

Present: Committee Legislators Clattenburg and Torrey. Also, Legislators Yunker, Deleo, Dibble, Hawley and Klotzbach. County Manager Matt Landers, Assistant County Manager Tammi Ferringer, County Attorney Jim Wujcik, Clerk of the Legislature Lisa Casey, Deputy County Attorney Paula Campbell, County Attorney Confidential Secretary Paula Beck, Assistant County Attorney Tina Kasparek, Assistant County Attorney Thomas Turturo, Assistant County Attorney Stephen DiLorezo, Assistant County Attorney Heather Bashaw, Human Resources Director Anita Cleveland and County Treasurer Scott German. Brian Quinn with the Batavia Daily News attended.

Legislator Yunker was appointed to substitute for Legislator Maha and Legislator Deleo was appointed to substitute for Legislator Stein. Committee members approved all appointments.

The meeting was opened on November 15, 2023 at 4:30 p.m. Meeting location was at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room.

Committee Chair Clattenburg motioned to amend the agenda to add an item under County Manager Capital Project/Authorize to Close. Also, to add three items under County Attorney 1. 2023 Budget Amendment-County Attorney/Westlaw 2. Set Public Hearing-Salaries of County Officers, Elected or Appointed for Fixed Term and 3. Introduced Local Law E of the Year 2023 in Relation to the Salaries of County Officers of the County of Genesee, Elected or Appointed for a fixed Term. To also add referrals from Public Service Committee Memorandum of Understanding - County Parks/Batavia Business Improvement District, Capital Project Amendment/Budget Transfer-Highway Department/South Street over Drainage Ditch and Reappointment – Soil & Water Conservation District Director/Phelps. Legislator Yunker motioned to approve amended agenda seconded by Legislator Torrey, carried unanimously.

Minutes of the November 1, 2023 Ways and Means Committee meeting were approved upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

Assistant County Manager Tammi Ferringer identified a qualified individual who has expressed interest in serving on the STOP-DWI Advisory Board as a citizen member. Assistant County Ferringer recommended for Legislature to appoint Mary A. Blevins of Batavia, New York as a citizen member of the Genesee County STOP-DWI Advisory Board to serve a term effective January 1, 2024 through December 31, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers reported the 2024 Tentative Budget was reviewed by the Legislature and certain amendments to the Tentative Budget were recommended. County Manager Landers requested authorization to effect these amendments into the 2024 Budget:

**Increase In General Fund Revenues**

District Attorney- St. Aid – Dept of Criminal Justice	\$262,302
STOP DWI – Fed Aid – Other Pub Safety	\$5,500
Health Department – Health Services, Other Govt	\$8,075

**Decrease In General Fund Revenue**

Other Pyt In Lieu of Tax	\$7,500
PILOT Increment Financing	\$7,400
Balancing – Appropriated	\$40,826
Social Services Admin – St. Aid, Social Svcs Admin	\$10,600
Social Services Admin – Fed Aid, Social Svcs Admin	\$14,800
<b>Increase In General Fund Appropriations</b>	
District Attorney -Personal Services	\$168,644
District Attorney – Social Security Tax	\$10,456
District Attorney – Medicare Tax	\$2,445
District Attorney - Retirement	\$19,202
District Attorney – Medical	\$45,370
District Attorney – Dental	\$1,258
District Attorney – Vision	\$144
STOP DWI – High Visibility Engagement	\$5,500
Health Department – Program Expense	\$8,075
<b>Decrease In General Fund Appropriations</b>	
Social Services Admin- Personal Services	\$19,450
Social Services Admin – Social Security Tax	\$1,200
Social Services Admin – Medicare Tax	\$290
Social Services Admin – Retirement	\$7,160
Social Services Admin – Medical	\$24,100
Social Services Admin – Dental	\$670
Social Services Admin – Vision	\$70
GCEDC – CONT EXP-PILOT/PIF	\$7,400
Joint Public Libraries – Contracted-Other	\$180
Planning – Personal Services	\$4,496
Planning – Overtime Salaries	\$400
Planning – Social Security Tax	\$302
Planning – Medicare Tax	\$72
Planning – Retirement	\$553

This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Yunker, carried unanimously.

