

Present: Committee Legislators Clattenburg, Stein, Maha and Torrey. Also, Legislators Yunker, Hawley, Klotzbach, Dibble and Deleo. Also in attendance County Manager Matt Landers, Assistant County Manager Tammi Ferringer, Clerk of the Legislature Lisa Casey, County Attorney Jim Wujcik, Compliance Officer Pam LaGrou, Human Resources Director Anita Cleveland, County Clerk Mike Cianfrini, Information Technology Director Mike Burns and Erin Jordan with NCAComp, Inc. Brian Quinn with the Daily News was also present.

The meeting was opened on August 9, 2023 at 4:30 p.m. Meeting location was at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room.

Committee Chair Clattenburg amended the agenda by adding two travel out of states for Meghan Sheridan and Lynda Battaglia to the referrals from Human Services Committee. Motion to approve the amended agenda by Legislator Maha seconded by Legislator Torrey, carried unanimously.

Minutes of the August 9, 2023 Ways and Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Information Technology Director Mike Burns led a discussion regarding the Genesee County domain name replacing the current domain name to .GOV. The committee were all in favor to move forward with the .gov domain for accuracy on search engines seeking Genesee County in New York not in Michigan along with it providing better security.

Information Technology Director Mike Burns received notification from the Department of Homeland Security Emergency Services FY2020 Cyber Security Grant Program that Genesee County's Information Technology Department will be awarded state funding in the amount of \$50,000. Mike Burns recommended that Legislature accept this funding which stipulates that this revenue will be used to support our cyber security goals. This will allow the program to be extended through August 31, 2024 in the amount of \$50,000, and to execute any and all other documentation related to this funding. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Information Technology Director Mike Burns presented a 36 month contract agreement with Toshiba Business Solutions for a renewal of DocuWare Cloud Professional. Mike Burns recommended that Legislature enter into an agreement with Toshiba Business Solutions 100 Colvin Woods Parkway, Tonawanda, NY 14150 for a period of 3 years beginning October 1, 2023 through September 30, 2026 in the amount of \$28,080. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

County Clerk Mike Cianfrini reported the County Clerk's Department is in need of a qualified employee dedicated solely to the financial operations of this department in order to accurately account for the money received and to ensure that all auditing and reporting requirements are met and that all distributions are timely and accurate. Mike Cianfrini requested authorization to amend the 2023 Genesee County Employees' Salary Schedule by creating one full-time Principal Financial Clerk position, CSEA Grade 14, and deleting one full-time Recording Clerk, CSEA Grade 9 effective October 1, 2023. This was approved for placement on the next Legislature

Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Erin Jordan with NCAComp, Inc. presented an annual review of the Genesee County Self Insurance Compensation. In the review, Erin Jordan discussed the claim payment breakdown into payment types such as compensation, medical and expense. Vendor expense detail, expense comparison to similar clients and claim closures. Comparison to similar clients regarding incurred claim cost, open reserves vs. payroll, and incurred claim count and concluded with 2022 cost saving programs.

Assistant County Manager Tammi Ferringer recommended to the committee to execute the necessary documentation to renew the contract with NCA Comp, Inc., Rand Building Suite 700, 14 Lafayette Square, Buffalo, NY 14203 for the provision of Third Party Administration Services for the period January 1, 2024 through December 31, 2024. With Annual Administration Fee at \$73,760, Medical Bill Review totaling \$9.60 per bill and Nurse Case Management at \$100 per hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Assistant County Manager Tammi Ferringer recommended to Legislature to execute the necessary documentation to renew the contract with One Group, 706 North Clinton Street, Syracuse, New York 13204, for the provision of Cost Allocation Services for the period of March 1, 2024 through February 28, 2025, at a cost not to exceed \$4,250 per year. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Assistant County Manager Tammi Ferringer recommended to Legislature to execute the necessary documentation to renew the contract with S. G. Risk, LLC, 1050 Wall Street West, Lyndhurst, New Jersey 07071 for the provision of Actuarial Services in the amount of \$6,000 per year for the period January 1, 2024 through December 31, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Assistant County Manager Tammi Ferringer recommend to Legislature to execute the necessary documentation to renew the contract with Occupational Safety and Environmental Assoc., Inc. (OSEA), 3730 A California Road, Orchard Park, New York 14127 for the provision of Safety Consultant Services at a rate of \$125 per hour for the period January 1, 2024 through December 31, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Assistant County Manager Tammi Ferringer reported the Genesee County Shared Services panel has agreed to file a 2024 Shared Services Plan with the New York State Department of State by December 31, 2023. This requires a public hearing. Ms. Ferringer recommended Legislature to approve the Public Hearing on the 2024 Shared Services Plan be held on Friday, September 29, 2022 at 9:00am, 11:00am, and 4:00pm at the Old Courthouse, 7 Main Street, Batavia, NY. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein

seconded by Legislator Maha, carried unanimously.

