

Present: Legislators Stein, Torrey, Maha, Hilchey, Also Present: Legislators Dibble, Young, Bausch, Deleo, Legislature Clerk Pamela LaGrou, County Manager Jay Gsell, Asst. Co. Mgr Matt Landers, HR Director Anita Cleveland, Probation Director Tim Michalak, County Attorney Kevin Earl, Deputy Highway Superintendent Paul Osborn, Undersheriff Brad Mazur, Public Defender Jerry Ader, District Attorney Larry Friedman, EMS Deputy Coordinator Bill Schutt, Brian Quinn-The Daily News, Lauren Leone-The Batavian

Public Service Chair Stein called the meeting to order at 4:30 pm in the Legislative Conference Room at the Old Courthouse.

Minutes of the May 13, 2019 meeting were approved upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

EMS Deputy Coordinator Bill Schutt explained their request for approval of clinical affiliation agreements with LeRoy Ambulance, Mercy Flight and UMMC. All agreements were in need of updating and are required for their reapplication as a course sponsor for Advanced Emergency Medical Technician. Mr. Schutt was asked to clarify the differences among the agreements. He expected he would get clarification by the Ways & Means Committee meeting and the matter was referred to Ways & Means by Legislator Torrey seconded by Legislator Maha, carried unanimously.

Undersheriff Brad Mazur presented a budget amendment for Genesee Justice that was generated from department income from the Criminal Justice Day training. Program expenses of \$1,020 are equal to department income and gifts and donations therefore there is no budget impact. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Hilchey, carried unanimously.

Probation Director Tim Michalak reviewed highlights of his department review. There has been no turnover of PO's until recently when one veteran probation officer took the Drug Court Coordinator position vacated by Nicole Desmond. Mr. Michalak expects to hire from the active list. He anticipates a new hire will have come training but will participate in all required trainings once hired. He anticipates the savings realized from the staff turnover will be used to cover any other budgetary shortage. Body armor is scheduled to be replaced in 2020 with 50% of the cost reimbursed by the federal government. There have been 3 Raise the Age cases to date, 2 felony and one misdemeanor. There have been multiple drafts of the County RTA plan submitted to the State and we continue to await final approval. The majority of costs to the County for RTA are for staff training. Mr. Michalak stated he does not foresee RTA costs to the County not being reimbursed. He reported that the NYS reimbursement rate has remained static and they get reimbursement for shared services with DSS. Those reimbursement rates vary between 85% and 25% depending on if they are a PO or supervisor.

Undersheriff Brad Mazur requested a budget amendment for the K-9 Program to used funds from gifts and donations to purchase needed equipment for the department's newest K-9 officer. Total amount to be used is \$8,014. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Hilchey seconded by Legislator Torrey, carried unanimously.

Mr. Mazur requested approval of an agreement renewal with Justice Benefits who provides professional assistance with revenue enhancement services. Justice Benefits is compensated at a rate of 12.5% of overall revenue paid to the County. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Mr. Mazur explained that agreement renewals are requested for School Resource Officers for Alexander, Pembroke, Oakfield-Alabama, Byron-Bergen and Pavilion Central School Districts. All schools are reporting satisfaction with the SRO program. Byron-Bergen's SRO is set to retire this year and they are interviewing for his replacement. Pavilion had their SRO replaced and the new officer is fitting in well. Alexander, Pembroke and Oakfield have 10 month and Byron-Bergen and Pavilion have 12 month agreement terms. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hilchey seconded by Legislator Torrey, carried unanimously.

Assistant County Manager / Jail Committee Co-chair Matt Landers shared an update on the new Jail by explaining that we are entering the schematic design phase of the jail project. The consultants will be reviewing data to begin the process of designing how the jail will look and determining costs. Also, there is site analysis being conducted which will determine if the site meets the needs. The consultant is expected to be on-site July 8-10 and Aug 26-28.

District Attorney Larry Friedman explained his request to use a portion of unexpended Forfeiture of Crimes proceeds in the amount of \$750 to cover the cost of personnel training. This requires a budget amendment. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Mr. Friedman explained his request to use a portion of unexpended Forfeiture of Crimes proceeds in the amount of \$2,000 to cover the cost of program related expenses for the digital evidence management system. This requires a budget amendment. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Hilchey, carried unanimously.

