

Present: Legislators Clattenburg, Stein, Young, Maha, Also Present: Legislators Deleo, Yunker, Klotzbach, Dibble, Legislature Clerk Pamela LaGrou, County Manager Matt Landers, Asst. County Manager Tammi Ferringer, County Attorney Kevin Earl, HR Director Anita Cleveland, Purchasing Director Eve Hens, Youth Bureau Director Jocelyn Sikorski, IT Director Steve Zimmer, Mental Health Clinic Director Bob Riccobono, Treasurer Scott German, Three+One Representatives, Steve Hyde, Pete Zeliff, The Batavian –Mike Pettinella, Brian Quinn –The Daily News

The Ways & Means Committee meeting was called to order by Chair Clattenburg at 4:30 pm in the Legislative Chambers at the Old Courthouse.

The agenda was amended to add Contract/Budget Transfer-E3 Communications and Executive Session for a privileged and confidential discussion with the county attorney upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Minutes of the October 21, 2020 Ways & Means Committee meeting were approved upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Three+One Representatives Joe Rulison, Garrett Macdonald, Alex DeRosa and William Cherry presented Treasurer Scott German with the National Leadership Award. The Legislature was acknowledged and thanked for supporting the County Treasurer's recommendation to contract with Three+One. The agreement has resulted in significant earnings for the County.

Information Technology Director Steve Zimmer explained that 3 vendors provided quotes for a new audio system for the Legislature Chambers. Additional quotes were obtained for wireless microphones and those quotes were nearly double the hard wired option. Mr. Zimmer described the limitations of hard wired microphones and commented on the various groups who use the room and the frequency of use. County Manager Matt Landers stated that he is supportive of obtaining a new wireless system and further indicated that IT may have funds to cover the cost but if not he would support use of the unanticipated Mental Health IGT revenue. Mr. Zimmer requested feedback and guidance from the Committee. Ways & Means Committee members and other legislators present indicated support of a wireless system and further expressed their interest in having the system in place before the end of the year. Mr. Zimmer indicated he will move ahead with a wireless system and work to have a resolution for the next legislature meeting.

Assistant County Manager Tammi Ferringer requested approval of a contract with NCA Comp, Inc. for Third Party Administration Services for the County's Self Insurance Plan. Funds for this service have been provided in the self-insurance budget and apportioned to participants. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

Assistant County Manager Tammi Ferringer requested three public hearings be set for the County's Shared Services proposal. The plan must be filed with the State by December 31, 2020. The Public Hearings are being set for November 19 at 9:00, 11:00 and 5:00pm at the Old

Courthouse. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

The Following referrals were from the Human Services Committee upon motion of Chair Maha:

1. Contract-Mental Health/Independent Review-Venesky & Co. seconded by Legislator Stein, carried unanimously.
2. 2020 Budget Transfer/Community Mental Health Services/Court Commitments seconded by Legislator Young, carried unanimously.
3. Agreement-Youth Bureau/Intermunicipal Agreement with Orleans for Youth Bureau Operation seconded by Legislator Stein, carried unanimously. *Note:* Legislator Maha made a motion to table, seconded by Legislator Stein, carried unanimously. The resolution was lifted from the table by Legislator Maha, seconded by Legislator Stein, carried unanimously after clarification on which agenda item and resolution were being considered.
4. Agreement – Youth Bureau/ Inter-Municipal Agreement With Orleans For Stop-DWI Public Info And Education seconded by Legislator Young, carried unanimously.
5. Dissolution Of Agreement – Youth Bureau/Inter-Municipal Agreement With City Of Batavia For Youth Bureau Operation – Motion by Legislator Maha to table seconded by Legislator Stein, carried unanimously.
6. Appointments – Genesee County Youth Board seconded by Legislator Young, carried unanimously.
7. 2020 Budget Amendment-Health Department seconded by Legislator Stein, carried unanimously.
8. 2020 Salary Schedule Amendment-Health Department seconded by Legislator Young, carried unanimously.
9. Agreement-Health Department/CDC Supplemental COVID-19 Vaccine Redistribution Agreement seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers presented a resolution authorizing a 2-month agreement with E3 Communications for public relations & social medial services to assist in promoting COVID related services and disseminating information. Cost for the services is an amount not to exceed \$8,000. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

Purchasing Director Eve Hens explained that legislative approval is required for the purchasing department to adopt a modification to the purchasing policy and procedure manual. She further explained there is specific language required to be included in all Invitations for Bids and Requests for Proposals issued by the County of Genesee for any procurements involving the expenditure of Community Development Block Grant (CDBG) funding. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Ms. Hens explained the need to add language to the purchasing policy and procedure that references Title VI of the Civil Rights Act of 1964 that is required to be included in all Invitations for Bids and Requests for Proposals issued by the County of Genesee. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Young, carried unanimously.

Ms. Hens explained the need to add language to the purchasing policy and procedure manual pertaining to ensuring vendor responsibility using the Federal government's SAM before purchases are made. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

Ms. Hens proceeded with her department review which included mission statement, objectives, accomplishments, how the department has identified opportunities for cost avoidance, steps taken to ensure custodial employees as well as county employees were safe while navigating changing information pertaining to the COVID virus and keeping current with purchasing best practices.

The next meeting of the Ways & Means Committee is November 18, 2020 at 4:30 PM.

At 5:33 PM Legislator Stein made a motion to enter into executive session for a privileged and confidential discussion with the county attorney and for union contract negotiations seconded by Legislator Maha, carried unanimously.

The Ways & Means Committee meeting reconvened at 6:17 PM upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers expressed that the collective bargaining agreement between the county and AFSCME was ratified by a vote of the union membership and he is presenting a resolution for the legislature to ratify the agreement and make necessary budget transfers and amendments. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

The meeting adjourned at 6:19 PM upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Marianne Clattenburg approved 11-18-20

Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 11/6/2020 phl