

Present: Committee Chair Clattenburg, Legislators Stein, Maha and Torrey. Also present Legislators Deleo, Hawley, Yunker and Dibble. County Manager Matt Landers, Assistant County Manager Tammi Ferringer, Compliance Officer Pam LaGrou, Clerk of the Legislature Lisa Casey, County Attorney Jim Wujcik, Information Technology Director Michael Burns, County Treasurer Scott German, Central Services and Purchasing Director Chet Kaleta, Purchasing Agent Jessica O'Neil and Deputy County Treasurer and Real Property Director Kevin Andrews. Also, present Joanne Beck with the Batavian and Brian Quinn with The Batavia Daily News.

The meeting was opened on November 1, 2023 at 4:30 p.m. Meeting location was at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room.

Legislator Stein motioned to amend the agenda to add an item under the Chair Report to Authorize Distribution Enumerated City, Towns and Villages within the County of Genesee/2023 Budget Amendment Seconded by Legislator Maha, carried unanimously.

Minutes of the October 18, 2023 Ways and Means Committee meeting were approved upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Central Services, Purchasing Director Chet Kaleta with Purchasing Agent Jessica O'Neil presented an annual department report, which discussed an employee flow chart. Mr. Kaleta and Ms. O'Neil covered central services management team, central services custodial leadership team, central services custodial team, print shop, mail room and courier. They also mentioned the purchasing department, expense and budget highlights, personnel, 2023 budget performance and upcoming plans.

Information Technology Director Mike Burns recommended that Genesee County extend the 1 year RFP 2019-111 Telephone System Maintenance to Meridian IT to provide 24x7 monitoring, remote and onsite service of all equipment including handsets and incremental software upgrades for the IP Office servers installed at every county location. Mr. Burns recommend that Legislature execute a one-year extension with Meridian IT Inc. 509 Erie Blvd. West Syracuse, NY 13204 for a period of 1 year December 1, 2023 through November 30, 2024 in the amount of \$29,258. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported Genesee County is desirous to ensure the delivery of prompt and efficient emergency advanced life support/paramedic services and Basic Life Support/Advanced Life Support ambulance service at a reasonable cost to the community. County Manager Landers recommended that Legislature enter into a contract with Mercy Flight, Inc. d/b/a Mercy Flight EMS, 100 Amherst Villa Road, Buffalo, NY 14225, to provide ambulance and emergency advanced life support/paramedic service needs as outlined in the agreement at an annual cost of \$452,460, for a term commencing January 1, 2024 to December 31, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers reported the Genesee County Treasurer and Budget Officer are desirous of adopting a comprehensive Fund Balance policy. Policy GC-046 Fund Balances

includes establishing minimum year-end fund balance targets as well as time frames for replenishing fund deficiencies. County Manager Landers recommended Legislature approve and adopt GC-046 Fund Balances Policy. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Referral from Human Services Committee:

1. 2023 Budget and Contract Amendment - Mental Health/Genesee Council on Alcoholism and Substance Abuse (GCASA) seconded by Legislator Stein, carried unanimously.
2. 2023 Budget And Contract Amendment - Mental Health/Genesee-Livingston-Orleans-Wyoming Out (Aka GLOW OUT) seconded by Legislator Maha, carried unanimously.
3. 2023 Budget and Contract Amendment - Mental Health Services/Living Opportunities of DePaul seconded by Legislator Stein, carried unanimously.
4. 2023 Budget and Contract Amendment - Mental Health/the Mental Health Association of Genesee and Orleans Counties seconded by Legislator Maha, carried unanimously.
5. 2023 Budget and Contract Amendment – Mental Health/Restoration Society seconded by Legislator Stein, carried unanimously.
6. 2023 Budget and Contract Amendment - Mental Health/Spectrum Health & Human Services seconded by Legislator Maha, carried unanimously.
7. Modification of Memorandum of Understanding – Office for the Aging/Alzheimer’s Association seconded by Legislator Stein, carried unanimously.
8. Service Agreement Addendum/Certificate of Insurance-Office for the Aging/Western New York Integrated Care Collaborative, Inc. (WNYICC) seconded by Legislator Maha, carried unanimously.
9. Rental Agreement/Certificate of Insurance-OFA/Ascension R.C. Church seconded by Legislator Stein, carried unanimously.
10. Grant Acceptance–Health Department/Early Intervention Admin Grant seconded by Legislator Maha, carried unanimously.
11. Travel Out-of-State: Carla Wahls, Health Department for Essential Skills Training Series in Atlanta, GA funded by NACCHO with a cost of \$0 seconded by Legislator Stein, carried unanimously.

Legislature Clerk Lisa Casey announced the next Ways and Means Committee Meeting to be on Wednesday, November 15, 2023 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Chair Report: Chair Clattenburg asked Deputy County Treasurer/Real Property Director Kevin Andrews to speak on the annual analysis of the County’s Year 2023 fiscal status. Mr. Andrews indicated that there are funds to make a voluntary distribution payment to the Towns, Villages and City of Batavia. The County of Genesee recognizes the consideration and cooperation of the Towns, Villages and City of Batavia as partners in the delivery of services to our citizens. Mr. Andrews requested authorization to make the following voluntary distribution payments to the Towns, Villages and City of Batavia listed below in the amount to each set forth below opposite its respective name:

City of Batavia	\$195,441
Town of Alabama	\$ 32,116
Village of Alexander	\$ 5,976

Town of Alexander	\$ 34,030
Town of Batavia	\$143,474
Village of Bergen	\$ 15,520
Town of Bergen	\$ 39,781
Town of Bethany	\$ 32,507
Town of Byron	\$ 34,611
Village of Corfu	\$ 11,495
Town of Darien	\$ 73,341
Village of Elba	\$ 8,256
Town of Elba	\$ 27,495
Village of LeRoy	\$ 58,008
Town of LeRoy	\$ 66,461
Village of Oakfield	\$ 15,228
Town of Oakfield	\$ 23,098
Town of Pavilion	\$ 44,522
Town of Pembroke	\$ 85,420
Town of Stafford	<u>\$ 53,220</u>
Total Distribution	\$1,000,000

Mr. Andrews also requested authorization to amend the 2023 Budget by increasing Sales and Use Tax-County by \$500,000 and Interest & Earnings by \$500,000 off set by an increase in Voluntary Distribution Payment by \$1,000,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Maha, carried unanimously.

Adjournment of the Ways and Means Committee Meeting motioned by Legislator Stein seconded by Legislator Torrey at 5:16 p.m.

Marianne Clattenburg 11-1-23
 Ways & Means Committee