Assistant County Manager Tammi Ferringer presented a plan for 2024 for continued efforts to reduce the number of drinking and drug impaired drivers in the community through education, enforcement and rehabilitation. The board and Ms. Ferringer recommended to Legislature to approve the 2024 STOP-DWI Plan as presented and execute all necessary documents related to the 2024 Genesee County STOP-DWI Plan. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Assistant County Manager Tammi Ferringer requested authorization to amend the 2023 Genesee County Budget by increasing: Revenue by \$16,500 to STOP-DWI State Aid - Gov't Traffic Safety Council and expenses \$15,000 from Education Programs and \$1,500 from Personnel Training. Ms. Ferringer also requested authorization to amend the 2023 Genesee County Budget by increasing: Revenue \$1,800 to Youth Bureau STOP-DWI and \$1,100 to Probation STOP-DWI and expenses \$1,800 from Program Expense and \$1,100 from General Office Supplies. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Assistant County Manager Tammi Ferringer presented the STOP-DWI committee annual report. In the annual report, Tammi Ferringer discussed enforcement where Genesee County's Sheriff's office, Batavia Police Department and LeRoy Police Department help focus on special enforcement efforts and campaigns. Adjudication: where Genesee Justice assists with monitoring first time DWI offenders and received a conditional discharge on the condition that they participate in a one-year program with alcohol screening and counseling. Probation continues to provide DWI enforcement activities and monitoring an average of 170 DWI offenders per month. Tammi Ferringer briefly discussed available treatment and rehabilitation in Genesee County, education and prevention activities such as community partnerships, poster contest/billboard, adult campaign, prom, and Night at the Ballpark and DWI fines. STOP-DWI also has 17 members with three vacancies for citizen members and they meet quarterly at 1:30 PM on Thursdays.

County Manager Matt Landers reported resolution 238, duly adopted on June 27, 2018, and Resolution 371, duly adopted on September 22, 2021, did approved a contract with Benjamin J. Bonarigo, PLLC to provide administrative services for the County assigned counsel program. Genesee County will need to modify the existing contract with Benjamin J. Bonarigo, PLLC to reflect the new assigned counsel hourly rate. Matt Landers recommended Legislature to execute the Contract Amendment with Benjamin J. Bonarigo, PLLC, 18 Ellicott Street, Batavia, New York 14020, for administration of the Genesee County Assigned Counsel Program. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported the Assigned Counsel Program provides legal representation for indigent persons who cannot be represented through the County's public Defender's Office due to a conflict of interest situation. Such representation is required as per Article 18b of the County Law of the State of New York and Subsection 407 of the Surrogate's Court Procedure Act of the State of New York. As part of the final enacted FY 2023-24 State

Budget, the hourly rate paid to assigned counsel has increased from \$60 and \$75 per hour to \$158 per hour which requires a budget amendment to cover the increased expense to the County. Matt Landers recommended Legislature to amend the 2023 budget by increasing Family Court Assigned Counsel, Contracted Legal by \$270,022, increasing Public Defender Assigned Counsel, Contracted Legal by \$302,961 offset by an increase in Sales and Use Tax County by \$572,983. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Referral from Human Services Committee:

1. Salary Schedule Amendment - Mental Health/Case Manager II seconded by Legislator Stein, carried unanimously.
2. Salary Schedule Amendment-Mental Health/Part-Time Mental Health Clinical Therapists seconded by Legislator Maha, carried unanimously.
3. Salary Schedule Amendment/ Management Salary Schedule Amendment - Mental Health/Accounting Supervisor seconded by Legislator Stein, carried unanimously.
4. Award of RFA/Budget Amendment - Mental Health/LGU OASAS Opioid Abatement Settlement Funds/The Arc Glow seconded by Legislator Maha, carried unanimously.
5. Award of RFA/Budget Amendment - Mental Health/LGU OASAS Opioid Abatement Settlement Funds/Genesee Council On Alcoholism And Substance Abuse, Inc. (GCASA) seconded by Legislator Stein, carried unanimously.
6. Award of RFA/Budget Amendment - Mental Health/LGU OASAS Opioid Abatement Settlement Funds/Horizon Health Services, Inc. seconded by Legislator Maha, carried unanimously.
7. Award of RFA/Budget Amendment - Mental Health/LGU OASAS Opioid Abatement Settlement Funds/YWCA seconded by Legislator Stein, carried unanimously.
8. Consultant Agreement - Office for the Aging/Alzheimer's Association seconded by Legislator Maha, carried unanimously.
9. Salary Schedule Amendment – Office for the Aging/Nutrition Assistant seconded by Legislator Stein, carried unanimously.
10. Contract – Health Department/Sexually Transmitted Infection (STI) Diagnosis and Treatment Services seconded by Legislator Maha, carried unanimously.
11. Agreement - Health Department/ Institute for Intergovernmental Research seconded by Legislator Stein, carried unanimously.
12. Travel Out-Of-State: Meghan Sheridan/ Health Department to Chicago, IL for Water Environmental Federation Conference at a Cost of \$0 seconded by Legislator Maha, carried unanimously.
13. Travel Out-Of-State: Lynda Battaglia/ Mental Health to Washington, DC for Rural Prosperity and Sustainable Livelihoods at a Cost of \$1,954.09 seconded by Legislator Stein, carried unanimously.

Legislature Clerk Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, September 20, 2023 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Committee Chair Clattenburg called an Executive Session to discuss Public Officer Law § 105 f. the medical, financial, credit or employment history of a particular person or corporation, or

matters leading to the appointment, employment, promotion, demotion, discipline, suspension, dismissal or removal of a particular person or corporation. Motioned by Legislator Maha and seconded by Legislator Torrey to go into executive session.

Legislator Stein motioned to exit the executive session seconded by Legislator Torrey at 5:46 p.m.

A motion to adjourn Ways and Means Committee meeting at 5:46 PM by Legislator Stein seconded by Legislator Torrey, carried.

Marianne Clattenburg 9-6-23
Ways & Means Committee