Public Defender Jerry Ader explained his request for a contract extension for a software agreement between NYS Defenders association and the Public Defense case management system maintenance and software. Due to the increase in attorneys in his department, he is also in need of more licenses for the required software. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Hilchey, carried unanimously.

Mr. Ader requested a salary schedule amendment for the confidential secretary in the Public Defender's Office. He explained that they need to fulfill the terms of the Indigent Legal Services Statewide Expansion of Hurrell-Harring Contract which provides for additional compensation for her position as data management services liaison. The committee voted no unanimously.

Mr. Ader requested a salary schedule amendment for the Public Defender and Confidential Secretary to fulfill the terms of the Indigent Legal Services Second Counsel at First Appearance contract which provides for compensation for both. Legislator Torrey voted yes, Chair Stein and Legislators Maha and Hilchey, no.

Deputy Highway Superintendent Paul Osborn requested approval of an agreement renewal with Cintas Corporation for work clothing per bid specifications. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Hilchey, carried unanimously.

Mr. Osborn explained the Highway Department is in need of renewing the contract with NOCO Energy Corp. for the sale and delivery of fuels to the Genesee County Highway fuel farms. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hilchey seconded by Legislator Torrey, carried unanimously.

Mr. Osborn explained the Department is realizing a savings from a recent reclassification of a facility Maintenance position. He further stated the department is in need of additional help to keep up with seasonal grounds-keeping and requested approval of a seasonal part-time groundskeeper position. Legislator Maha made a motion to amend the resolution to add an end date of December 31, 2019 seconded by Legislator Hilchey, carried. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Mr. Osborn explained that Resolution No. 155-2019 needed some amendments to ensure the projects, balances, funding sources and account numbers are correct. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Mr. Osborn explained that a capital project could be closed out; Construct New Terminal and Maintenance Hangar. The resolution also calls for a budget amendment due to receiving a grant from NYSEDA for \$4,350. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Hilchey seconded by Legislator Torrey, carried unanimously.

Mr. Osborn and Human Resources Director Anita Cleveland explained that the resolution that included a salary schedule amendment creating the Deputy Highway Superintendent position lacked the following necessary language, "The Deputy Highway Superintendent position can act for and in place of the Highway Superintendent" therefore an amendment to resolution No. 20-2019 was being requested. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Hilchey, carried unanimously.

Mr. Osborn explained that the County has been awarded federal aid grants to replace Meadville Road, Sharrick Road and Tower Hill Road bridges. A consultant agreement for engineering services is required and the highway superintendent recommends CHA Engineers. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Hilchey seconded by Legislator Torrey, carried unanimously.

Mr. Osborn explained the Town of Pavilion requested the Monroe County Water Authority extend and renew their existing retail lease agreement with the town. This action requires the County review and concur with the agreement which ultimately results in net water surcharge revenue for Genesee County. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

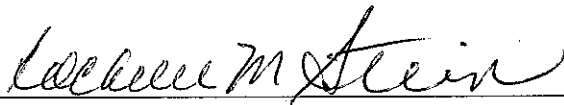
Mr. Osborn shared an update on the Johnson Controls project; the majority of work is at the "punch list" stage where they are going through buildings and checking on any remaining work or necessary fixes still in need of completion. They are working on some problem issues such as the noise level generated by fans in the Legislative Chambers. NYSERDA will conduct a review when work is completed and a rebate is anticipated. It was agreed that the next Johnson Controls Update will be provided in September.

County Manager Jay Gsell reported there are many bills moving through the Senate and Assembly especially with the Session expected to adjourn on June 19, 2019.

The next scheduled meeting of the Public Service Committee is Monday, July 15, 2019 following Human Services.

Chair Stein stated the Parks, Recreation and Forestry Advisory Committee has an opening for District #3 and Mr. Tom Dix completed an application and is interested in appointment to a term effective immediately through March 31, 2021. This was referred to Ways & Means with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Hilchey, carried unanimously.

The meeting adjourned at 5:36 pm upon motion of Legislator Hilchey seconded by Legislator Maha, carried unanimously.



Rochelle M. Stein, Chair
Public Service Committee
Submitted 6/20/19 phl