

Committee members Legislator's Clattenburg, Stein, Maha Appointed Legislator Deleo due to Torrey's Absence Also present: Legislator's, Dibble, Klotzbach,, Legislature Clerk Lisa Casey, County Manager Matt Landers, Attorney James Wujcik, Human Resource Director Anita Cleveland, Deputy Human Resource Director Tracy Augello, Assistant County Manager Tammi Ferringer, Director of Information Technology Michael Burns, Information Technology Executive Director of GLOW Workforce Dev. Board Jay Lazarony, Director of Job Development Bureau Teresa Van Son, Deputy County Treasurer Kevin Andrews, Daniel Calkins, DSS Commissioner David Rumsey and Carla Mindler, Brian Quinn (The Daily News-zoom and Joanne Beck (The Batavian).

Committee Chair Clattenburg opened the meeting on July 20, 2022 at 4:30 p.m. at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room.

Chair Clattenburg appointed Legislator Deleo in place of Legislator Torrey who was absent. Also, amended the agenda to add Travel Out-of-State, place appointment of STOP DWI under Asst. County Manager. Moved by Legislator Maha and seconded by Legislator Stein, carried unanimously.

Approval of the June 15, 2022 minutes, motion to the amended minutes by Legislator Stein and seconded by Legislator Deleo, carried unanimously.

Executive Director of GLOW Workforce Development Board Jay Lazarony discussed a request of ARPA funds to respond to negative economic impacts of the Job Development. Requested 100K. County Manager Matt Landers confirmed funds are available for this. Legislator Stein motioned the request and Legislator Maha seconded.

Director of Job Development Bureau Teresa Van Son discussed a contract with Livingston County-GLOW Workforce Development Board. Requested approval of contract with Livingston County on behalf of the GLOW Workforce Development Board in order for the Job Development Bureau to provide WIOA Services. The grant is a one-year agreement with a budget of \$285,560.00. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Deleo, carried unanimously.

Deputy County Treasurer Kevin Andrews discussed a contract renewal for M&T Bank P Card Program. Requested to sign a one year contract renewal with M&T Bank with the same terms and conditions as the original contract with the renewal expiring on September 7, 2023. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Deleo, carried unanimously.

Deputy County Treasurer Kevin Andrews discussed an agreement with Oakfield Alabama Central School District in reference to tax collection. It was requested to do a two year program with them but the committee agreed on one year to see how it goes. The Collection will be for 2022-23 season to collect school property taxes. Annual revenue of approximately \$10,000 received from this agreement will offset the cost of providing the requested tax collection services. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo

seconded by Legislator Maha, carried unanimously.

Deputy County Treasurer Kevin Andrews requested authorization of all unpaid school taxes and unpaid village taxes be relieved against the various towns in the County of Genesee immediately upon receipt by the County Treasurer’s Office. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Deputy County Treasurer Kevin Andrews discussed a one year contract extension with Applied Business Systems, Inc., for the processing of tax bills for the period September 1, 2022 through August 31, 2023, in accordance with the contract dated August 7, 2019. Yearly expense of \$14,500 is charged back to various municipalities. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Stein, carried unanimously.

Deputy County Treasurer Kevin Andrews discussed 2022 Genesee County chargeback to the Towns and City of Batavia. Requested to authorize the following amounts to be billed to the several Towns and City of Batavia:

| TOWN          | PARCELS       | ASSESSMENT<br>ROLLS/BILLS | NYSORPTS<br>LICENSE FEE | TOTAL               |
|---------------|---------------|---------------------------|-------------------------|---------------------|
| Alabama       | 1,138         | \$3,414.00                | \$1,000.00              | \$4,414.00          |
| Alexander     | 1,470         | \$4,410.00                | \$1,000.00              | \$5,410.00          |
| Batavia(T)    | 3,122         | \$9,366.00                | \$630.67                | \$9,996.67          |
| Bergen        | 1,672         | \$5,016.00                | \$1,000.00              | \$6,016.00          |
| Bethany       | 1,017         | \$3,051.00                | \$425.82                | \$3,476.82          |
| Byron         | 1,363         | \$4,089.00                | \$1,000.00              | \$5,089.00          |
| Darien        | 1,849         | \$5,547.00                | \$774.18                | \$6,321.18          |
| Elba          | 1,501         | \$4,503.00                | \$1,000.00              | \$5,503.00          |
| LeRoy         | 3,491         | \$10,473.00               | \$1,045.63              | \$11,518.63         |
| Oakfield      | 1,527         | \$4,581.00                | \$1,000.00              | \$5,581.00          |
| Pavilion      | 1,517         | \$4,551.00                | \$454.37                | \$5,005.37          |
| Pembroke      | 2,483         | \$7,449.00                | \$1,200.00              | \$8,649.00          |
| Stafford      | 1,571         | \$4,713.00                | \$1,000.00              | \$5,713.00          |
| Batavia(C)    | 5,541         | \$16,623.00               | \$1,119.33              | \$17,742.33         |
| <b>TOTALS</b> | <b>29,262</b> | <b>\$87,786.00</b>        | <b>\$12,650.00</b>      | <b>\$100,436.00</b> |

