

Present: Committee Legislators Clattenburg, Stein, Maha and Torrey. Also present Legislators Dibble, Hawley, Deleo and Klotzbach. County Manager Matt Landers, County Attorney Jim Wujcik, Clerk of the Legislature Lisa Casey, Public Communications and Web Design Specialist Steven Falitico, County Clerk Michael Cianfrini, Deputy County Clerk Deborah Igoe, Highway Superintendent Tim Hens and Human Resource Director Anita Cleveland.

The meeting was opened on October 18, 2023 at 4:30 p.m. Meeting location was at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room.

Legislator Torrey motioned to amend the minutes of the October 4, 2023 Ways and Means Committee meeting to add Walker Bykowicz in place of Michael Burns seconded by Legislator Maha. The amended minutes were approved upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Public Communications and Web Design Specialist Steven Falitico reported the residents of Genesee County have great respect, admiration, and the utmost gratitude for all of the men and women who have selflessly served their country and this community in the Armed Forces. The contributions and sacrifices of the men and women that served in the Armed Forces have been vital in maintaining the freedoms and way of life enjoyed by our citizens. Veterans continue to serve their community in the American Legion, Veterans of Foreign Wars, church groups, civil service. Studies indicate that 44% to 72% of service members experience high levels of stress during transition from military to civilian life. Active Military Service Members transitioning from military service are at a high risk for suicide during their first year after military service. With designation as a Green Light for Military Service County, Genesee County hereby declares from October through Veterans Day, November 11th 2023 a time to salute and honor the service and sacrifice of our men and women in uniform transitioning from Active Service. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

County Clerk Michael Cianfrini presented an annual department review and discussed staffing, trends and issues in the recording office, mandating e filing. Continuation of civil and criminal court document scanning, and pistol permits, which requires a 16-hour course and a firing course. Mr. Cianfrini also discussed FOIL requests and local mortgage tax and the projection for 2023 was projected to be lower than 2022 and 2024 is even harder to predict, but he does expect a decrease. At the Motor Vehicle Office Mr. Cianfrini reported the department was fully staffed with full-time employees and the DMV is fully open to the public. He provided an update on dealer work and security updates. Lastly, Mr. Cianfrini reported that Genesee County was #1 in the State for organ donating for the fourth year in a row.

County Manager Matt Landers presented an agreement with GLOW Region Solid Waste Management Committee for the lease of 560 sq. ft. of space at County Building #2 at 3837 West Main Street Road in the Town of Batavia. For administrative purposes for the period of January 1, 2024 – December 31, 2025, at a rate of \$6.06/per sq. ft. for calendar year 2024 and \$6.18/per sq. ft. for calendar year 2025 and recommended Legislature to execute an agreement between GLOW Region Solid Waste Management Committee and the County of Genesee. This was

approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported the Tentative Budget for 2024 is being prepared and will be duly filed with the Clerk of the County Legislature. Mr. Landers requested for a Public Hearing on the 2024 Genesee County Budget to be held on Wednesday, November 1, 2023 at 5:30 p.m. at the Old County Courthouse, 7 Main Street, in the City of Batavia, New York. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Referral from Public Service Committee:

1. Budget Amendment-Sheriff's Office /Additional Police Services Overtime seconded by Legislator Stein, carried unanimously.
2. Grant Acceptance/Budget Amendment–Sheriff's Office/Governor's Traffic Safety Committee/Police Traffic Services Program seconded by Legislator Torrey, carried unanimously.
3. Grant Acceptance/Budget Amendment – Sheriff's Office/Governor's Traffic Safety Committee/Child Passenger Safety Program seconded by Legislator Stein, carried unanimously.
4. Budget Amendment–Sheriff's Office/STOP-DWI HVEC seconded by Legislator Torrey, carried unanimously.
5. Grant Acceptance–Emergency Management Services & Sheriff's Office/FY23 State Homeland Security Program (SHSP) Grant seconded by Legislator Stein, carried unanimously.
6. Budget Amendment/Budget Transfer– Sheriff/Genesee Justice seconded by Legislator Torrey, carried unanimously.
7. Budget Transfers-Justice for Children Advocacy Center/New York State Office of Children and Family Services/Office of Victim Services seconded by Legislator Stein, carried unanimously.
8. Master Agreement/Establish Capital Project/Budget Amendment–Highway/BRIDGE NY Program/Rose Road Over Bowen Creek Bridge (Pin 4BNY.56) seconded by Legislator Torrey, carried unanimously.
9. Consultant Agreement–Highway/BRIDGE NY Program/Rose Road over Bowen Creek Bridge seconded by Legislator Stein, carried unanimously.
10. Master Agreement/Establish Capital Project/Budget Amendment–Highway /BRIDGE NY Program/Silver Road over Little Tonawanda Creek Bridge (Pin 4BNY.57) seconded by Legislator Torrey, carried unanimously.
11. Consultant Agreement–Highway/BRIDGE NY Program/Silver Road over Little Tonawanda Creek Bridge seconded by Legislator Stein, carried unanimously.
12. Master Agreement/Establish Capital Project/Budget Amendment–Highway/BRIDGE NY Program/Colby Road over Crooked Creek Culvert (Pin 4BNY.75) seconded by Legislator Torrey, carried unanimously.
13. Consultant Agreement–Highway/BRIDGE NY Program/Colby Road over Crooked Creek Culvert seconded by Legislator Stein, carried unanimously.
14. Master Agreement/Establish Capital Project/Budget Amendment–Highway/BRIDGE NY Program/Dry Bridge Road over Drainage Ditch (Pin 4BNY.76) seconded by Legislator

