

Present: Committee Chair Maha, Committee Members Yunker, Klotzbach and Deleo (Clattenburg absent). Also present Legislators Stein, Torrey, Hawley, and Dibble. Clerk of the Legislature Lisa Casey, County Manager Matt Landers, Assistant County Manager Tammi Ferringer, Genesee Justice Program Coordinator Diana Prinzi, Sheriff Sheron, Highway Superintendent Tim Hens, Emergency Management Services Coordinator Tim Yaeger, Deputy Highway Superintendent Paul Osborn, County Attorney James Wujcik, Emergency Management Services Deputy Coordinator Gary Patnode and Carl York from the Pike Company. Brian Quinn with the Daily News and JoAnne Beck with the Batavian were also present.

The meeting was opened on August 7, 2023 at 5:00 p.m. following the Human Services Committee Meeting. The meeting location was at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room.

Legislator Deleo was appointed in the absence of Legislator Clattenburg.

Minutes of the July 17, 2023 Public Service Committee meeting were approved upon motion of Legislator Clattenburg seconded by Legislator Klotzbach.

Carl York, Project Manager with the Pike Company reported the following:

Site contractor to start final prep of site on 8/1

Subdayroom framing being installed in Pods

Handrail and stair work being completed in all pods

Ceiling grid continuing in admin area

Exterior brick work approximately 80% complete

Window frames being installed

Mechanical Contractor continuing duct and HVAC rough in – approximately 75% complete

Electrical Contractor pulling wire – should have building on permanent power in 2 weeks

Plumbing rough in 90% complete – will be ready for above ceiling inspections in 1 week

Genesee Justice Program Coordinator Diana Prinzi reported proposals were received in response to the Request for Proposal for Case Management Software for Alternatives to Incarceration Programs. The contract may then be renewed for three additional one year periods upon mutual, written consent of both parties and in the best interest of Genesee County and the total cost for the first year of the contract shall not exceed \$29,250.00. Diana Prinzi recommended Legislature to enter into an agreement with Catalis Courts & Land Records, LLC (formerly AutoMon), 2035 Windward Plaza, Suite 200, Alpharetta, GA 30005, to provide Case Management Software for Alternatives to Incarceration Programs to Genesee Justice for the period of October 1, 2023 through September 30, 2025, with the option to renew for three additional one year periods. Diana Prinzi requested authorization to amend the 2023 budget by increasing expense account Software Database in the amount of \$29,250.00 offset by an increase in revenue account State Aid-ATI in a like amount with funds coming from the A.688 account. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Sheriff Sheron reported the Alexander, Byron-Bergen, Elba, Oakfield-Alabama, and Pembroke Central School Districts desire to renew their Memorandums of Understanding with Genesee

County and the Genesee County Sheriff for a School Resource Officer (SRO) for each of its Districts for the following periods:

<u>School District</u>	<u>Time Period</u>		<u>Reimbursement *</u>
Alexander	12 months	7/1/23 – 6/30/24	\$ 98,838.04
Byron-Bergen	12 months	9/1/23 – 8/31/24	\$104,036.73
Elba	24 months	9/1/23 – 8/31/25	\$241,138.53
Oakfield-Alabama	12 months	9/1/23 – 8/31/24	\$119,980.39
Pembroke	10 months	9/1/23 – 6/30/24	\$104,433.78

Reimbursement from each District includes the hourly rate for a Deputy Sheriff, fringe benefits and insurances. Sheriff Sheron recommended that Legislature enter into an agreement for the MOUs for a School Resource Officer for each school district. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Klotzbach, carried unanimously.

Sheriff Sheron reported the New York State Sheriffs' Association has been awarded a grant/contract, and is tasked with the oversight of its distribution, from the Center for Disease Control (CDC) to provide detection and mitigation of COVID-19 in confinement facilities. Sheriff Sheron recommended that Legislature enter into an Agreement to accept equipment (not to exceed \$81,943) from the NYS Sheriffs' Association for the new Genesee County Jail. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Klotzbach, carried unanimously.

Sheriff Sheron reported Deputy Sheriff Andrew Mullen resigned his position and has requested to take over ownership of K-9 Frankie as his pet. Due to K-9 Frankie's age being over 7 years old and considering his past health issues, it is recommended that K-9 Frankie be retired from police work and donated as a pet to his handler, Deputy Andrew Mullen, with the understanding that K-9 Frankie will not be involved in future police work at any other law enforcement agency. Sheriff Sheron recommended for Legislature to enter into a Memorandum of Understanding and Release to donate K-9 Frankie as a pet to his handler, Deputy Andrew Mullen. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Klotzbach, carried unanimously.