Licensing fee revenue of \$12,650.00 is paid to the NYSORPTS for software licensing. Assessment services and roll/bill revenue of \$87,786.00 covers salary and all other expenses incurred in providing these services to the municipalities. The 2021 chargebacks totaled \$100,301.00. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Director of Real Property Tax Services Kevin Andrews discussed denial of application for refund of Real Property Taxes submitted by Dale F. Worthington and Cathy S. Worthington for parcel 2.-1-4.115 in the Town of Stafford. The property owners have requested a refund of taxes paid for the 2020, 2021, and 2022 Town / County tax years based on a discrepancy with the land

classification of this parcel which impacted the assessed valuation of this property for those years. After review of the application and discussion with Cathy S. Worthington and with the Town of Stafford Assessor the Director of Real Property Tax Services has made a recommendation to deny the application due to the fact that this does not fit the definition of a correctable error as defined in Real Property Tax Law Section 550. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Director of Information Technology Michael Burns discussed an agreement with Linstar Inc for a period of 1-year beginning June 20, 2022 in the amount of \$67,879.54. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Deleo, carried unanimously.

Assistant County Manager discussed a grant acceptance and budget amendment for the Governors Traffic Safety Council. This included High Visibility Engagement Campaign – STOP- DWI. Requested to authorize the Treasurer to amend the 2022 budget by increasing Enforcement Nights – Sheriff - \$3,000 to be offset by an increase in Fed Aid, Other Pub Safety in a like amount. Also, to amend the 2022 budget by increasing Sheriff - Overtime DWI in the amount of \$3,000 to be offset by an increase in Sheriff's Office – Shared Services in a like amount. Increase in revenue and expense funded by GTSC grant. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Deleo, carried unanimously.

Assistant County Manager discussed an appointment for STOP- DWI Advisory Board recommendation to appoint Vicky Muckle to the Advisory Board for a term effective immediately through December 31, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers requested appointment Mr. Daniel Calkins as Executive Director Youth Bureau effective August 1, 2022, Grade 113 at an annual rate of \$58,828. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers discussed termination of the ARPA Subrecipient Agreement with Genesee County Chamber of Commerce. Genesee County Chamber of Commerce submitted a request in the amount of \$240,000 to establish a County Branding Initiative. The Chamber of Commerce President requested a material change to the Subrecipient Agreement and shortly thereafter submitted his resignation of employment. In light of the requested change to the agreement and departure of the Chamber President, it is recommended the Agreement be terminated and the Year 1 advance of \$139,500 and any incurred interest be promptly returned to the County. Subrecipient Agreement between the County of Genesee and the Genesee County Chamber of Commerce shall be terminated upon sixty days prior written notice. The Treasurer will be authorized and directed to amend the 2022 budget by decreasing ARPA Contractual Expense in the amount of \$139,500 to be offset by a decrease Federal Aid - ARPA in a like amount. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Out of State Travel – Darren Brodie, Deb Hill and Gabrielle Lanich/ Health Department – 2022 National Lead and Healthy Housing Conference. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Stein, carried unanimously.

Out-of-State Travel – Officer Croll with Village of Perry, NY to attend Crimes Against Children Conference in Dallas Texas. Approved by Legislator Deleo and seconded by Legislator Maha, carried unanimously. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Maha, carried unanimously.