- Torrey, carried unanimously.
15. Consultant Agreement–Highway/BRIDGE NY Program/Dry Bridge Road Culvert seconded by Legislator Stein, carried unanimously.
 16. Supplemental Consultant Agreement– Highway/Oak Orchard Rd Bridge/ Construction Inspection and Administration seconded by Legislator Torrey, carried unanimously.
 17. Budget Transfer/Authorization to Close–Highway/Facilities Management /Capital Projects seconded by Legislator Stein, carried unanimously.
 18. Authorization to Close-Highway/ Capital Projects seconded by Legislator Torrey, carried unanimously.
 19. Budget Transfer/Authorization to Close–Highway/County Park/Capital Project seconded by Legislator Stein, carried unanimously.
 20. Consultant Agreement–Highway/Countywide Water Program Phase 3/Program Management seconded by Legislator Torrey, carried unanimously.
 21. 2023 Salary Schedule Amendment– Highway/Upgrade Position/HVAC Building Maintenance Mechanic from AFSCME Grade 12 to AFSCME Grade 13 seconded by Legislator Stein, carried unanimously.
 22. 2023 Budget Amendment/Contract Approval-Planning/Genesee County Housing Needs Assessment and Market Analysis seconded by Legislator Torrey, carried unanimously.
 23. Intermunicipal Contract-Genesee, Livingston and Wyoming Counties Regional Solid Waste Management /Cooperation seconded by Legislator Stein, carried unanimously.

Legislature Clerk Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, November 1, 2023 at 4:30 p.m. in the Legislative Conference Room at the Old Court House, there will also be a 2024 Budget Hearing on November 1st at 5:30 p.m.

Under the Chair Report:

Chair Clattenburg called for an amendment to the agenda Motioned by Legislator Maha seconded by Legislator Stein at 5:02 p.m.

Chair Clattenburg called for executive session to discuss under Public Officer Law § 105 f. the medical, financial, credit or employment history of a particular person or corporation, or matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation Motioned by Legislator Maha and Seconded by Stein at 5:02 p.m.

Exited Executive Session motioned by Legislator Maha, seconded by Legislator Stein at 5:20 p.m.

Chair Clattenburg gave Matt Landers the floor to discuss some budget items. Matt explained the tax rate went down from \$8.45 to \$8.08. There is a 2% growth in the Levy. Outside agencies are flat for the 2024 budget. Mr. Landers gave accolades to Vicky Muckle, Tammi Ferringer and Anita Cleveland. The mindset of the department heads came in flat knowing that if there were negative impact on operations it can be adjusted in 2025 if needed.

Chair Clattenburg entertained to go back into Executive Session pursuant to Public Officer's law section §105 Conduct of Executive Session d...discussions regarding proposed, pending or current litigation motioned by Legislator Torrey seconded by Legislator Maha at 5:28 p.m.

A motion to exit Executive Session by Legislator Stein seconded by legislator Maha at 6:06 p.m.

Adjournment of the Ways and Means Committee Meeting motioned by Legislator Stein seconded by Legislator Maha at 6:06 p.m.

Marianne Clattenburg

Marianne Clattenburg 10-4-23

Ways & Means Committee