

Present: Committee Legislators Clattenburg, Maha, Torrey and Stein. Also, present Legislators Klotzbach, Yunker and Dibble. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, County Attorney Mark Boylan, Clerk of the Legislature Lisa Casey, Purchasing & Central Services Director Chet Kaleta, Human Resources Director Anita Cleveland, Compliance Officer Pam LaGrou, Information Technology Director Mike Burns and Deputy Highway Superintendent Paul Osborn.

The Ways and Means Committee meeting was opened on July 17, 2024 at 4:30 p.m. Meeting location was at 7 Main Street in Batavia, New York at the Old Courthouse in the Legislative Conference room.

Committee Chair Clattenburg announced a quorum was established.

Committee Chair Clattenburg amended the agenda to add Capital Project Establishment/2024 Budget Amendment-County Manager-Electric Vehicle Charging Stations resolution and Contract Award-Courts Facility EV Charging Solution/Pure Performance Renewable Energy Solution, Inc. (PPR) resolution under County Manager Matt Landers. Motioned by Legislator Maha, seconded by Legislator Torrey, carried.

Minutes of the June 19, 2024 Ways and Means Committee meeting were approved by the Committee Chair.

Information Technology Director Mike Burns presented a maintenance renewal agreement with InStream to provide a one-year (12 month) service agreement to maintain the ScanPro 800 Microfilm Scanner and the Alos 41-II Planetary Document Camera located in the Genesee County History department. Mr. Burns recommended that the Legislature execute an agreement with InStream dba Biel's, for a one-year agreement effective July 30, 2024 through July 30, 2025 at a cost of \$1,280. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Purchasing & Central Services Director Chet Kaleta solicited quotes for shredding services. Mr. Kaleta recommended that the Legislature execute the award of a contract for shredding services to Shred-it, as per the specifications of the quote for the term of August 1, 2024, through July 31, 2025, with four additional one-year renewals upon mutual agreement. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Purchasing & Central Services Director Chet Kaleta recommended an award of RFP 2024-103 Vending Services to Sirness Vending Service. Mr. Kaleta recommended that the Legislature execute an award of RFP 2024-103 Vending Services to Sirness Vending Services, as per the specifications of the RFP for the contract term of September 1, 2024, through August 31, 2026, with three additional one-year renewals upon mutual agreement. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Human Resources Director Anita Cleveland possess three metal file cabinets for employee

personnel use, the file cabinets are no longer needed, and no other department has shown interest in their use and should be declared as surplus. Mrs. Battaglia recommended that the Legislature approve to dispose of the three metal file cabinets by the method deemed most appropriate by that department. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Human Resources Director Anita Cleveland presented an annual report that covered the mission statement and provided an organizational chart. She stated in the report that Human Resources continued to work hard to fill vacancies in County departments while combatting extreme recruitment difficulty, some of which is still a result of the pandemic. The report briefly covered COVID-19 and relevant vaccination topics as well. She also briefly covered FOIL requests, Employee Recognition, Policy & Procedure Committee, Staff training, Compensation and Benefits, Labor and Relations, Civil Service and lastly discussed future plans.