Sheriff Sheron presented reappointments that exist on the Genesee County Traffic Safety Board and recommended Bradley D. Mazur for a term of 3/1/2023 – 2/28/2026 as Genesee Co. Sheriff's Office, Gregory Kellogg for a term of 3/1/2023 – 2/28/2026 as Village of LeRoy Police Dept. and Thomas Graham for a term of 3/1/2023 – 2/28/2026 as Genesee County Magistrates' Association. Sheriff Sheron also recommended the approval of Julie Lawson to replace Donna Hackett until November 30, 2024. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Deleo, carried unanimously.

Highway Superintendent Tim Hens reported Genesee County has been awarded federal and state funding to replace the Fisher Rd over Oak Orchard Creek Bridge in the Town of Oakfield. Engineering design services are required to complete the project and conform to the rules and regulations of the Federal Highway Administration. Tim Hens recommended that Legislature approve a consultant agreement with LaBella Associates, 300 State Street, Rochester NY 14614

for engineering design services related to the replacement of the Fisher Rd Bridge in a cost not to exceed \$217,200.00. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Deleo, carried unanimously.

Highway Superintendent Tim Hens received bids for the Oak Orchard Bridge Superstructure Replacement project. North Lockport Road with no detour. Should be a quick project taking about 3-4 weeks. Anticipating November timeframe. Tim Hens recommended that Legislature award the construction contract to Keeler Construction, 13519 West Lee Rd, Albion NY 14411, as per bid specifications, in an amount not to exceed \$449,000.00. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Highway Superintendent Tim Hens reported Genesee County has been progressing the replacement of the Fargo Rd Bridge over Black Creek in the Town of Bethany. Genesee County has an existing consultant agreement with Ravi Engineering for the design of the project. A proposal for part time Construction inspection and construction administration services was requested as an addition to their existing contract. Tim Hens recommended that Legislature approve a supplemental consultant agreement with Ravi Engineering 2110 S Clinton Ave, Suite 1 Rochester NY 14618 for part time construction inspection and administration services related to the replacement of the Fargo Rd Bridge in a cost not to exceed \$78,000. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Deleo, carried unanimously.

Highway Superintendent Tim Hens requested a Memorandum of Understanding agreement with the Rotary Club of Batavia. The goal of the Rotary Club of Batavia is to support the Genesee County Parks through the up keep of the Ellicott Trail. Tim Hens recommended for Legislature to sign a Memorandum of Understanding with the Rotary Club of Batavia. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

Highway Superintendent Tim Hens requested an amendment to the 2023 Genesee County Budget to allow for additional funding received from the New York State Office of Parks, Recreation and Historic Preservation Snowmobile Trail Development and Maintenance grant. Tim Hens requested authorization to make the following amendments to the 2023 County Budget: increase State Aid – Parks by \$4,610.00 and increase Snowmobile Trails by \$4,610.00. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Public Defender Jerry Ader recommended the approval of the contract amendment between the County of Genesee and the New York State Office of Indigent Legal Services Contract Number: C3RD618, Third Upstate Quality Improvement and Caseload Reduction, to continue to provide funding for the contract between Genesee County and Legal Aid Bureau of Buffalo (LABB) for appellate services. Jerry Ader recommended for Legislature to execute the amended Contract with Third Upstate Quality Improvement and Caseload Reduction, with the New York State Office of Indigent Legal Services, A. E. Smith Building, 11th Floor, 80 South Swan Street, Albany, New

York 12210 for the period of July 1, 2023 through June 30, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Klotzbach, carried unanimously.

County Manager Matt Landers reported the Genesee County Purchasing Director advertised and received bids for the Genesee County Jail Furniture, Fixtures and Equipment. Matt Landers recommended that Legislature award the construction contract to Sedgewick Business Interiors, 176 Anderson Avenue, Rochester NY 14607, as per bid specifications, in an amount not to exceed \$243,882.95. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Klotzbach, carried unanimously.

Emergency Management Services Director Tim Yaeger and Emergency Management Services Deputy Coordinator Gary Patnode presented their department review. They discussed the NYS local emergency management accreditation program, comprehensive emergency management plan, multijurisdictional all hazard mitigation plan, and national incident fire reporting system. They also covered the emergency communication upgrade, fire investigation team, fire records management system (Red Alert), and Tyler/New World (CAD). Other topics discussed were an emergency preparedness app, arson control plan, Continuity operations plan (COOP), response to calls, training, AED training, Fire drills and fire extinguisher inspection/AED inspection. Suppression system annual inspection and testing, facility use, projects, capital projects, staffing, grant summaries, and disaster emergency response were all covered as well in the review.

Clerk of the Legislature Lisa Casey announced the next Public Service Committee Meeting will be on Monday, September 18 at 5:00 p.m.

A motion to adjourn Public Service meeting at 6:05 p.m. by Legislator Deleo seconded by Legislator Klotzbach, carried.

Gary T. Maha

Gary T. Maha
Public Service Committee Chair
9-18-23