

Participating: Committee Members Clattenburg, Stein, Young, Maha, Also Participating: Legislators Deleo, Dibble, Torrey, Yunker, Legislature Clerk Pamela LaGrou, County Manager Jay Gsell, Assistant County Manager Matt Landers, Highway Superintendent Tim Hens, Job Development Director Teresa Van Son, Planning Director Felipe Oltramari, County Attorney Kevin Earl

Because of the Novel Coronavirus (COVID-19) Pandemic and the State and Federal bans on large meetings or gatherings and the Executive Order suspending the Open Meeting Law, the Genesee County Ways & Means Committee meeting was held electronically using ZOOM video conference instead of a public meeting open for the public to attend in person. The meeting was also Live Streamed on YouTube.

The Ways & Means Committee meeting was called to order by Chair Clattenburg at 4:30 pm.

Legislator Maha was temporarily appointed to the Ways & Means Committee.

A motion to amend the agenda to add *Retail Lease Agreement between Town of Bergen and Monroe County Water Authority* was made by Legislator Stein seconded by Legislator Young, carried unanimously.

Minutes of the April 15, 2020 Ways & Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Hilchey, carried unanimously.

Job Development Director Teresa Van Son explained the GLOW WDB Finance Committee approved a performance based raise for the GLOW WDB Manager and funding for the rate increase is provided through the GLOW WDB. The increase of \$1,508 is covered by the GLOW Workforce Development Board-there is no county cost. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Planning Director Felipe Oltramari reviewed some of the history and support of updating the county comprehensive plan. A grant award of \$40,000 has been secured to update and modernize the comprehensive plan process and create a county recreational plan. A committee reviewed four proposals and recommends an agreement with Prospect Hill Consulting out of Buffalo, NY. Total project funding is \$100,000 including a \$45,000 cash match from a previously established capital project to create the County Recreation Plan and a \$15,000 in-kind contribution. No contract has been signed yet however Mr. Oltramari has contacted ESD several times and has been assured that we should not expect a clawback on this projects that have been funded. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Stein, carried unanimously.

The following referrals were from Human Services upon motion of Committee Chair Young:

1. 2020 Salary Schedule Amendment-Department Of Social Services seconded by Legislator Stein, carried unanimously.
2. Grant Acceptance-Health Department/Public Health Emergency Preparedness Program seconded by Legislator Maha, carried unanimously.

3. 2020 Budget Amendment/Community Mental Health Services/Computer Equipment seconded by Legislator Stein, carried unanimously.

Highway Superintendent Tim Hens explained the Town of Bergen wishes to enter into a Retail Lease Agreement with the Monroe County Water Authority for the operation and maintenance of its Water Improvement Benefit Area #1. The Town of Bergen acted as lead agency for this project in compliance with the State Environmental Quality Review Act and notified the County. In accordance with Public Authorities Law the County adopts a concurring resolution. There is no County cost. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Young, carried unanimously.

County Manager Jay Gsell reported the counties continue to wait for the assumed cuts based on the first look-back on the budget. April 30 is the first date the Governor included in the budget to look back on revenue and expenses and potentially make cuts. NYSAC continues to serve as a resource for counties. Guidance documents continue to flow from the State, the latest is for outdoor dining which the Governor just authorized. The question of enforcement was discussed; public health and local law enforcement are two resources. Any establishment with a liquor license would be subject to liquor authority oversight.

Legislature Clerk Pamela LaGrou reviewed the department review with included local laws adopted in 2019 and other work out-puts. The County Ethics program was audited by the NYS Comptroller. A final individual report has not been received yet. The Ethics Board received a request to render an opinion on a potential conflict and a new Chair was selected in 2019. A standardized memorandum of support was created for use by departments. It serves as a guide for department heads and an assurance for Committee members that the request for action has been vetted. Sample resolutions are available on the intranet for department heads and clerks to reference or use as a guide.

The next meeting of the Ways & Means Committee is Wednesday, June 17, 2020.

Chair Clattenburg stated GCEDC Board member Craig Yunker's term is ending June 30, 2020 and he has submitted an application requesting reappointment. The new term is July 1, 2020 through June 30, 2023. This was approved for placement on the next Legislature agenda upon motion of Legislator Young seconded by Legislator Maha, carried unanimously.

Chair Clattenburg stated that letters from the Town of Oakfield and Alabama Republican Committees were received indicating support for appointing Chad Klotzbach to the vacant District #1 Legislature seat. Mr. Klotzbach was present on the Zoom call and asked to introduce himself. He is a managing partner of Allegany Services, has a BS in civil engineering from Clarkson, MBA from Canisus College, is a member of the Alabama Planning Board and resides in Alabama. The legislature may appoint someone through December 31, 2020. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Young, carried unanimously.

The meeting adjourned at 5:17 pm upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Marianne Clattenburg approved 6-17-20

Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 6/1/2020 phl