

Present: Legislators Stein, Young, Maha, Torrey, Also Present: Legislators Deleo, Yunker, Klotzbach, Legislature Clerk Pamela LaGrou, County Manager Matt Landers, Asst. County Manager Tammi Ferringer, Executive Assistant Vicky Muckle, County Attorney Kevin Earl, Real Property Director Kevin Andrews, Job Development Director Teresa Van Son, IT Director Steve Zimmer, Health Director Paul Pettit, Highway Superintendent Tim Hens, Sheriff William Sharon, County Clerk Mike Cianfrini, Deputy County Clerk Deb Igoe, Self-Insurance Secretary Kathy Jasinski

The Ways & Means Committee meeting was called to order by Temporary Chair Shelley Stein at 4:00 pm in the Legislative Chambers at the Old Courthouse.

Legislator Gregg Torrey was temporarily appointed to the Ways & Means Committee.

Minutes of the July 15, 2020 Ways & Means Committee meeting were approved upon motion of Legislator Maha seconded by Legislator Young, carried unanimously.

Job Development Director Teresa Van Son requested approval of a resolution authorizing the Chair to sign the Multi-jurisdictional Chief Elected Official Agreement requested by the NYS Department of Labor. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Young, carried unanimously.

Ms. Van Son requested approval of an appointment to the GLOW Workforce Development Board for Kathryn Ribbek of O-AT-KA Milk for an appointment from 2020-2022. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Torrey, carried unanimously.

Ms. Van Son requested approval of an appointment to the GLOW Workforce Development Board for Janet Oliveri of Lapp Insulator for an appointment from 2020-2022. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

County Manger Matt Landers presented a resolution listing County property no longer used or needed and requested those items be deemed surplus. Surplus is disposed of through public auction or junked as appropriate. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

IT Director Steve Zimmer requested authorization to execute a 36-month lease agreement with Empire Access of Prattsburg, NY for an internet circuit at County Building 2 at a cost of \$285/month. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

Mr. Zimmer requested a contract renewal with ESRI, Inc. for customer software support services and software maintenance. Contract period is November 12, 2020 – November 11, 2021 at a cost of \$19,627.11. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Real Property Director Kevin Andrews requested a one-year contract extension with Applied Business Systems, Inc. of Harvester Ave, Batavia for the processing of tax bills for the period of 9/1/2020 through 8/31/2021. Approximate cost for the service is \$18,000 which is charged back to the various municipalities. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Mr. Andrews submitted a list of chargebacks to the several Towns and City of Batavia for assessment rolls, tax rolls, tax bills, supplies, and assessment update services that were provided in the previous fiscal year which total \$98,358. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

Mr. Andrews requested authorization for all unpaid school taxes and unpaid village taxes be relieved against the various towns. The Real Property Tax Law requires that, by November 15, 2020, all rural Genesee County School Districts return their respective unpaid 2020-2021 school taxes to the County Treasurer for inclusion in the following year's town and county levy. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Young, carried unanimously.

Mr. Andrews requested approval to close two Genesee Community College project and transfer the balance of \$18,815.31 to General Funds Reserve for Debt to be used in the 2021 budget for debt reduction. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Young, carried unanimously.

Mr. Andrews explained that the Treasurer is requesting a funding source amendment to the 2020 Capital Projects Budget to replace the funding source of "borrowed funds" to the Building and Equipment Reserve (Jail). The new bail reform laws and the Covid-19 pandemic put a hold on the Jail Construction Project for various reasons for an unknown period of time. The requested action will utilize \$3,728,533 of the Building & Equipment Reserve funds until long term borrowing occurs. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Health Director Paul Pettit explained the County is required to provide transportation services for the Early Intervention and Preschool Supportive Health Services Program. Proposals were received for the provision of the service and he is recommending a contract with Student Transport, Inc of Depew and Transpo Bus Service of Tonawanda. Contract period is September 1, 2020 through August 31, 2021. Estimated annual expenses in the 2020 A 2960 Preschool Supportive Health Service budget are \$488,500. These services qualify for NYS reimbursement at the rate of 59.5% less any Medicaid payment for Medicaid eligible children. Estimated annual expenses in the 2020 A 4059 Early Intervention budget are \$47,000. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Torrey, carried unanimously.

Mr. Pettit explained the State Health Department awarded a COVID-19 contact tracing grant to Genesee County in the amount of \$258,726. He is requesting a salary schedule amendment to create an epidemiologist and community health nurse but will only hire one of the two. Nurses

are difficult to find and hire therefore the epidemiologist is a viable alternative. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Torrey, carried unanimously.

Mr. Pettit requested authorization to accept the NYS Health Department grant in the amount of \$258,726 for COVID-19 contact tracing, overtime and supplies. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

Mr. Pettit was asked to comment on the recent decision by the governor to allow for the re-opening of gyms and fitness centers. All centers that reopen must be inspected by Health Department sanitarians within two weeks. He awaits more guidance and detail from the State.