Referral from Human Services Committee member, Legislator Deleo:

1. Insurance Certificate/Rental Agreement-Office For The Aging/Lady of Mercy Parish seconded by Legislator Stein, carried unanimously.
2. Insurance Certificate-Office For The Aging/2022 Genesee Country Farmers' Market, Batavia Improvement District & City of Batavia seconded by Legislator Maha, carried unanimously.
3. Grant Acceptance – Health Department/Rabies Reimbursement Program seconded by Legislator Stein, carried unanimously.
4. Grant Acceptance – Health Department/Public Health Emergency Preparedness Program seconded by Legislator Maha, carried unanimously.
5. Grant Acceptance/Budget Amendment-Health Department/State Indoor Radon Grant seconded by Legislator Stein, carried unanimously.
6. Contract-Health Department/Preschool Supportive Health Services Program seconded by Legislator Maha, carried unanimously.
7. Budget Transfer-Weights & Measurers/Health Department seconded by Legislator Stein, carried unanimously.
8. 2022 Employee Salary Schedule Amendment-Social Services/Part Time Social Welfare Examiner seconded by Legislator Maha, carried unanimously.
9. 2022 Employee Salary Schedule & 2022 Management Salary Schedule Amendment-Social Services/Confidential Secretary seconded by Legislator Stein, carried unanimously.
10. 2022 Salary Schedule Amendment-Social Services/Senior Social Welfare Examiner seconded by Legislator Maha, carried unanimously.
11. 2022 Budget and Contract Amendment-Mental Health/The Mental Health Association of Genesee and Orleans Counties seconded by Legislator Stein, carried unanimously.
12. 2022 Budget and Contract Amendment-Mental Health/Restoration Society seconded by Legislator Maha, carried unanimously.
13. 2022 Budget Amendment-Mental Health/WNY Heroes Inc. seconded by Legislator Stein, carried unanimously.
14. 2022 Budget and Contract Amendment-Mental Health/Genesee Council on Alcoholism and Substance Abuse (GCASA) seconded by Legislator Maha, carried unanimously.
15. Appointment-Community Mental Health Services Board seconded by Legislator Stein, carried unanimously.

Referral from Public Services Committee Chair, Legislator Maha:

1. Capital Project Amendment/Transfer Dispatch Center Console Furniture-Sheriff/Public Safety Communications Tower seconded by Legislator Stein, carried unanimously.
2. Agreement-Sheriff/xybix Dispatch Console Furniture & Services seconded by Legislator Deleo, carried unanimously.
3. Appointments-Sheriff/Traffic Safety Board seconded by Legislator Stein, carried unanimously.
4. Budget Amendment-Sheriff/Jail/State Criminal Alien Assistance Program seconded by Legislator Deleo, carried unanimously.
5. Acceptance of Grant Funds/Budget Amendment-Sheriff/NYSDHSES Grant Award seconded by Legislator Stein, carried unanimously.
6. Service Agreement-Justice for Children Advocacy Center/Interpretek seconded by Legislator Deleo, carried unanimously.
7. Contract for Shared Services-Highway seconded by Legislator Stein, carried unanimously.
8. 2022 Employee Salary Schedule Amendment/Budget Item Transfer-Highway/Principal Financial Clerk seconded by Legislator Deleo, carried unanimously.
9. Grant Acceptance-Airport/Runway Lighting & Signage Replacement (Design) seconded by Legislator Stein, carried unanimously.
10. Memorandum of Understanding-Facility Management/Genesee Justice Stonework use of Austin Park seconded by Legislator Deleo, carried unanimously.
11. Consultant Agreement/Budget Amendment-Highway/Countywide Water Supply Program Phase 3/Governmental Relations and Strategic Counsel seconded by Legislator Stein, carried unanimously.
12. Appointment-Genesee County Agricultural and Farmland Protection Board seconded by Legislator Deleo, carried unanimously.

Next meeting of the Ways and Means Committee is Wednesday, August 10, 2022 at 4:30 PM. held at the Old Courthouse, 7 Main Street, Batavia, New York in the Legislative Conference Room.

Legislature Clerk Lisa Casey reviewed the annual report for the Legislative Administrative Office:

Local Laws

Home Rule

Weighted Vote

Mortgage Tax Distribution

Proclamations Distributed

Ethics Board Status – Ethics Financial Disclosures

County Manual

2020 Proceedings

Website

Annual Calendar

Advisory Board Updates

Obtained – Certification – Official Legislative Board Clerk

Budgets

ICAWNY Secretarial Duties

A motion to adjourn Ways and Means meeting at 5:35 pm by Legislator Maha seconded by Legislator Stein.

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Marianne Clattenburg, Chair  
Ways & Means Committee 7-20-22