

Present: Legislators Clattenburg, Stein, Bausch, Young, Also Present: Legislators Maha, Dibble, Torrey, Deleo, Hilchey, Legislature Clerk Pamela LaGrou, County Manager Jay Gsell, Asst. Co. Manager Matt Landers, Human Resources Director Anita Cleveland, Job Development Accounting Supervisor Mary Spaulding, Undersheriff Greg Walker, Jail Superintendent Bill Zipfel, John Worth, Warren Clark, Howard Owens-The Batavian, Brain Quinn-The Daily News, Elections Commissioners Richard Siebert & Lorie Longhany

Ways & Means Committee Chair Clattenburg called the meeting to order at 4:30 PM in the Legislature Conference Room at the Old Courthouse and asked for a motion to amend the agenda to add salary schedule amendment for the Health Department and appointment of job development director, motion by Legislator Young seconded by Legislator Bausch, carried unanimously.

Minutes of the September 19, 2018 Ways & Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

Job Development Accounting Supervisor Mary Spaulding requested a budget transfer to cover medical and dental for an employee. Department employees must track every hour of work and ensure their time is charged to the appropriate account/program. A budget transfer in the amount of \$1950 for medical buy back and \$78 for dental buy back will cover the difference and ensure the correct program is charged. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

Undersheriff Greg Walker explained the need for a budget transfer of \$110,000 from personnel services to male and female housing. There has been a higher than anticipated inmate population and with Commission on Corrections requirements prisoners have had to be housed outside of the County Jail. Most contracts have a rate of \$80 or \$85/per day. Jail Superintendent Bill Zipfel related that at present there are 6-8 males and 20 females being housed outside of the Genesee County Jail. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

Assistant County Manager Matt Landers requested approval of a sub-contractor agreement with the County's safety consultant, Occupational Safety and Environmental Associates for training and educational programs at a cost not to exceed \$14,550. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

The following referrals were from the Human Services Committee upon motion of Chair Young:

1. 2018 Budget Amendment-Office for the Aging seconded by Legislator Stein, carried unanimously.
2. Septic Replacement Fund/Budget Amendment-Health Department seconded by Legislator Bausch, carried unanimously.

County Manager Jay Gsell presented an out-of-state travel request for Highway Superintendent Tim Hens to travel to the NACE executive committee meeting and fall board meeting in San Antonio, Texas October 13-18 at a cost to the county of \$44,000. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Mr. Gsell stated the County is anticipating the NYS Department of Labor will finalize their requirements for a state sexual harassment policy that we will need to adopt. The County has a sexual harassment policy but the DOL requirements cover not only employees but also vendors and contractors.

Mr. Gsell explained a Health Department request for a salary schedule amendment allowing for the creation of a temporary part-time community health nurse. There is no budget impact since the full-time nurse resigned. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Mr. Gsell stated that interviews were held for the Job Development Director position and the committee recommends Teresa Van Son at a salary of \$66,000. Chair Clattenburg stated she participated in the selection process and interviews and that Ms. Van Son brings many years of relevant experience. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Elections Commissioners Richard Siebert and Lorie Longhany reviewed highlights of the past year. The recent democrat primary drew an 18% turnout and the reform party had a 7% turnout for the attorney general race. Ms. Longhany explained that with the reform party, non-affiliated registered voters can vote in a reform party primary. In Bethany there was a 37% turnout for the highway superintendent primary. No machines broke down and the techs are now preparing for the next election. Mr. Siebert explained how they plan for their budget which is based on which election year it is; local brings 22-25% turnout, gubernatorial years they expect about 50% voter turnout and presidential years is 75% turnout. They moved some polling places such as the YWCA polling place is now located at Salvation Army and the GCC Call Arena is used. The Holland Land Office polling site is relocated to ARC Community Center. He explained that the current voting machines owned by the County are no longer in production and they are unsure of the life expectancy or how long they are expected to last. Early voting was discussed at their annual conference, Democrats support early voting.

The next meeting of the Ways & Means Committee is scheduled for October 17, 2018 and a budget conference session is scheduled to follow.

Chair Clattenburg stated there have been discussions regarding the Sales Tax Agreement between the County and City of Batavia. They are awaiting a definitive answer from the City on when they will discuss and support the proposed agreement.

The meeting adjourned at 5:03 pm upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Marianne Clattenburg

Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 10/5/18 phl