

Present: Committee Members Torrey, Stein also present, Yunker, Klotzbach, Dibble, Deleo, Torrey, Legislature Clerk Lisa Casey, County Manager Matt Landers, Assistant County Manager Tammi Ferringer, County Attorney Kevin Earl, County Treasurer Scott German, Deputy County Treasurer Kevin Andrews, HR Director Anita Cleveland, Highway Superintendent Tim Hens, Director of DSS Michael Rumsey, County Clerk Michael Cianfrini, IT Director Michael Burns

The Ways & Means Committee Meeting was called to order by Chair Clattenburg at 4:30 PM in the Legislature Conference Room at the Old Courthouse.

Legislature Chair Stein temporarily appointed herself as Chair to the Ways and Means Committee due to Legislator Clattenburg unable to engage during the meeting (attending via zoom). Legislature Chair Stein temporarily filled her vacancy with Legislator Yunker and Legislator Deleo temporarily appointed to Legislator Maha's vacancy.

Also, Genesee County Legislature is attending in the Chambers. All attending the Ways and Means Committee meeting in person who are fully vaccinated more than two weeks past the date of their final shot are no longer required to wear face coverings or maintain 6-ft social distance.

Minutes of the October 6, 2021 Ways & Means Committee meeting approved upon motion of Legislator Deleo seconded by Legislator Yunker, carried, unanimously.

County Clerk Michael Cianfrini Department Report

[1] Staffing: Update on the current status of staffing in Recording Office

[2] Trends & Issues in the Recording Office: Update on implementation of electronic recording (eRecording), electronic filing (eFiling) and online record sales. - Continuation of back scanning of land records and civil records in anticipation of going online with these records on a subscription basis.

[3] Civil and Criminal Court Document Scanning: Continuation of back scanning civil records, to provide a backup to paper records and eventual destruction of paper files.

-Initiated process to commence eFiling of civil court records, update on implementation

[4] Pistol Permits: Volume of new applications and amendment transactions

[5] FOIL Requests: Volume and time involved, prison inmates.

[6] Local Mortgage Tax: In 2020, we generated \$419,000 for the county. Projections for 2021 are projected to be slightly higher, at approximately \$425,000.

Motor Vehicle Office

[1] Staffing: Currently down one employee, anticipating adding a new provisional employee next week.

[2] Operations: The DMV restrictions have been lifted, and it is fully open to the public, and we are now able to serve customers from any county. Volume has been steady, but not the onslaught that we feared. Just completed a social media video to advertise and promote visitors to come to our DMV.

[3] Dealer Work Update: Continue to handle dealer work for several out-of-county dealers. Frustration ran high during highest volume periods as we struggled to keep up, but we are now caught up and are maintaining our level of service to them.

2019 dealer revenue is projected to exceed \$200,000

[4] Significant increase in lobby traffic in 2019: For numerous reasons, traffic has been extremely heavy. Has led to increased revenues, but also significant stress. Thankful for temporary employee, allowed us to service all of our dealers.

[5] Security Upgrades: Security guard has been extremely helpful and we hope to see this position permanently implemented in some capacity.

[6] General Status of Revenues/Operations

- Efforts by NY State Association of County Clerks to increase revenue sharing from current rate of 12.7%.
- Vehicle Use Tax revenue is projected at over \$420,000 for 2021. That is the highest figure on record to date (\$389,000 in 2020).

County Clerk Cianfrini discussed due to an increase in the prevailing wage rate and additional hours needed for Securemedy Security services at County Building I for the Auto Bureau there is a shortfall in the budget line item for this service. The funds to cover the expense are available in the 2021 Contingency account and need to be transferred to the Auto Bureau's Budget to allow for payment. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

Assistant County Manager Tammi Ferringer presented New York State Workers' Compensation Board, the Waiver Agreement Management Office and the Special Disability Fund did present a proposed Section 15(8) Wholesale Waiver Agreement. Assistant County Manager did seek further review from professional advisors at NCA Comp, Inc. and Lawley Genesee, LLC. Both groups did independently review the proposal and do recommend approval at this time. Motion from Legislator Yunker and Seconded by Legislator Torrey. Carried unanimously.

County Treasurer German discussed the NYS Deferred Compensation Model plan update, first time in 15 years. Legislature needs to adopt the new plan. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers discussed the Tentative Budget for 2022 is being prepared by the Genesee County Budget Director and will be duly filed with the Clerk of the County Legislature. A public hearing on the 2022 Genesee County Budget will be held on Wednesday, November 3 2021 at 6:00 p.m. at the Old County Courthouse, 7 Main Street, in the City of Batavia, New York. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers discussed a passed resolution 335 in the year 2021 whereby the County entered into a "Modified Amended and Restated Sales Tax Allocation Agreement Between the County of Genesee and City of Batavia", for a term ending on December 31, 2059, which includes authorization to allocate sales tax received by the County to the City of Batavia and Genesee County Towns and Villages. the County Legislators desire and intend to make the third quarter sales tax payment as set forth in the Agreement on or before October 31st, 2021 This was

approved for placement on the next Legislature agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers requested to rescind resolution no. 314-2021 and authorize the Host Community Investment Agreement under Plug Project Holding Co., LLC. The adoption of Resolution No. 314 on July 28, 2021, to enter into a host community investment agreement was with Gateway Hydrogen, LLC which underwent a corporation name change to Plug Project Holding Co. LLC. This is a legal name change. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Yunker, carried, unanimously.

