

Present: Committee Members - Legislator Maha, Klotzbach, Torrey (in for Yunker), Hawley (in for Clattenburg). County Attorney James Wujcik, Legislature Clerk Lisa Casey, Assistant County Manager Tammi Ferringer, Undersheriff Bradley Mazur, Genesee Justice Program Coordinator Diana Prinzi, Highway Superintendent Tim Hens, Highway Assistant County Engineer Laura Wadhams, Planning Director Felipe Oltramari, Recycling Administrator Margaret Grayson, Greater Finger Lakes Regional Planning Council, Emily Royce, Carl York Project Manager with the Pike Company, The Batavian Joanne Beck.

The Public Service Committee Meeting was called to order on Wednesday, October 17, 2022 at 4:30 p.m. by Committee Chair/Legislator Maha. The meeting was held in the Legislative Conference Room of the Old Court House located at 7 Main Street.

Chair Maha appointment Legislator Torrey in place for Legislator Yunker and Legislator Hawley for Legislator Clattenburg until she arrives, Legislator Klotzbach motioned with a second by Legislator Torrey, carried.

Chair Maha amended the agenda adding:

- 1.) Designation of Master Plan-Countywide Water Program
- 2.) National Grid Easement-Genesee County Jail

Motioned by Legislator Torrey seconded by Legislator Klotzbach, carried unanimously.

Minutes of the September 21, 2022 Public Service Committee meeting were approved upon motion of Legislator Klotzbach seconded by Legislator Gregg, carried unanimously.

Project Manager Carl York from Pike Company gave the following update on the Jail Project.

1. Project Safety

- The project had a first aid case in October – contractor twisted arm. No doctor visit, no lost time.
- All contractors are abiding to OSHA Requirements

2. Contracts, Bonds, and Insurances

- All Prime Contracts have been fully executed
- An RFP is being developed for a Firm to provide 3rd Party Commissioning as required by NYS Energy Code. Expected to be issued early 2023.

3. Schedule

- No Significant Schedule changes from last month
- Project Substantial Completion Date: January 14, 2024 – no change
- Project Final Completion Date: March 15, 2024 – no change
- The Contractors and Pike update the schedule monthly tracking progress and interim milestones. This past update included a delay in the start of the erection of the Precast Cells due to some supply chain issues for the components that get cast into the precast Cell. It is anticipated that this will not have an overall impact that delays completion.
- Genesee County, SMRT Architects, Pike and the trade contractors visited Green County Jail to get lessons learned and to get a visual on the construction as SMRT designed both facilities. We (County, Architect and Pike) also visited

Pennstress the Precast Cell Manufacturer to inspect the precast cells and to comment on QC issues before all cells are made. Both visits were very positive and learning experiences.

4. Construction Progress Update

- Underground site utilities:
 - Sanitary is 98% complete and Storm is 98% complete
 - Electrician, Genesee County and Pike and working with National Grid on Permanent Power
 - Genesee County and Pike working with National Fuel for permanent gas line
 - Foundation work is underway:
 - All Administration and Pod Foundations are 100%
 - Plumbing Contractor is working on UG Utilities inside the foundations
 - Core 1- 90% Core 2 – 90%
 - Pod C – 100% Pod A – 100% Pod B & Pod D – 10% Sanitary only
 - Electrical Contractor is working on UG Utilities inside the foundations
 - Core 1- 95% Core 2 – 95%
 - Pod C – 75% Pod A – 20% Pod B & D – not started
 - Masonry has Started for Cores 1 & 2 – 5%
 - Contractors are working on the MEP Coordination using a BIM Model (3D Model of Building) – this is approximately 65% complete. The design team is also participating in this coordination. This is going exceptionally well with all trades participating.
 - UPCOMING WORK
 - Continue Masonry at Administration until Steel Arrives then move to Pods
 - Complete Haul route for Precast Cells in early January
 - Prepare for Structural Steel at end of October for Administration
 - Prepare for Slab on Grade Pod C and A in early November
 - Continue UG Work for MEP
5. Time Impacts
6. We have lost 7 days due to weather – this is being tracked by Pike.
7. Project Cost
- Original \$57,272,800 + CME Testing (\$195,000) + 3rd Part Commissioning (\$TBD) = \$57,467,800. Changes to Date: \$36,790.96. New Contract Value \$57,504,590.96
8. Change Management
- The project will be issuing revisions to the drawings and specifications based upon Owner Requested changes, revisions due to Request for Information or due to Submittal review. These revisions are issued as Supplemental Instruction to Contractors. As they are issued and sent to contractors, they will be evaluated for any cost and the Change Order Log will be updated as appropriate. To date, 30 SI's

have been issued – several have been no cost, but they have been issued to documents contract clarifications or minor scope revisions.

