

Present: Legislators Clattenburg, Stein, Young, Torrey, Also Present: Legislators Deleo, Yunker, Klotzbach, Dibble, Legislature Clerk Pamela LaGrou, County Manager Matt Landers, Asst. County Manager Tammi Ferringer, County Attorney Kevin Earl, IT Director Steve Zimmer, IT Deputy Director Melanie Inda, Deputy Treasurer Kevin Andres, Job Development Director Teresa Van Son, HR Director Anita Cleveland, Purchasing Director Eve Hens, The Batavian reporter- Mike Pettinella, Premier Health Consultant Cindy Hammer, Election Commissioners Siebert & Longhany

The Ways & Means Committee meeting was called to order by Chair Marianne Clattenburg at 4:30 pm in the Legislative Chambers at the Old Courthouse.

Legislator Torrey was temporarily appointed to the Committee to serve in the absence of Committee Member Maha.

Minutes of the September 16, 2020 Ways & Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Job Development Director Teresa Van Son requested approval of a resolution authorizing the Legislature Chair to sign the revised GLOW Workforce Development Board By-Laws. Updates include remote participation by videoconference. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Torrey, carried unanimously.

Deputy Treasurer Kevin Andrews requested approval of a one year renewal with M&T Bank to provide the Purchasing Card Program. The County will be eligible for rebates as long as the current level of spending is maintained. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Purchasing Director Eve Hens explained that General Municipal Law 103 allows for the receipt of electronic bids and offers (excluding purchase contracts necessary for the completion of a public works contract) as long as specific requirements are met and the Purchasing Department has identified a demand for this service to be available to vendors that are submitting sealed bids and proposals. Purchasing uses BidNetDirect as a platform for Bid & RFP administration and it offers a secure portal for electronic submission. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

IT Director Steve Zimmer explained that he completed a thorough assessment of the department and proposed eliminating two positions. Since the positions have been eliminated the department has been unable to keep up with work-order tickets. He is requesting re-instating the position of Computer Support Technician effective November 30, 2020. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Attorney Kevin Earl requested approval of a budget transfer in the amount of \$2,565 to cover costs associated with medical insurance for the confidential secretary. This was approved

for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

The Following referrals were from the Human Services Committee upon motion of Legislator Torrey:

1. Contract -Mental Health/Psychiatric Nurse Practitioner-Kurzdorfer seconded by Legislator Stein, carried unanimously.
2. Contract - Mental Health/After Hours Crisis Services-Spectrum Health & Human Services seconded by Legislator Young, carried unanimously.
3. Budget Transfer – Public Health/Coroners seconded by Legislator Stein, carried unanimously.
4. Agreement – Health Department/COVID Temporary Housing/Fairbridge Inn & Suites seconded by Legislator Young, carried unanimously.
5. Contract– Health Department/Preschool Supportive Health Services Program seconded by Legislator Stein, carried unanimously.
6. Agreement – Health Department/Opioid Crisis Grant-Lamar Companies seconded by Legislator Young, carried unanimously.

Premier Health Consultant Cindy Hammer reviewed her PowerPoint presentation on the County Self-Funded Health Plan. Highlights included explaining the difference between fully insured and self-funded, year over year plan cost, a progress report on prescription costs, cost by age group, utilization costs and what a high cost claimant is (\$50,000 and higher), plans for future budgets and working with GCC. She explained that the County recently put out an RFP for various health related services, based on responses, some services will remain with the existing vendor and others will be a new relationship.

Elections Commissioners Richard Siebert and Laurie Longhany presented a resolution authorizing the chargebacks to towns for inspector and coordinator pay for the 2019 primary and general elections. Total amount to be charged back to towns is \$54,785. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Mr. Siebert & Ms. Longhany presented a resolution for chargebacks for early voting in the amount of \$7,794. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

Mr. Siebert & Ms. Longhany provided their department review and highlighted the changes to how elections are conducted due to the pandemic. They used all available resources to ensure poll workers and voters were able to maintain social distancing and have adequate face covering/masks and face shields. Some polling locations were not made available and alternative arrangements had to be made. They are training poll workers with the new electronic poll books, have mailed out thousands of absentee ballots for both the June election and the upcoming November election. Other County Departments such as Health, Information Technology and County Manager's office were instrumental in how well the June election was conducted.

The next meeting of the Ways & Means Committee is October 21, 2020 at 4:30 PM.

Legislature Clerk Pamela LaGrou explained that the required response letter for the Ethics Program audit conducted by the State Comptroller was sent within the 30 day timeframe. The next action will be a corrective Action Plan which identifies the recommendations and the action and timeframe the County will take to implement.

The meeting adjourned at 5:40 PM upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

Marianne Clattenburg approved 10-21-2020

Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 10/8/2020 phl