

Present: Legislators Clattenburg, Stein, Bausch, Young, Also Present: Legislators Maha, Hilchey, Dibble, Deleo, Legislature Clerk Pamela LaGrou, County Manager Jay Gsell, Job Development Director Scott Gage, Asst. Co. Manager Matt Landers, Treasurer Scott German, IT Director Steve Zimmer, DSS Commissioner Dave Rumsey, County Attorney Kevin Earl, Howard Owens-The Batavian, Brain Quinn-The Daily News

Ways & Means Committee Chair Clattenburg called the meeting to order at 4:30 PM in the Legislature Conference Room at the Old Courthouse. Legislator Maha was temporarily appointed to serve in the absence of Legislator Bausch. Minutes of the July 2, 2018 meeting were approved upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Treasurer Scott German explained that Real Property Tax Law requires that, by November 15, 2018, all rural Genesee County School Districts return their respective unpaid 2018-2019 school taxes to the County Treasurer for inclusion in the following year's town and county levy. The resolution he is presenting authorizes all unpaid school and village taxes be relieved as part of the town and county levy. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Deputy Director of Real Property Brett Frank requested a contract extension with Applied Business Systems. The County contracts with ABS for the preparation of tax bill laser printing and stuffing the bills into envelopes. The one year contract extension is at the same annual cost as last year. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

Mr. Frank explained that the Real Property Department generated a list of chargebacks to the towns and city of Batavia for assessment rolls, tax rolls, tax bills, supplies and assessment update services. The chargebacks need to be properly apportioned which staff have done and included in the resolution. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

Chair Clattenburg asked Mr. Frank if he was aware of any counties that instituted countywide assessment. He stated Franklin County has countywide assessment. Legislator Bausch joined the committee and replaced Legislator Maha at the table.

Job Development Director Scott Gage explained that an At-Large seat on the GLOW workforce development board was vacant and the regional administrator at Pathstone, Mr. Marcell Taylor is interested in appointment. He will be representing "Community Based Organizations". Chair Clattenburg commented that as the legislative liaison to the board she was able to report the board members are supportive of his appointment. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

IT Director Steve Zimmer explained the request for approval of an agreement between the Sheriff's Department, Probation, Batavia City Police, LeRoy Village Police and County IT for Management Control. The agreement outlines the administration of computer systems and network infrastructure interfacing with the state network for exchange of criminal history or criminal justice information. Moreover, the agreement is in alignment with the Criminal Justice Information Systems security policy. CJIS conducted an audit of the Sheriff's Department and this agreement will address their findings. Mr. Zimmer explained that IT staff maintains the connections but only law enforcement agencies have access to the information and data. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

Assistant County Manager Matt Landers requested a budget amendment so the County can utilize Economic Development grant money in 2018. A 2017 application was approved by NYS Housing Trust Fund Corporation Office of Community Renewal for \$1,000,000 for the purpose of financial support for the establishment and operation of HP Hood. This was approved for placement on the next Legislature Agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

Mr. Landers requested approval of an amendment to the agreement with Linstar. He explained there have been necessary change orders on the security enhancement project and stated that \$48,000 was included in contingency. Since the funds were included, no budget amendment is required. If approved, the contract will be amended to include language allowing the County to spend up to \$48,000 on change orders. Mr. Landers stated he recently met with Senator Ranzenhofer's staff who indicated the Senator has additional funding for County security and capital expenses. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Bausch, carried unanimously.

The following referrals were from the Human Services Committee upon motion of Chair Young:

1. 2018 Salary Schedule Amendment-Department of Social Services seconded by Legislator Bausch, prior to the vote DSS Commissioner Rumsey provided information on the cost for a full year of the position which is \$36,018 salary and \$26,973 fringe benefits. He also explained that reimbursement rates depend on what work is being conducted and how it is captured in regular time-studies, carried unanimously.
2. Contract-Health Department/Preschool Supportive Health Services Program seconded by Legislator Stein, carried unanimously.

The following referrals were from the Public Service Committee upon motion of Chair Stein:

1. Surplus Equipment-Highway-Road Machinery Fund seconded by Legislator Young, carried unanimously.

2. Award Of Contract – Sheriff's Office / Communication Tower Engineering Services – Costich Engineering PC seconded by Legislator Bausch, carried unanimously.
3. Appointment - Genesee County Planning Board seconded by Legislator Bausch, carried unanimously.

The next meeting of the Ways & Means Committee is scheduled for August 1, 2018.


County Manager Jay Gsell explained the out-of-state travel request for himself to travel to Baltimore, MD for the annual ICMA conference September 22 thru 9/26 at a cost of \$2,151. This was approved for placement on the next Legislature Agenda upon motion of Legislator Bausch seconded by Legislator Young, carried unanimously.

Mr. Gsell provided an update of the County Shared Services Plan which has been filed with the Legislature. The State requires the Plan be filed with the County Legislature by August 1<sup>st</sup>. Mr. Gsell is trying to get clarification on how the 3 new School Resource Officers and their non-school responsibilities may fit in the Shared Services Plan. He described the big ticket item is water and the City of Batavia becoming a retain customer. Also mentioned were the hydro-seeder purchased by the County and Soil & Water and the Town of Batavia Fuel Farm. Genesee County and the Towns & Villages have been successfully collaborated and shared services for many years. There are no real consequences or savings thresholds that must be met. The first deadline has now been met with the plan being submitted to the Legislature by August 1, 2018. Public hearings and a vote on the plan will follow in the coming month.

The next meeting of the Ways & Means Committee is scheduled for September 5, 2018. Legislature Clerk Pamela LaGrou reported that the Ethics Committee met on July 18, 2018 to review Financial Disclosure Statements. Four of five members were present and all but two statements were received. Ethics Board Chair Elaine Hensel indicated she plans to remain on the board and continue to serve as Chair.

Ways & Means Chair Clattenburg stated a Committee of the Whole is scheduled following conclusion of the Ways & Means Committee Meeting.

The meeting adjourned at 5:12 pm upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.



Marianne Clattenburg, Chair  
Ways & Means Committee  
Submitted 8/7/18 phl