County Manager Matt Landers reported a public hearing was held on the Tentative Budget for the year 2024 on Wednesday, November 1, 2023, at which time all interested persons were heard and amendments to the 2024 Tentative Budget have been presented and duly adopted. County Manager Landers recommended that Legislature adopt the Budget for the County of Genesee for 2024 with a total amount to be raised by property tax of \$32,722,377 and a tax rate equivalent to \$8.08. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported the Genesee County Legislature adopted a Budget for fiscal year 2024. The adopted amounts in the 2024 Budget be and hereby are appropriated for the objects and purposes specified, effective January 1, 2024 and the sum of \$32,722,377 is hereby levied against the taxable property in the County. The Director of Real Property Tax Services is

hereby authorized and directed to apportion and spread the said sum against the properties within the county that are subject to taxation. Chair Clattenburg asked to move this to Consent agenda for the Legislature Agenda which was approved for placement under consent on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers reviewed the self-insured health plan and monthly participation fee and recommends the monthly premium rates remain flat for 2024. County Manager Landers recommended that Legislature adopt the following rates for the Genesee County Self-Insured Health Benefits Plan effective January 1, 2024:

<b><u>Health and Wellness Plan Classification</u></b>	<b><u>Rate per Month</u></b>
Single	\$727
2 Members (1 Adult/1 Child or 2 Adults)	\$1,454
Family, 3 or more	\$2,363
Retired, single,	\$727
Retired, 2 Members	\$1,454
Retired, Family 3 or more	\$2,363
<b><u>GCC \$5/\$20 Drug Card Classification</u></b>	<b><u>Rate per Month</u></b>
Single	\$154
2 Members (1 Adult/1 Child or 2 Adults)	\$308
Family	\$508
<b><u>Dental Classification</u></b>	<b><u>Rate per Month</u></b>
Dental, single base plan	\$ 18.01
Dental, family base plan	\$ 52.34
Dental, single buy-up plan	\$ 22.92
Dental, family buy-up plan	\$ 77.67
<b><u>Vision Classification</u></b>	<b><u>Rate per Month</u></b>
Vision, single	\$ 4
Vision, family	\$ 6

This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported an agreement has been reached between representatives of the Civil Service Employees Association General Unit, Local 819 Union and representatives of Genesee County on the terms of a three-year contract for the period of January 1, 2024 through December 31, 2026. County Manager Landers recommended that Legislature approve the terms and conditions of said Agreement by and between the CSEA General Unit, Genesee County Local 819 Union and the County of Genesee for the period of January 1, 2024 through December 31, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Yunker, carried unanimously.

County Manager Matt Landers reported certain Capital Projects have been completed and recommend said Capital Projects be closed at this time. County Manager Landers requested authorization to close the following completed Capital Projects and return balance of \$3,980.88 to the Sales Tax Reserve: Genesee Community College, GCC Technology Parking Lot Replacement, Genesee Community College, GCC HVAC System, Genesee Community College, Cooling Tower

Replacement and Highway/Sheriff, Firing Range Upgrade. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

Human Resources Director Anita Cleveland reported the number of Civil Service exam participants has been decreasing over the last several years and the County is desirous of attracting more exam candidates and eliminate any financial barrier to entry for civil service jobs. She recommends temporarily extending the waiver of Civil Service examination fees for all candidates. Director Cleveland recommended that Legislature temporarily waive the collection of an examination fee for all candidates for Civil Service examinations held January 1, 2024 through December 31, 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland reported New York State allocated funding to the NYS Health Care Worker Bonus program for the purpose of recruitment and retention which mandates the payment of bonuses for certain frontline health care workers in the Health Department and the Mental Health Department. Ms. Cleveland requested authorization to amend the 2023 budget as follows: Increase Revenue Mental Health Services, State Aid by \$12,918. Also to Increase Appropriation Mental Health Services, Special Pay by \$12,000, Mental Health Services, Social Security Tax by \$744 and Mental Health Services, Medicare Tax by \$174. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland stated Resolution No. 356 duly adopted on November 23, 2020 did award a contract to P & A Group, Inc. for administration services for the County's Flexible Spending Benefits Plan. The RFP issued in 2020 and 2020 Resolution No. 356 did allow for three one-year renewals under the same terms and conditions and she recommended renewal of this contract for 2024. Ms. Cleveland recommended that Legislature enter into the third and final one-year renewal contracts with P & A Group of 17 Court Street, Buffalo, NY 14202. For the provision of administration services for the County's Flexible Spending Benefits Program effective January 1, 2024 through December 31, 2024 under the same terms and conditions upon mutual consent between the parties with Flexible Benefits Program Administration Fee Per Member Per Month: \$3.25. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Yunker, carried unanimously.

