

Present: Legislators Clattenburg, Bausch, Stein, Young, Also Present: Legislators Torrey, Maha, Hilchey, Deleo, Legislature Clerk Pamela LaGrou, County Manager Jay Gsell, Asst. County Manager Matt Landers, County Attorney Kevin Earl, Treasurer Scott German, HR Director Anita Cleveland, Job Development Director Teresa Van Son, Deputy Real Property Director Brett Frank, Sheriff William Sheron, Brian Quinn-The Daily News

The Ways & Means Committee meeting was called to order by Chair Clattenburg at 4:30 pm in the Legislature Conference Room at the Old Courthouse.

Minutes of the July 17, 2019 Ways & Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Deputy Director of Real Property Brett Frank presented a resolution authorizing the Legislature to relevy all unpaid school taxes and village taxes against the various towns in the County. This is done annually. This was approved for placement on the next Legislature agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Mr. Frank requested approval of a contract renewal with Applied Business Systems for the processing of tax bills for Genesee County Municipalities. Cost is \$.188 per tax bill for the period of September 1, 2019 through August 31, 2020. This cost is charged back to the towns. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

Mr. Frank requested approval for the authorization of the 2019 chargeback amounts to the towns and city of Batavia. The amounts include chargebacks for assessment rolls, tax rolls, tax bills, supplies and assessment update services. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

Job Development Director Teresa Van Son requested approval of an appointment to the GLOW Workforce Development Board for John McGowan, Psy. D., recently hired as BEST Center Director. He replaces Reid Smalley who retired from the BEST Center. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Bausch, carried unanimously.

Ms. Van Son requested approval of another appointment to the GLOW Workforce Development Board for Jason ReQua who will serve as the representative from the Apprenticeship/Labor Organization sector. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

Assistant County Manager Matt Landers explained that the County needs to pass a resolution before September 1st authorizing distribution payments to towns and villages for calendar year 2021. Payments will be made quarterly based on the base year of 2018. And, payments may be reduced for outstanding obligations or where applicable to ensure water surcharge revenues are collected at a uniform rate and in the event the County's sales tax distribution is reduced by New York State, as a result of a cost shift, such as the Aid and Incentives for Municipalities (AIM)

program cost shift, the County may reduce the 2021 revenue distribution payments by an amount to offset the cost shift. Chair Clattenburg noted the cost shift is NYS mandated. Motion to amend the resolution to remove the word “only” made by Legislator Bausch, seconded by Legislator Stein, carried. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Mr. Landers stated the county needs to name a HIPAA Privacy Officer. Ms. Tammi Ferringer has been hired as compliance officer and will start September 3rd. The resolution designates the compliance officer to act as privacy officer. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Mr. Landers explained that the County is conducting planning and design for the potential construction of a new county jail facility on county owned property on West Main Road in Batavia. It may be necessary to purchase an adjacent 2.8 acre parcel which is part of 17.4 acres. The resolution is an authorization for a purchase option in the amount of \$1.00 with the final purchase price of \$5,000 per acre. Legislator Bausch made a motion to amend the resolution of add “as outlined in the attached map” seconded by Legislator Young, carried. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

County Treasurer Scott German requested authorization to enter into a contract with Phillips, Lytle, Hitchcock, Blain and Huber for counsel and assistance in conducting tax enforcement proceedings for the County. Cost is \$425 per redeemed parcel plus expenses. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

The following referrals were from the Human Services Committee upon motion of Chair Young:

1. Contracts– Health Department/Preschool Supportive Health Services Program seconded by Legislator Bausch, carried unanimously.
2. Contract– Health Department/Preschool Supportive Health Services Program/Stepping Stones seconded by Legislator Stein, carried unanimously.
3. Contract-Health Department/ GCASA seconded by Legislator Bausch, carried unanimously.
4. 2019 Salary Schedule Amendment-Health Department seconded by Legislator Stein, carried unanimously.

The following referrals were from the Public Service Committee upon motion of Chair Stein:

1. Amend Capital Projects/2019 Budget Amendment-Highway-Extreme Winter Recovery Funds seconded by Legislator Bausch, carried unanimously.
2. Surplus Equipment-Highway/County Parks seconded by Legislator Young, carried unanimously.
3. Acceptance of Grant Funds-Budget Amendment/Sheriff-Police Traffic Services Program seconded by Legislator Bausch, carried unanimously.
4. 2019 Budget Transfer-Sheriff’s Office (Jail)/Male Inmate Housing seconded by Legislator Young, carried unanimously.

5. 2019 Salary Schedule Amendment-Genesee Justice seconded by Legislator Bausch, carried unanimously.
6. 2019 Salary Schedule Amendment-Public Defender Investigator seconded by Legislator Young, carried unanimously.

STOP-DWI Coordinator Matt Landers highlighted number of arrests and how the numbers ebb and flow. Arrests have been trending downward since the 1980's however this past year the Sheriff's department and City of Batavia Police have had vacancies which has resulted in fewer arrests coupled with a younger, less experienced crew of officers. They have been working on enhancing recognition efforts and have been hosting an annual luncheon to give law enforcement awards and involve youth through the poster contest. He indicated they are looking into hiring a collection agency to assist with successful collection of outstanding old fines.

Mr. Landers requested approval of the STOP-DWI Plan for 2020 which was reviewed and recommended by the STOP-DWI Advisory Committee. The plan calls for \$165,121 to be used for education, enforcement and rehabilitation. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

At 5:03 pm, motion to adjourn to executive session made by Legislator Stein to discuss legal expenses pertaining to personnel matters seconded by Legislator Young, carried unanimously.

At 5:11 PM, the Ways & Means Committee meeting reconvened upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

Human Resources Director Anita Cleveland explained the request for a budget transfer of \$15,000 to Contracted Legal account to cover costs associated with complex legal issues arising through the end of the calendar year. This was approved for placement on the next Legislature agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

County Manager Jay Gsell requested approval of a lease renewal with the Genesee Community College Vet Tech Program. GCC has leased space at County Building No. Two and are requesting a renewal for the period of August 1, 2019 through July 31, 2020 at a cost of \$2,183.60. This was approved for placement on the next Legislature agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Mr. Gsell explained that the Chamber of Commerce is seeking approval to use \$36,900 in Bed Tax Reserves for an *I Love NY* statue/sign at the Chamber Visitor center on Park Road. Chamber staff support this use of Bed Tax Reserves and are confident visitors will stop in the Visitor Center to obtain information on Genesee County attractions. This was approved for placement on the next Legislature agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

County Manager Jay Gsell presented an out-of-state travel request for Sgt. Thomas Sanfratello of the Sheriff's Department to travel to Troy, MI for the Tyler Fall Advisory Group Meeting 9/22-

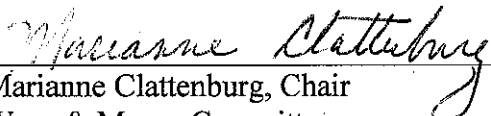
9/25/19 cost to the County \$688.00. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

The next scheduled meeting of the Ways & Means Committee is September 4, 2019.

Human Resources Director Anita Cleveland's term as Director is set to expire September 23, 2019 and she is requesting reappointment to another six year term through September 22, 2025. This was approved for placement on the next Legislature agenda upon motion of Legislator Bausch seconded by Legislator Stein, carried unanimously.

Director of Real Property Services Kevin Andrews term is set to expire September 30, 2019 and he is requesting re-appointment to another term. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

The meeting adjourned at 5:26 pm upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.



Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 8/22/19 phl