Information Technology Director, Michael Burns presented a contract agreement with DOX Electronics, the licensed reseller of Sophos products, for annual maintenance of software support services for Cybersecurity protection. Requesting authorization to execute the agreement with DOX Electronics Inc, 105 College Ave Rochester NY 14607 for a period of 1-year beginning November 1, 2021. The contract cost of \$95,420.00 is included in the 2021 Information Technology Budget line A.1680 4600.0000. DOX Electronics is a licensed reseller of Sophos products on PEPPM 2021 contract. Renewal of the contract is necessary to ensure the County is protected from both internal and external cybersecurity threats. This was approved for placement on the next Legislature agenda upon motion of Legislator Deleo seconded by Legislator Yunker, carried unanimously.

Director of Information Technology did request creation of one Operations Analyst I. Human Resources Director, County Treasurer and the County Manager did review this proposal. Requesting authorization from the Legislature to amend the 2021 Genesee County Employees' Salary Schedule by adding one position of Operations Analyst I, effective October 28, 2021. Budget Impact Statement: The estimated salary and benefits of \$82,767 can be funded from the 2022 Salary and Benefits budget. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Yunker carried unanimously.

Director of Information Technology request creation of one Operations Analyst II. Human Resources Director, County Treasurer and the County Manager did review this proposal. Requesting Legislature authorization to amend the 2021 Genesee County Employees' Salary Schedule by adding one position of Operations Analyst II, effective November 1, 2021. The estimated salary and benefits of \$16,800.33 for the remainder of this year can be funded from the 2021 budget. The yearly salary and benefits of \$100,802 is included in the 2022 Information Technology budget. This was approved for placement on the next Legislature agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

Information Technology Director Michael Burns and the Commissioner of Social Services David Rumsey did request an Organizational Restructuring of the Department of Social Services

department through the elimination of one Systems Specialist II position CSEA Grade 18 position and the creation of one Operations Analyst I Management Grade 110 position. Human Resources Director and the County Manager did review this proposal. Requesting that Legislature authorize to amend the 2021 Genesee County Employees' Salary Schedule by deleting one position of Systems Specialist II, CSEA Grade 18; and creating one position of Operations Analyst I Management Grade 110, effective November 1, 2021. Budget Impact Statement: DSS will continue to fund this position in their budget. The 2021 impact, assuming an approximate hiring salary of \$50,000, will be a credit of over \$3,000 to the DSS budget, with an approximate \$4,000 credit in the 2022 Budget. This position will have State and Federal reimbursements for salary and fringe totaling approximately 72%, with the County Local cost at approximately 28% of salary and fringe. This was approved for placement on the next Legislature agenda upon motion of Legislator Yunker seconded by Legislator Torrey, carried unanimously.

The following referrals were from the Public Services Committee upon motion of Legislator Yunker:

1. Appointment Genesee County Planning Board seconded by Legislator Deleo, carried unanimously.
2. Appointment to Rochester/Genesee Regional Transportation Authority seconded by Legislator Torrey, carried unanimously.
3. Close Airport AIP Capital Projects seconded by Legislator Deleo
4. Authorization to Close Highway Capital Projects – Budget Amendment/Transfer seconded by Legislator Torrey, carried unanimously.
5. Amend Capital Project Hanger Demolition Construction AIP Budget Amendment seconded by Legislator Deleo, carried unanimously.
6. Capital Project Amendment/Budget Amendment/Grant Acceptance seconded by Legislator Torrey, carried unanimously.
7. 2021 Budget Amendment – County Parks – Interpretive Center/MWEE Grant Award seconded by Legislator Deleo, carried unanimously.
8. 2021 Budget Amendment – County Parks Interpretive Center/Youth Bureau Grant Award seconded by Legislator Torrey, carried unanimously.
9. Easements – Countywide Water System (Phase 2) – Golden Rd Pump Station seconded by Legislator Deleo, carried unanimously.
10. Albion Rd (CR#9) Easement for National Fuel Gas seconded by Legislator Torrey, carried unanimously.
11. Grant Acceptance/Capital Project Amendment – Sheriff/Statewide Interoperable Communications seconded by Legislator Deleo, carried unanimously.
12. 2021 Budget Amendment – Sheriff/K-9 Program seconded by Legislator Torrey, carried unanimously.
13. Agreement Renewal Sheriff/NYS Unified Court System seconded by Legislator Deleo, carried unanimously.
14. Budget Item Transfer – Genesee Justice 2021 Grant Budget Amendment seconded by Legislator Torrey, carried unanimously.

Clerk to the Legislature, Lisa Casey announced the next meeting of the Ways & Means Committee is Wednesday, November 3, 2021 at 4:30 PM.

Clerk to the Legislature, Lisa Casey discussed virtual meetings – As of September 2, 2021 Governor Hochul extended virtual public meetings until January 15, 2022 through legislation. This allows the public officers to participate and public to observe meetings virtually reducing the risk of Covid-19 spread. Zoom meetings are available for public to attend. The link is sent out to media and posted on the website prior to the meetings.

Chair Report – Legislature Chair Stein discussed a resolution to put forth “Operation Green Light” which is a designation for Military Service County, Genesee County would like to declare the end of October through Veterans Day, November 11th 2021 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service. In observance of Operation Green Light, the Genesee County Legislature encourages its citizens in patriotic tradition to recognize the importance of honoring all those who the immeasurable sacrifices helped to preserve freedom by displaying a green light in a window of their place of business or residence. This was approved for placement on the next Legislature agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

The meeting adjourned at 5:17 PM upon motion Legislator Yunker and seconded by Legislator Deleo, carried unanimously.

Rochelle M. Stein – 11-3-21

Rochelle M. Stein, Temporary Chair
Ways & Means Committee

Submitted 10/29/2021 lkc