Human Resources Director Anita Cleveland stated Resolution No. 488 duly adopted on November 23, 2021 did award a contract to AP Benefits Advisors for the provision of Health Benefits Plan Consultant. Resolution No. 488 allowed four additional one-year renewals, and she recommended the renewal of this contract for 2023. Ms. Cleveland recommended that Legislature enter into the second of four one-year renewal contracts with AP Benefits Advisors, dba Premier Consulting Associates at 90A John Muir Drive, Suite 100, Amherst, New York. To provide Health Benefits Plan Consulting services effective February 1, 2024 through January 31, 2025: Medical and Prescription Drug Plan Consulting \$52,000/Annual Fee and Claims Data Integration, Reporting and Analytics through PremierLinx \$1.30 per employee per month. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

Human Resources Director Anita Cleveland reported the Genesee County Purchasing Director did issue a Request for Proposals, 2023-113 seeking proposals from providers of Employee Assistance Program (EAP) services for Genesee County employees. Ms. Cleveland recommended that Legislature enter into a contract with Child and Family Services of Erie County, 330 Delaware Avenue, Buffalo NY 14202, to provide Employee Assistance Program services to the employees of Genesee County effective January 1, 2024 through December 31, 2024 with a provision of three additional one-year periods of renewal. With 2024 Employee Assistance Program Annual Premium - \$10,956 and 2025 – 2027 Employee Assistance Program Annual Premium \$11,484. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

Human Resources Director Anita Cleveland reported it is necessary to establish a schedule for payment of wages in 2024 for positions covered in negotiated agreements and for other positions not included in the Genesee County Schedule A Employee Salary Schedule. Ms. Cleveland requested authorization to implement payroll certifications, effective January 1, 2024 based upon the recommended Genesee County Employee Salary Schedule. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland recommended that Legislature adopt the County Supervisory and Non-Union Salary Schedule for 2024 be and requested authorization to implement payroll certifications and payments based on the titles and salaries contained in Schedule “B” 2024 Management Salary Schedule, effective January 1, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

Clerk of the Legislature Lisa Casey reported the Genesee County Clerk and Treasurer have reported to Legislature that there is now available for distribution to the several towns, villages, and the City of Batavia, mortgage tax money amounting to \$562,507.30. County Treasurer Scott German requested authorization to pay the towns, villages, and the City of Batavia the following amounts of mortgage tax:

City of Batavia	\$150,219.03	Town of Stafford	\$15,911.30
Town of Alabama	\$7,161.71	Village of Alexander	\$1,222.70
Town of Alexander	\$13,364.05	Village of Attica	\$424.17
Town of Batavia	\$34,563.76	Village of Bergen	\$7,257.27
Town of Bergen	\$55,431.18	Village of Corfu	\$2,032.72
Town of Bethany	\$8,819.50	Village of Elba	\$1,207.04
Town of Byron	\$18,413.30	Village of LeRoy	\$11,855.01
Town of Darien	\$33,382.04	Village of Oakfield	\$13,409.16
Town of Elba	\$9,845.83	Total Distribution	<u>\$562,507.30</u>
Town of LeRoy	\$40,387.12		
Town of Oakfield	\$85,157.77		
Town of Pavilion	\$18,216.49		
Town of Pembroke	\$34,226.15		

This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

County Attorney Jim Wujcik reported Library Plan charges have increased for the Westlaw contract (Thomson Reuters-West) in 2023, which increased the cost of the contract. His office does pay one centralized bill, which is then billed back to the specific departments. Mr. Wujcik requested authorization to amend the 2023 Budget as follows: Increase Revenue Shared Svcs. County Attorney by \$10,766.00 and Increase Expense Publications, County Attorney by \$10,766.00. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Yunker, carried unanimously.