Clerk of the Legislature Lisa Casey possesses one brochure stand and announcement board with box of ¾” plastic letters for employee use. Ms. Casey recommended that the Legislature approve to dispose of the one brochure stand and announcement board with a box of ¾” plastic letters, by the method deemed most appropriate by that department. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers presented a travel out of state request for Courtney Iburi at OFA for an AmeriCorps Seniors 2024 National Convening in Baltimore, MD at a total cost of \$1,112. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers presented policy GC-058 Website Blocking and Unblocking establishes procedure and guidelines for unblocking and blocking access to websites. Mr. Landers recommended that the Legislature approve and adopt GC-058 Website Blocking and Unblocking policy. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers reported Genesee County is desirous to install an EV Charging Stations at the Courts Facility. Mr. Landers requested authorization to establish capital projects: County Manager – Electric Vehicle Charging Stations for \$163,806. He also requested authorization to amend the 2024 Genesee County Budget by increasing A9950.9 – Transfer to Capital in the amount of \$153,806 offset by an increase in Balancing- Appropriated - in a like amount with funds coming from the Assigned Unappropriated – Infrastructure and increase St. Aid – Comm Grant in the amount of \$10,000 and an increase in Equipment & Capital Outlay, Interfund Transfer in the amount of \$153,806 offset by an increase Capital Project Expense in the amount of \$163,806. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers stated Genesee County issued RFP 2024-113 to seek vendors for a Courts Facility EV Charging Station Solution. There are various funding opportunities that this project will leverage including the NYSERDA Clean Energy Communities Program, Federal Elective Pay, National Grid EV Make Ready and Demand Rebate, as well as revenue to be generated via surcharge on EV charging all of which is expected to make the project revenue positive within two years. Mr. Landers recommended for the Legislature to execute a contract subject to final County Attorney approval with Pure Performance Renewable Energy Solutions, Inc. (PPR), located at 430 Lawrence Bell Drive, Suite 12, Buffalo NY 14221, at a cost not to exceed \$163,806, for the Courts Facility EV charging station solution. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Referral from Human Services Committee:

1. Award of RFA/Budget Amendment-Mental Health/LGU OASAS Opioid Abatement Settlement Funds/City Church, Batavia, NY seconded by Legislator Stein, carried unanimously.
2. Award Of RFA/Budget Amendment-Mental Health/LGU OASAS Opioid Abatement Settlement Funds/City Of Batavia seconded by Legislator Maha, carried unanimously.
3. 2024 Authorization to Decrease Petty Cash-Mental Health/Client Services Account seconded by Legislator Stein, carried unanimously.
4. Award of Bid– Office for the Aging/Caring Environments J+H, Inc. / Ramp Equipment seconded by Legislator Maha, carried unanimously.
5. Contract – Public Health/Preschool Supportive Health Services Program/SEIT seconded by Legislator Stein, carried unanimously.
6. Grant Acceptance – Public Health/Lead Poisoning Prevention Program seconded by Legislator Maha, carried unanimously.
7. Contract – Public Health /Preschool supportive Health Services Program seconded by Legislator Stein, carried unanimously.
8. Grant Acceptance – Public Health/ Drinking Water Enhancement Program seconded by Legislator Maha, carried unanimously.

Referral from Public Service Committee:

1. Award of Bid – Highway/Excavator seconded by Legislator Stein, carried unanimously.
2. Award of Bid – Highway/Sodium Chloride seconded by Legislator Torrey, carried unanimously.
3. Amend Permit Fees – Highway seconded by Legislator Stein, carried unanimously.
4. Surplus Equipment – Highway/Road Machinery Fund seconded by Legislator Torrey, carried unanimously.
5. Road Use Agreement – Highway/Cider Solar seconded by Legislator Stein, carried unanimously.
6. Grant Acceptance – Airport/Runway Lighting and Signage Construction seconded by Legislator Torrey, carried unanimously.
7. 2024 Management Salary Schedule Amendment – Public Defender seconded by Legislator Stein, carried unanimously.
8. Budget Amendment-Sheriff’s Office/Communications/Tower Repairs seconded by

Legislator Torrey, carried unanimously.

9. Budget Amendment-Sheriff's Office/Communications/Portable Radios and Accessories seconded by Legislator Stein, carried unanimously.
10. 2024 Budget Amendment & Use Of ARPA Funds – Water Fund – City Of Batavia Water Treatment Plant Equipment Repair & Replacement seconded by Legislator Torrey, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, August 14, 2024 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Ways and Means Committee Meeting stand adjourned by Committee Chair Clattenburg at 5:10 PM.

CERTIFICATION OF THE CLERK

STATE OF NEW YORK, County of Genesee, ss:

I, Lisa K. Casey hereby certify that the foregoing is a true report of the Ways and Means Committee of the Genesee County Legislature on Wednesday, July 17, 2024, at 4:30 P.M., typographical errors excepted.

Lisa K. Casey