9. Quality Control

- There are 9 quality issues that will be corrected by the contractors. 4 are closed and 3 are in progress by the contractor.

Legislator Clattenburg arrived and replaced Legislator Hawley sitting in her absence at 4:45 p.m.

Genesee Justice Program Coordinator Diana Prinzi received notification from the New York State Division of Criminal Justice Services that Genesee Justice has been awarded a County Pretrial Services Grant in the amount of \$122,402. It runs April 1, 2022 through March 31, 2023. A budget amendment is needed in order to expend the additional funds. Requested authorization for an amendment to the 2022 budget by increasing expense account in the amount of \$122,402.00 offset by an increase in revenue account in a like amount. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

Genesee Justice Program Coordinator Diana Prinzi discussed an increase in working hours for one part time Community Service/Victim Assistant, CSEA Grade 10, position from 15 to 19.5 hours per week. Requested a 2022 Salary schedule amendment. Effective October 29, 2022. An increase of 4.5 hours per week for 50 weeks will result in an annual cost of \$4,135.50, which will be covered by the DCJS-ATI grant. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Torrey, carried unanimously.

Undersheriff Bradley Mazur discussed increases in the overtime and training pay costs for the Animal Control Officers, which have exceeded the amounts budgeted for 2022. Requested to transfer \$2,200 from Specialized Supplies-Dog Food to Personal Services and Special Pay-Training. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Torrey, carried unanimously.

Undersheriff Bradley Mazur requested authorization to accept grant funding from the NYS Governor's Traffic Safety Committee, in the amount of \$20,200, to participate in the statewide Police Traffic Services Program, for the time period of October 1, 2022 through September 30, 2023. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Undersheriff Bradley Mazur received word Genesee county has been awarded for the NYS Division of Homeland Security and Emergency Services Statewide Interoperable Communications Grant Program in the \$1,375,407 in grant funding. \$336,711 in grant funds was included in the 2022 Communications budget submission in anticipation of this grant award. A request to accept grant funding, and a budget amendment of \$179,617, with the remaining \$859,079 in grant funds to be budgeted in the future as a funding source for a capital project to be established. This was referred to Ways & Means Committee with a recommendation for

placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Torrey, carried unanimously.

Highway Superintendent Timothy Hens has established capital projects for the repairs of highways and bridges. Mr. Hens recommends moving the CHIPS funding sources in their Large Span Culverts Project to their Highway Chipseal Capital Project to make it a fully CHIPS funded project making it easier to use, reimburse and track spending. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Highway Superintendent Timothy Hens did review established capital projects at the Genesee County Airport and does recommend closing two projects: AIP #41-18 – Airport-Reconstruct Taxiway “C”, AIP #42-19 – Airport-Design Apron Reconstruction and Obstruction Removal. Proper allocation of state and federal aid allow the County to reduce its overall committed local share and therefore reduce the amount of funds obligated to capital projects. Suggest to return \$10,046.67 to Building Equipment and Reserve. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Torrey, carried unanimously.

Highway Superintendent Timothy Hens did review established capital projects and recommended close five bridge projects and request a budget transfer: Transfer \$65,376.64 to General Fund, with funds being returned to Building & Equipment Reserve-Roads & Bridges. Budget Amendment: Decrease Federal Aid Revenue \$1,047,286.38, Decrease State Aid \$71,419.37, Decrease Capital Project Expense \$1,118,705.75. The following capital projects to be closed: Hundredmark Road over Drainage Ditch, Meadville Road Bridge over Canal Creek, Sharrick Road Bridge over Murder Creek, Tower Hill Road Bridge over Spring Creek, Upton Road Bridge over Bowen Road . \$65,376.64 returned to General Fund – Building & Equipment Reserve – Roads and Bridges. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Klotzbach, carried unanimously.

