

Present: Committee Legislators Stein (in for Clattenburg), Maha, Torrey and Yunker (in for Stein). Also, present Legislators Dibble. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, County Attorney Mark Boylan, Clerk of the Legislature Lisa Casey, Purchasing & Central Services Director Chet Kaleta, Human Resources Director Anita Cleveland, Compliance Officer Pam LaGrou, Information Technology Director Mike Burns and Deputy Highway Superintendent Paul Osborn, Dustin Watterson, Executive Secretary of Workers' Compensation, Deputy Real Property Tax Services Stephenie Davis-Reiss, Deputy Treasurer & Real Property Tax Director Kevin Andrews, Job Development Bureau Director Teresa VanSon and The Batavian Kara Richenburg.

The meeting was opened on August 14, 2024 at 4:30 p.m. Meeting location was at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

In Chair Clattenburg's absence Legislator Stein Chaired the meeting while Legislator Stein appointed Legislator Yunker to sit in for her spot, carried unanimously.

Legislator Stein announced a quorum was established.

Minutes of the July 17, 2024 Ways and Means Committee meeting were stand approved by Legislator Stein.

Deputy Treasurer & Real Property Tax Director Kevin Andrews reported an RFP was issued for the upgrade of Genesee County's tax map creation process and GIS data maintenance. Mr. Andrews recommended that the Legislature execute the award of RFP 2024-112 Tax Map GIS Upgrade to Geocove, Inc, 247 Cayuga Road Suite 70, Cheektowaga, NY 14225. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Yunker, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews reported the Real Property Tax Law requires that, by November 15, 2024, all rural Genesee County School Districts return their respective unpaid 2024-2025 school taxes to the County Treasurer for inclusion in the following year's town and county levy. Mr. Andrews recommended for the Legislature to approve to authorize all unpaid school taxes and unpaid village taxes be relieved against the various towns in the County of Genesee immediately upon receipt by the County Treasurer's Office. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Yunker, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews reported that Genesee County utilizes New World Systems, owned by Tyler Technologies, Inc., as the ERP financial and human resources system for the County. Mr. Andrews recommended for the Legislature to execute the documentation necessary for the purchased of the eSuite module with Tyler Technologies, Inc, 5101 Tennyson Parkway, Plano, TX 75024 for one time fees in the amount of \$26,065 and recurring annual fees of \$5,712. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews reported Genesee County does

contract for the preparation of tax bill laser printing and inserting into window envelopes. Mr. Andrews recommended that the Legislature agree to a one-year contract with Applied Business Systems, Inc., 26 Harvester Avenue, Batavia, New York 14020, for the processing of tax bills for the period September 1, 2024 through August 31, 2025, with the option to automatically renew each year in accordance with the contract dated July 25, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Deputy Treasurer & Real Property Tax Director Kevin Andrews has submitted a list of chargebacks to the several Towns and City of Batavia for assessment rolls, tax rolls, tax bills, supplies, and assessment update services that were provided in the previous fiscal year. Mr. Andrews requested authorization to bill several Towns and City of Batavia:

	Town	Parcels	Assessment	NYSORPTS	
			Rolls/Bills	License Fee	
Totals	29,368		\$95,446.00	\$13,450.00	\$108,896.00

This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Maha, carried unanimously.

Job Development Bureau Director Teresa VanSon requested that a transfer be made within accounts to allow for proper funding for Dental Buyback. Mrs. VanSon requested a change to the resolution removing the electric and gas transfer and keeping just the dental buyback for \$26.00. authorization to make the following budget item transfer \$1030.00 from Electric, \$1200.00 from Legislator Torrey motioned to remove the language \$1030.00 from Electric, \$1200.00 from Gas, \$1030.00 to Electric, \$1200.00 to Gas from the resolution seconded by Legislator Maha. Carried. Legislator Yunker motioned to approve resolution with the amendment seconded by Legislator Maha, unanimously approved. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Maha, carried unanimously.

Compliance Officer Pam LaGrou reported Genesee County issued RFP 2021-107 for the purpose of providing professional consulting services related to the American Rescue Plan Act funding. Mrs. LaGrou recommended that the Legislature enter into a second renewal contract with EFPR Group. For the period September 1, 2024 through August 31, 2025 at a discounted governmental rate as follows: Partner- \$190.00 per hour, Senior Accountant - \$100.00 per hour, Staff Accountant \$85.00 per hour with a provision of one additional one-year renewal. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Yunker, carried unanimously.

Deputy County Manager Tammi Ferringer reported the Genesee County Mutual Self Insurance Plan did purchase excess insurance through Midwest Employers Casualty Company through July 31, 2024. Ms. Ferringer recommended that the Legislature enter into a contract with Midwest Employers Casualty Company, to provide Excess Insurance for the Genesee County Mutual Self Insurance Plan effective August 1, 2024 through July 31, 2026 for a total premium of \$170,313 annually. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Torrey, carried unanimously.