County Attorney Kevin Earl requested the new confidential secretary be designated to act as the County's authorized user of the NYS Department of Motor Vehicles License Event Notification Service (LENS). Some discussion followed pertaining to a policy and what follow up is in place if an employee loses their license or has a traffic-related arrest. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

County Clerk Mike Cianfrini introduced the new Deputy Clerk for the DMV, Deb Igoe. Ms. Igoe is a 17 year employee at the DMV. She replaces Leslie Krajewski who recently retired. Mr. Cianfrini explained the need for security at the DMV and their appreciation for having a Sheriff's Deputy stationed at the office since reopening. He is requesting an amendment to the contract with Securemedy, Inc. who provides security detail at 5130 East Main where DSS and Mental Health Services are located. Cost for this security detail is \$27.01/hour beginning August 31, 2020. All expenses related to this amendment do meet the criteria for FEMA reimbursement related to the COVID-19 pandemic response. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Torrey, carried unanimously.

Workers Compensation/self-insurance secretary Kathy Jasinski requested an agreement renewal with One Group of Syracuse for Workers' Compensation Cost Allocation services for the period of March 1, 2020 through February 28, 2021, at a cost not to exceed \$8,500. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Torrey, carried unanimously.

Ms. Jasinski explained the County Self Insurance Plan purchased excess insurance through Midwest Employers Casualty Company through July 31, 2020 and wishes to extend the excess insurance coverage for another year at a cost of \$149,465 annually. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Young, carried unanimously.

Ms. Jasinski explained the budget and apportionment of expenses for the fiscal year 2021 for the Genesee County Self Insurance Plan has been prepared and she is requested approval and adoption of the plan. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Young, carried unanimously.

Ms. Jasinski reviewed the following during her department review: Claims review, safety training, preparation of an RFP for third party administrator and Actuary Services and lowering participant assessments. Safety training scheduled for this fall will likely be remote due to in-person limitations and social distancing.

The Following referrals were from the Public Service Committee upon motion of Chair Young:

1. Acceptance Of Grant Funds - Budget Amendment/Sheriff – Police Traffic Services Program seconded by Legislator Maha, carried unanimously.
2. Surplus Equipment-Facilities Management-General Fund seconded by Legislator Torrey, carried unanimously.
3. 2020 Budget Amendment – County Parks - Interpretive Center/Private Donation seconded by Legislator Maha, carried unanimously.
4. Change Orders – Phase 2 Water Supply – Contract 3B seconded by Legislator Torrey, carried unanimously.
5. Consultant Agreement – City Of Batavia Well “C” Development seconded by Legislator Maha, carried unanimously.
6. Appointment - Genesee County Planning Board seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers presented a resolution to authorizing a contract amendment letter amending the County’s agreement with the NYS Unified Court System for expense reimbursement for the period of April 1, 2020 through March 31, 2021. Proposed maximum State reimbursement of \$189,498 has been budgeted as revenue in the Central Services and Facilities Management operating budget. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha carried unanimously.

Mr. Landers explained that in accordance with Genesee County STOP-DWI Advisory Board By-Laws, Article VIII the County Legislature appoints an administrative officer to act as STOP-DWI Coordinator. He recommends the Assistant Manager be appointed as the Administrative Officer and act as STOP-DWI Coordinator. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Mr. Landers presented a resolution to authorize distribution payments to towns and villages within Genesee County. The resolution further directs the Treasurer to make payments which total \$2,000,000. These payments are being made in good faith and are voluntary. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Young, carried unanimously.

Draft Videoconferencing rules for the Legislature were presented for discussion and review. The county attorney and legislature clerk researched Open Meetings Law requirements and obtained rules from one other county. Several criteria must be met to remain in compliance with the law which makes it restrictive. Additionally, there are technology needs and costs. The Legislative Chambers is not currently equipped with needed camera and microphone. The proposed rules include the following requirements: notification of remote participant’s location/address to be

included in the meeting notice, remote participant counts toward the quorum, public must be able to access the remote participant's location to observe the meeting, costs associated with participating at the remote location are borne by that legislator and a request to participate remotely may be denied if it exceeds 3 instances. Discussion followed regarding audio visual needs, less restrictive rules and attending remotely when one is not a member of the standing committee. Mr. Landers explained that most of the provisions of these draft rules are required to remain in compliance with state law. Further research into audio visual technology was requested. This was referred to a future Ways & Means Committee meeting by Legislator Young, seconded by Legislator Maha, carried unanimously.

NYS and Local Retirement contacted Genesee County to request an expanded record of activity from Legislator Christian Yunker. His original ROA did not include a full three months of work activity. The new ROA results in 5.25 hours per week of Legislative work. This was referred to a future Ways & Means Committee meeting by Legislator Young, seconded by Legislator Torrey, carried unanimously.

The next meeting of the Ways & Means Committee is Wednesday, September 2, 2020.

Legislature Chair Stein commented today is the 100 year anniversary of women's right to vote.

Genesee County has taken the lead with MEGA by advertising bids for gas and electric for the benefit of MEGA members. Purchasing reviewed bids for natural gas supplies and recommends Direct Energy Business for natural gas supplies to Municipal and other customers in central Hudson gas and electric utility territory. This was referred to a future Ways & Means Committee meeting by Legislator Maha, seconded by Legislator Young, carried unanimously.

At 5:33 pm Legislator Young made a motion to adjourn to executive session to discuss union negotiations seconded by Legislator Maha, carried unanimously.

At 6:10 pm the Ways & Means meeting reconvened upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

The meeting adjourned at 6:10 pm upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

Approved 9-2-20 Marianne Clattenburg

Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 8/21/2020 phl