000 is included in the 2023 budget for the administration of the Self-Funded Pharmacy Benefit. The per member per month pricing has remained flat. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland discussed the necessity to establish a schedule for payment of wages in 2023 for positions covered in negotiated agreements and for other positions not included in the Genesee County Schedule A Employee Salary Schedule. Requested to implement payroll certifications, effective January 1, 2023 based upon the recommended Genesee County Employee Salary Schedule. This was approved for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Stein, carried unanimously.

Human Resources Director Anita Cleveland reviewed the Management Salary Schedule “B” for 2023 and does recommend adoption at this time. Recommended to implement payroll certifications and payments based on the titles and salaries contained in Schedule “B” 2023 Management Salary Schedule, effective January 1, 2023. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Dibble, carried unanimously.

County Attorney James Wujcik reviewed the request to adopt Local Law D of Year 2022. In Relation To The Salaries Of County Officers Of The County Of Genesee, Elected Or Appointed For A Fixed Term. The salary of County Officers set forth below shall be as follows:

a. Commissioner of Elections (2)	\$53,966
b. Director of Human Resources	\$102,565
c. Commissioner of Social Services	\$95,325
d. County Clerk	\$105,819
e. Treasurer	\$111,639
f. Sheriff	\$117,121
g. Highway Superintendent	\$128,922
h. County Attorney	\$137,519
i. Public Defender	\$111,239

The salary shall take effect January 1, 2023. A Public Hearing will be held at 5:30 p.m. on the November 21, 2022 at the Old Court House in Batavia, New York. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Dibble, carried unanimously.

County Attorney James Wujcik reviewed his department report to Legislature. He discussed the background and description of his position and his staff attorneys.

Legislature Clerk Lisa Casey requested amendment to Resolution 458-2022, distribution of mortgage tax second payment 2022. There was a clerical error on resolution 458-2022 showing The Village of Corfu to receive only \$20.35. It did not include the Town of Pembroke portion of

the mortgage tax. The Village of Corfu has parcels in the Town of Darien totaling \$20.35 and in the Town of Pembroke totaling \$2,376.65. The amount owed to the Village of Corfu is \$2,397. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Dibble, carried unanimously.

Referral from Public Service Committee

1. Budget Amendment - Emergency Management Services/Transfer Funds To Genesee County Mutual Aid Fire Advisory Board seconded by Legislator Stein, carried unanimously.
2. Grant Acceptance - Emergency Management Services/FY20 Hazardous Materials (HazMat) Grant seconded by Legislator Torrey, carried unanimously.
3. Grant Acceptance - Emergency Management Services/FY22 Emergency Management Performance Grant (EMPG) Program seconded by Legislator Stein, carried unanimously.
4. Grant Acceptance— Emergency Management Services & Sheriff’s Office/ FY22 State Homeland Security Program (SHSP) Grant seconded by Legislator Torrey, carried unanimously.
5. Grant Acceptance of Office of Justice Bulletproof Vest Program Funding/Budget Amendment-Sheriff/Jail seconded by Legislator Stein, carried unanimously.
6. Grant Acceptance Funds-Budget Amendment/Sheriff-Child Passenger Safety Program seconded by Legislator Torrey, carried unanimously.
7. Surplus Equipment—Sheriff /2003 Nissan Frontier Pick Up seconded by Legislator Stein, carried unanimously.
8. Budget Amendment—Sheriff/EZ Child ID System seconded by Legislator Torrey, carried unanimously.
9. Award of Bid – Facility Maintenance – Sprinkler Inspections seconded by Legislator Stein, carried unanimously.
10. Budget Amendment/Award of Bid – Highway – Road Machinery/Gradall seconded by Legislator Torrey, carried unanimously.
11. Change Orders – Facility Maintenance – Genesee Justice Stonework seconded by Legislator Stein, carried unanimously.
12. Quit Claim Deed – Countywide Water Phase 2 – Mumford Pump Station seconded by Legislator Torrey, carried unanimously.
13. Budget Transfer/Close Capital Projects – Highway/CR#51/CR#5 seconded by Legislator Stein, carried unanimously.
14. Change Order-Genesee County Jail seconded by Legislator Torrey, carried unanimously.
15. Town of Batavia Water Main Easement /Dedication - Genesee County Jail seconded by Legislator Stein, carried unanimously.
16. Appointment - Genesee County Water Resources Agency seconded by Legislator Torrey, carried unanimously.

Legislature Clerk Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, December 7, 2022 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

A motion to adjourn Ways and Means meeting at 5:43 p.m. by Legislator Stein seconded by Legislator Torrey, carried.

Marianne Clattenburg 12-7-22

Marianne Clattenburg
Ways & Means Committee Chair