Deputy County Manager Tammi Ferring reported Vicky Muckle has been actively involved with the STOP-DWI Advisory Board in an administrative capacity since 2011 and was officially appointed as a citizen member of the STOP-DWI Advisory Board in 2022. Request to reappoint as a citizen member of the Genesee County STOP-DWI Advisory Board to serve a term effective January 1, 2024 through December 31, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Maha, carried unanimously.

Deputy County Manager Tammi Ferring led a discussion on the Mutual Self Insurance Plan.

County Attorney Mark Boylan brought forward Proposed Local Law Introductory B of the Year 2024, Amending Local Law 4 of the year 2016 in relation to Genesee County Mutual Self Insurance Plan. Mr. Boylan recommended the Legislature review the Local Law placed in front of them as an introduction. Attorney Boylan reviewed the amendment with Legislature which was change from listing out interested libraries such as Richmond Library who is part of the plan and move to use the language as: Public Libraries established as separate taxing entities that would like to participate in the Self Insurance Plan. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Maha, carried unanimously.

County Attorney Mark Boylan reported subdivision 5 of Section 20 of the Municipal Home Rule Law requires a Public Hearing to be held on such Local Law. Mr. Boylan recommended that the Legislature approve that a Public Hearing be held on the Proposed Local Law Introductory B, of the Year 2024 on September 11, 2024 at 5:30 p.m. at the Old Courthouse, 7 Main Street, Batavia, New York. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland reported New York State allocated funding to the NYS Health Care Worker Bonus program for the purpose of recruitment and retention which mandates the payment of bonuses for certain frontline health care workers in the Health Department and the Mental Health Department. Mrs. Cleveland requested authorization to amend the 2024 budget. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland requested a budget amendment to cover a shortfall of funds in her contractual legal line due to ongoing legal expenses related to disciplinary actions. Mrs. Cleveland requested authorization to make the 2024 budget transfers. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland reported resolution no. 358 awarded a contract to provide Third-Party Administration for the Genesee County's Self-Funded Prescription Drug Plan to Keenan Pharmacy Purchasing Coalition (KPPC) and case management services fee provide will increase from \$3.00 per member per month (PMPM) to \$3.25 per member per month. Mrs. Cleveland recommended that the Legislature amend the agreement with Keenan Pharmacy Purchasing Coalition (KPPC), for the provision of Case Management services of the Genesee

County's Self-Funded Pharmacy Benefit Plan effective July 1, 2024; Pharmacy Clinical Management for Case Management \$3.25 Per Member Per Month. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers presented policy GC-060 Petty Cash establishes procedure and guidelines for creating, managing, auditing and dissolving petty cash accounts. Mr. Landers recommended that the Legislature approve and adopt GC-060 Petty Cash policy. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported Genesee County issued RFP 2024-111 for the purpose of providing professional grant writing services. Mr. Landers recommended that the Legislature execute the award of RFP 2024-111 Grant Writing and Consultant Services to G & G Municipal Consulting and Grant Writing per the specifications of the RFP for the contract term of September 1, 2024 through August 31, 2026, with three additional one-year renewals upon mutual agreement between both parties. Legislator Maha motioned to amend the resolution to add the wording 'at the rate of \$155 per hour as' and the address seconded by Legislator Torrey. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers presented a travel out-of-state request for Nicole Pierce in the Health Dept. to travel to Atlanta, GA for a CDC Childhood Lead Poisoning Prevention Program Annual Recipients Meeting at a cost of \$1,840, fully grant funded. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers presented travel out-of-state for Grace Marzolf in the Health Dept. to travel to Atlanta, GA for a CDC Childhood Lead Poisoning Prevention Program Annual Recipients Meeting at a cost of \$1,840, fully grant funded. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Referral from Human Services Committee

1. 2024 Budget and Contract Amendment - Mental Health/UConnectCare seconded by Legislator Maha, carried unanimously.
2. Appointment/Mental Health-Mental Health Community Services Board seconded by Legislator Yunker, carried unanimously.
3. Renewal Agreement-Mental Health/TenEleven Group, LLC seconded by Legislator Maha, carried unanimously.
4. Memo of Understanding-Mental Health/LGU OASAS Opioid Abatement Settlement Funds seconded by Legislator Yunker, carried unanimously.
5. Contract Renewal For Security Services – Department Of Social Services, Mental Health, And Motor Vehicles seconded by Legislator Maha, carried unanimously.
6. Agreement - Public Health/NYS Dept. Of Agriculture & Markets seconded by Legislator Yunker, carried unanimously.