County Attorney Jim Wujcik introduced to the Genesee County Legislature a proposed Local Law entitled: **A LOCAL LAW IN RELATION TO THE SALARIES OF COUNTY OFFICERS OF THE COUNTY OF GENESEE ELECTED OR APPOINTED FOR A FIXED TERM.** A Public Hearing shall be held on the Proposed Local Law Introductory E, Year 2023 on Wednesday, December 13, 2023 at 5:30 p.m. at the Genesee County Courthouse, 7 Main Street, Batavia, New York. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

County Attorney Jim Wujcik proposed Local Law Introductory E, Year 2023 is duly introduced to the Genesee County Legislature in accordance with the Law. **LOCAL LAW INTRODUCTORY E, YEAR 2023 FOR COUNTY OF GENESEE, NEW YORK A LOCAL LAW IN RELATION TO THE SALARIES OF COUNTY OFFICERS OF THE COUNTY OF GENESEE, ELECTED OR APPOINTED FOR A FIXED TERM BE IT ENACTED** by the Genesee County Legislature as follows: Section 1. The salary of County Officers set forth below shall be as follows:

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|------------------------------------|-----------|
| a. Commissioner of Elections (2)   | \$ 55,741 |
| b. Human Resources Director        | \$113,980 |
| c. Commissioner of Social Services | \$108,624 |
| d. Treasurer                       | \$114,780 |
| e. Sheriff                         | \$120,399 |
| f. Highway Superintendent          | \$132,495 |

Section 2. The above salary shall take effect January 1, 2024.

Section 3. This Local Law is subject to referendum on petition pursuant to the provisions of Section 24 of the Municipal Home Rule Law.

Section 4. This Local Law shall take effect upon proper filing with the Office of the Secretary of State.

A public hearing will be held at 5:30 p.m. on the 13<sup>th</sup> day of December 2023 in Batavia, New York, at which time all interested persons who wished to speak will be heard. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

County Attorney Jim Wujcik provided an annual report were various item were discussed such as: Drug and Abuse, Mental Health and no quick return.

**Referral from Public Service Committee:**

1. 2023 Salary Schedule Amendment- District Attorney's Office seconded by Legislator Torrey, carried unanimously.
2. Budget Amendment-Sheriff/K9 Program seconded by Legislator Deleo, carried unanimously.
3. Grant Acceptance-Sheriff/New York State Public Safety Answering Point Operations Grant Program seconded by Legislator Torrey, carried unanimously.
4. Grant Acceptance-Sheriff/New York State 2023 Statewide Interoperable Communications Grant Program seconded by Legislator Deleo, carried unanimously.
5. 2023 Budget Amendment- Public Defense Case Management System seconded by Legislator Torrey, carried unanimously.
6. Contract Amendment-Public Defender/New York State Defenders Association, Inc. seconded by Legislator Deleo, carried unanimously.
7. Contract Renewal-Facilities Management/Elevator Maintenance seconded by Legislator Torrey, carried unanimously.
8. Contract Award-Facilities Management/HVAC Control System seconded by Legislator Deleo, carried unanimously.
9. 2023 Budget Amendment/Capital Project Amendment/Consultant Agreement – Facilities Management/ Holland Land Office Museum seconded by Legislator Torrey, carried unanimously.
10. Consultant Agreement– Highway/ Culvert Inspections seconded by Legislator Deleo, carried unanimously.
11. Supplemental Consultant Agreement – Facilities Management/Engine House Renovations seconded by Legislator Torrey, carried unanimously.
12. Intermunicipal Agreements-Highway/ Town Snow And Ice Control And Mowing seconded by Legislator Deleo, carried unanimously.
13. Memorandum of Understanding-County Parks/Batavia Business Improvement District seconded by Legislator Torrey, carried unanimously.
14. Change Order–Highway/South Street over Drainage Ditch seconded by Legislator Deleo, carried unanimously.
15. Change Order–Highway/Countywide Water Phase 2/Well 'C'– Contract B seconded by Legislator Torrey, carried unanimously.
16. Capital Project Amendment/Budget Transfer-Highway Department/South Street over Drainage Ditch seconded by Legislator Deleo, carried unanimously.
17. Reappointment – Soil & Water Conservation District Director/Phelps seconded by Legislator Torrey, carried unanimously.

Legislature Clerk Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, December 6, 2023 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Adjournment of the Ways and Means Committee Meeting motioned by Legislator Torrey seconded by Legislator Deleo at 5:06 p.m.

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Marianne Clattenburg 12-6-23  
Ways & Means Committee