

Present: Legislators Clattenburg, Stein, Young, Maha, Also Present: Legislators Deleo, Yunker, Klotzbach, Dibble, Torrey, Legislature Clerk Pamela LaGrou, County Manager Matt Landers, Asst. County Manager Tammi Ferringer, County Attorney Kevin Earl, HR Director Anita Cleveland, Purchasing Director Eve Hens, County Clerk Mike Cianfrini, The Batavian –Mike Pettinella

The Ways & Means Committee meeting was called to order by Chair Clattenburg at 4:30 pm in the Legislative Chambers at the Old Courthouse.

Minutes of the October 7, 2020 Ways & Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Assistant County Manager Tammi Ferringer requested approval of the revised Title VI Plan. The NYS DOT conducted an audit and made recommendations for updates and revisions. The plan was last revised in 2018. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Assistant County Manager Tammi Ferringer requested approval of a revised County Health & Safety Manual. The Safety Committee worked together to revise the manual by including a comprehensive list of requirements and safety policy & procedures. The revised manual provides parameters for expected behavior of all county employees with regard to health and safety. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

The Following referrals were from the Public Service Committee upon motion of Chair Young:

1. Amend Capital Project–Highway seconded by Legislator Maha, carried unanimously.
2. Reappointment –Parks, Recreation And Forestry Advisory Committee seconded by Legislator Stein, carried unanimously.
3. Establish Capital Project And Approval Of Federal Aid Master Agreement/ Budget Amendment Darien-Alexander Townline Rd Over Tunnery Cree PIN 4GN0.05 seconded by Legislator Maha, carried unanimously.
4. Reappointment - Soil & Water Conservation District Director-Phelps seconded by Legislator Stein, carried unanimously.

At 4:37 PM Legislator Young made a motion to enter into executive session to discuss potential litigation seconded by Legislator Maha, carried unanimously.

At 4:48 PM the Ways & Means Committee meeting reconvened upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

5. Authorize The Legislature Chair To Sign Engagement Letter seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers presented a resolution to set the public hearing for the 2021 Genesee County Budget for Wednesday, November 4 at 6:00 PM. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

Mr. Landers requested acceptance of a Board of Elections grant from the Center for Tech and Civic Live for the purpose of planning and operationalizing safe and secure election administration in Genesee County. Grant amount is \$27,810 with a grant period of June 15, 2020-December 31, 2020. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Clerk Mike Cianfrini shared highlights of his Department review. He has two unfilled positions in the recording office and one staff out however, one employee from the DMV is moving to the recording office. They continue to back scan land records and civil records to facilitate online searches which are done on a subscription basis. Pistol permit classes are done on a daily basis individually in the office due to COVID-19. Permit applications are very high due to the upcoming election and recent civil unrest. They continue back scanning civil records and expanded the eFiling of civil court records. The office continues to get FOIL requests on a regular basis, many are from inmates. Mortgage tax is projected to be on par with 2019 which was \$381,000. At the DMV, the former deputy retired this summer and a long-time employee, Deb Igoe has stepped up and is exceeding his expectations. Dealer works continues to be voluminous and there has been an increase in drop-box transactions. Appointments are required for in-office work and are scheduled approximately 1-2 weeks out. They continue to advocate for an increase in revenue sharing from the current rate of 12.7%

The next meeting of the Ways & Means Committee is November 4, 2020 at 4:30 PM.

The meeting adjourned at 5:11 PM upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

Marianne Clattenburg approved 11-4-20

Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 10/22/2020 phl