7. Contract Amendment – Public Health/ Batavia City School District seconded by Legislator Maha, carried unanimously.
8. Contract Amendment – Public Health /Preschool Supportive Health Services Program/Related Services seconded by Legislator Yunker, carried unanimously.
9. Budget Transfer and Budget Amendment- Public Health/ 3-5 Pre-K seconded by Legislator Maha, carried unanimously.

Referral from Public Service Committee

1. Establishing Energy Benchmarking Requirements For Certain County Buildings - Planning Department/ Clean Energy Communities seconded by Legislator Torrey, carried unanimously.
2. Contract- Planning Department/ Farmland Protection Implementation Grant Services/Genesee Land Trust seconded by Legislator Yunker, Legislator Stein recused herself, carried with a vote of 3 ayes.
3. Contract- Planning Department/ Farmland Protection Implementation Grant Services/Western New York Land Conservancy seconded by Legislator Torrey, Legislator Stein recused herself, carried with a vote of 3 ayes.
4. Contract- Planning Department/ Farmland Protection Implementation Grant Services/Genesee Valley Conservancy seconded by Legislator Yunker, Legislator Stein recused herself, carried with a vote of 3 ayes.
5. Reappointments – Sheriff/Traffic Safety Board seconded by Legislator Torrey, carried unanimously.
6. 2024 Salary Schedule Amendment – Probation Department/Temporary Principal Clerk Position seconded by Legislator Yunker, carried unanimously.
7. Disposition Of Surplus Property – Probation Department seconded by Legislator Torrey, carried unanimously.
8. Establish Capital Project/2024 Budget Amendment-DPW/County Road 19B Legislator Yunker motioned to amend the resolution to add Fargo and Prole Rd after County Road 19B seconded by Legislator Torrey. Motion to move the resolution by Legislator Maha, seconded by Legislator Yunker, carried unanimously.
9. Capital Project Transfer/Close Capital Project– DPW/ South Street Culvert over Drainage Ditch seconded by Legislator Torrey, carried unanimously.
10. Close/Transfer/Amend Capital Project-Facilities Management seconded by Legislator Yunker, carried unanimously.
11. Budget Amendment/Donation Acceptance –DPW/County Park/Acorns Donation seconded by Legislator Torrey, carried unanimously.
12. Agreement to Accept Property-DPW/Hundredmark Rd & Judge Rd seconded by Legislator Yunker, carried unanimously.
13. Amend Capital Projects/2024 Budget Amendment–DPW/State Funded Highway Construction seconded by Legislator Torrey, carried unanimously.
14. Memorandum Of Understanding–Facility Maintenance/Engine House Renovations Use Of City Of Batavia Property seconded by Legislator Yunker, carried unanimously.
15. 2024 Budget Amendment – District Attorney/Purchase of Vehicle seconded by Legislator Torrey, carried unanimously.
16. 2024 Salary Schedule Amendment – District Attorney/Elimination Of The 37.5 Hour Per Week Full-Time Assistant District Position And Creation Of A 30 Hour Per Week Assistant District Position seconded by Legislator Yunker, carried unanimously.

17. 2024 Budget Transfer – District Attorney seconded by Legislator Torrey, carried unanimously.
18. Capital Project Establishment/2024 Budget Amendment–Sheriff’s Office/Radio Tower, And Backup 911 Center And Interoperable Equipment seconded by Legislator Yunker, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, September 4, 2024 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Chair Report:

Legislator Stein brought forward a resolution on behalf of Ways and Means Committee Chair Clattenburg. Presented the resolution for Rural Equity Initiative to Promote Rural Resurgence the was sent to Legislature by Assemblyman Hawley’s office. Genesee County is committed to advocating for the needs of its residents and encourages all efforts to invest in and innovate rural New York. Legislator Stein recommended that the Legislature support and urge the Governor and the state Legislature to pursue and adopt the legislation outlined in the Rural Equity Initiative so that Upstate New York can have a chance to thrive. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Legislator Yunker motioned to enter into an executive session Pursuant to Public Officer’s law section §105 Conduct of Executive Session, d) discussion regarding proposed, pending or current litigation at 5:24 p.m. seconded by Legislator Maha, carried. In attendance were present Legislators, County Manager Matt Landers, County Deputy Treasurer Kevin Andrews and County Attorney Mark Boylan. Legislator Maha motioned to exit executive session at 5:40 pm seconded by Legislator Yunker.

Ways and Means Committee Meeting stand adjourned by Legislator Stein at 5:40 PM.

CERTIFICATION OF THE CLERK

STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, August 14, 2024, at 4:30 P.M., typographical errors excepted.

Lisa K. Casey