Highway Superintendent Timothy Hens requested proposals from consultants for a superstructure replacement design. Made a recommendation to approve a consultant agreement, enter into a consultant agreement with Barton and Loguidice, in an amount not to exceed \$28,100.00. The contract will be funded from the Large Span Culverts Capital Project in the amount of \$28,100. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Highway Superintendent Timothy Hens requested capital project amendment for the South Lyon Street Bridge. Genesee County received Federal Aid funding for the construction and replacement of the South Lyon St Bridge over the Tonawanda Creek bridge project within the City of Batavia and the County has received a State Marchiselli Grant in the amount of \$600,623.00 for the project. Recommended to amend the capital project to include the Marchiselli Grant and reduce 1% Sales Tax. A decrease 1% Sales Tax in the amount of \$103,478.60 and decrease Roads and Bridges Reserve in the amount of \$497,144.40. This was referred to Ways & Means Committee with a recommendation for placement on the next

Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Torrey, carried unanimously.

Highway Superintendent Timothy Hens discussed Genesee County's obligation to its Water Supply Agreements with the various municipalities within the County to provide a biennial update to the Master Plans adopted for the Countywide Water Program. In conjunction with continuous planning with the County's consultant engineers and the Monroe County Water Authority, have developed an update to the Master Plan adopted for the Countywide Water Program. Mr. Hens requested Legislature to designate the "Genesee County Water Supply Program Master Plan Update, October 2022" as the official Master Plan for Countywide Water as required by the Genesee County Water Supply Agreements. The current Water Surcharge of \$1.20 per 1,000 gallons of water generated \$2,290,013 in 2021. These funds were used to pay Phase 1 and Phase 2 debt service of \$2,503,799. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

County Manager Matt Landers requested an underground electric service for the new County Jail at 3839 West Main St Rd. National Grid has requested a utility easement from Genesee County in order to provide the underground service and a transformer. Manager Landers requested to execute the easement agreement with National Grid for the purpose of providing electrical service to the County Jail. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Director of Department of Planning Felipe Oltramari reviewed his report: Started with his Organizational /Position Charts. Moved onto 2022 Key Accomplishments:

- 80 Projected County Planning Board Zoning Referrals
- Minor Land Use Action Exemption Agreements with 17 of the 20 municipalities
- Genesee 2050 Project –APA Award for Comprehensive Planning
- Smart Growth Plan Review
- County Resiliency Plan completed and approved by NYS –1st in the State
- Contracts with the Genesee Valley Conservancy and the Western NY Land Conservancy to provide purchase of development rights grant application services to Genesee County landowners
- Agricultural District Annual Enrollment –NYS Certified
- One parcel added to District No. 1 in Darien
- Provided extensive GIS mapping to support EMS with the Fire Services (MRI) Study

2023 Core Support Goals:

- County Planning Board -Referrals for zoning and subdivision from the city, towns and villages
- Genesee 2050 Comprehensive Planning
- Capital Improvements and Asset Acquisitions Programs
- Local Training –Provide & publicize training opportunities throughout the region for planning and zoning officials
- Local Technical Assistance –Comp Planning, Zoning, Subdivision
- Water Resources Agency, Agricultural, and Farmland Protection Board support
- Farmland Protection Grants Services Administration

Smart Growth Plan –Water Hookup Administration
Agricultural Districts –District No. 1 Review and Annual Enrollment
Geographic Information System (GIS) administration
Housing agencies/program support
SEQR and NEPA Environmental Reviews

2023 Budget:

Continue 3 FTEs (Director, Deputy Director, GIS Technician)
Requested Budget 13.7% (\$39,752) increase over 2022
Includes \$30,000 for Farmland Protection Grant Services
88% of budget is Salary/Fringe

Genesee County Recycling Administrator Peggy Grayson reviewed her department:

Farm Pesticide and Household Hazardous Waste Collection Programs
MAT-EX Western NY Materials Exchange
Backyard Composting
Waste Reduction Ad Campaign
Technical Assistance to Businesses Institutions and Residents
State Grant Reimbursements

Greater Finger Lakes Regional Planning Council, Emily Royce reviewed Richard Sutherland's report:

Supporting the county work towards eliminating the 'Digital Divide'.
Supporting the county identify funding opportunities for water projects.
Will provide grant administration support to the county moving forward.

Legislature Clerk Lisa Casey stated the next Public Service Committee Meeting will be on a Monday, November 17, 2022 at 4:30 p.m. in the Legislative Conference Room in the Old Court House.

Chair Report – Legislator Maha reviewed the following:

Support Operation Green Light for Active Military Service Members in Transition to Civilian Life (Veteran Status). This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Clattenburg, carried unanimously.

Reappointment to the Oak Orchard Small Watershed Protection District Administrative Board. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Clattenburg, carried unanimously

The meeting adjourned at 5:10 pm upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously

Gary T. Maha 11-14-22

Gary Maha
Chair to Public Service Committee