

Present: Committee Legislators in attendance: Clattenburg, Maha, Torrey and Stein. Legislators Dibble, Deleo, Klotzbach, Yunker and Hawley also attended. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, Information Technology Director Mike Burns, Clerk of the Legislature Lisa Casey, County Attorney Mark Boylan, Human Resources Director Anita Cleveland, Public Information Officer & Web Design Specialist Steven Falitico, Deputy County Treasurer & Real Property Tax Director Kevin Andrews, Chamber of Commerce President Brian Cousins, Erin Jordan with NCA Comp. and Brian Quinn with the Batavia Daily News attended.

The meeting was opened on September 4, 2024 at 4:30 p.m. Meeting location was at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

Committee Chair Clattenburg announced a quorum was established.

Minutes of the August 14, 2024 Ways and Means Committee meeting were stand approved by Committee Chair Clattenburg.

Information Technology Director Mike Burns presented a 12-month agreement with Meridian IT to provide Avaya IP Office Software Support to Genesee County. Mr. Burns recommended that the Legislature approve the award of RFP 2024-109 - Telephone System Maintenance and execute the agreement with Meridian IT Inc., for a 12-month service agreement effective December 1, 2024 through November 30, 2025 at a cost of \$8,572. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Information Technology Director Mike Burns presented a service agreement with the Cybersecurity and Infrastructure Security Agency (CISA) to enroll the county in CISA's cyber hygiene program. Mr. Burns recommended that the Legislature approve and execute the agreement with CISA to complete vulnerability scanning for Genesee County. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Information Technology Director Mike Burns presented a contract agreement with Linstar for software and hardware support services for the Security Systems. Mr. Burns recommended that the Legislature approve and execute the agreement with Linstar Inc., 430 Lawrence Bell Dr., Buffalo NY 14221 for a period of 1 year beginning June 15, 2024 in the amount of \$69,551.58. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Information Technology Director Mike Burns presented an addendum to the Intergovernmental Agreement with the New York State Office of Information Technology Services and the New York State Division of Homeland Security and Emergency Services Resolution No. 2023-250. Mr. Burns recommended the Legislature to execute the addendum with the New York State Office of Information Technology Services and the NYS Division of Homeland Security and Emergency Services. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Public Information Officer & Web Design Specialist Steven Falitico reported resolution 310 was duly adopted on August 16, 2023 awarding the Website Development, Design and Maintenance contract to Granicus. Mr. Falitico recommended the Legislature approve to renew an agreement for \$39,080.45 with Granicus. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Erin Jordan with NCA Comp presented an annual report on Workers' Compensation that provided a breakdown of claim payment, vendor expense for 2023, claim closures and an overview of the Genesee County NCA Cost Saving Program.

Deputy County Manager Tammi Ferringer reported resolution no. 520 adopted December 8, 2021 did authorize a contract for the provision of Cost Allocation Services. Ms. Ferringer recommended for the Legislature to execute the necessary documentation to renew the contract with One Group, for the provision of Cost Allocation Services for the period of March 1, 2025 through February 28, 2026, at a cost not to exceed \$4,250 per year. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Deputy County Manager Tammi Ferringer reported resolution no. 18 adopted January 13, 2021 did authorize a contract for the provision of Actuarial Services for the Genesee County Mutual Self-Insurance Plan. Ms. Ferringer recommended for the Legislature to execute the necessary documentation to renew the contract with S. G. Risk, LLC, for the provision of Actuarial Services in the amount of \$6,000 per year for the period January 1, 2025 through December 31, 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Deputy County Manager Tammi Ferringer reported resolution no. 521 adopted December 8, 2021 did authorize a contract for the provision of Safety Consultant Services. Ms. Ferringer recommended for the Legislature to execute the necessary documentation to renew the contract with Occupational Safety and Environmental Assoc., Inc. (OSEA), for the provision of Safety Consultant Services at a rate of \$125 per hour for the period January 1, 2025 through December 31, 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Deputy County Manager Tammi Ferringer reported resolution no. 445 adopted November 12, 2020 did authorize a contract for the provision of Third Party Administration Services. Ms. Ferringer recommended for the Legislature to execute the necessary documentation to renew the contract with NCA Comp, Inc., for the provision of Third Party Administration Services for the period January 1, 2025 through December 31, 2025. 2025 Annual Administration Fee:75,972, Medical Bill Review: 9.60 per bill, Nurse Case Management \$100 per hour. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Deputy County Manager Tammi Ferringer reported the budget and apportionment of expenses for the fiscal year 2025 for the Genesee County Mutual Self-Insurance Plan has been prepared and submitted for approval. Ms. Ferringer recommended for the Legislature to approve the Budget and Apportionment of the Genesee County Mutual Self-Insurance Plan, as submitted, and adopted for

the year 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Deputy County Manager Tammi Ferringer presented the annual report for STOP-DWI as follows, brief overview on enforcement participation and the benefits of engagement, briefly discussed Genesee Justice with monitoring first time DWI offenders on Conditional Discharge, Probation enforcement and engagement and UConnectCare providing Community Case Management services for treatment and rehabilitation. Lastly, she covered education and prevention efforts and events in the last year.

Deputy County Manager Tammi Ferringer presented a plan for 2025 for continued efforts to reduce the number of drinking and drug impaired drivers in the community through education, enforcement and rehabilitation. Ms. Ferringer recommended for the Legislature to approve the 2025 STOP-DWI Plan as presented and execute all necessary documents related to the 2025 Genesee County STOP-DWI Plan. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers reported the County of Genesee and the Genesee County Chamber of Commerce have determined that it is in their best interests to work together in their endeavors to promote tourism within Genesee County. Mr. Landers recommended for the Legislature to designate the Genesee County Chamber of Commerce as the Official Tourism Agency for the County of Genesee for the fiscal year January 1, 2025 through December 31, 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Referral from Human Services Committee

1. 2024 Budget Amendment-Mental Health seconded by Legislator Stein, carried unanimously.
2. 2024 Budget Amendment-Social Services/Rollover of Unspent Funds seconded by Legislator Maha, carried unanimously.
3. Contract For Personal Safety Devices-Department Of Social Services seconded by Legislator Stein, carried unanimously.
4. Disposition Of Surplus Property-Social Services seconded by Legislator Maha, carried unanimously.
5. Appointment-Genesee County Youth Board/Korzelius seconded by Legislator Stein, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, September 18, 2024 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Ways and Means Committee Meeting stand adjourned by Committee Chair Clattenburg at 5:31 PM.

CERTIFICATION OF THE CLERK

STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, September 4, 2024, at 4:30 P.M., typographical errors excepted.

Lisa K. Casey