

Present in-person: Committee Members Clattenburg, Stein, Maha, Torrey, also present, Deleo, Yunker, Dibble, Klotzbach, Legislature Clerk LaGrou, County Manager Landers, Assistant County Manager Tammi Ferringer, County Attorney Kevin Earl, Job Development Director Teresa Van Son, HR Director Anita Cleveland, IT Deputy Director Melanie Inda, EMS Deputy Coordinator Bill Schutt, Planning Director Felipe Oltramari, GCC President Jim Sunser, GCC VP Gina Weaver, Executive Assistant Vicky Muckle

The Ways & Means Committee Meeting was called to order by Chair Clattenburg at 4:30 PM in the Legislative Chambers at the Old Courthouse and using Zoom Video Conference.

The agenda was amended to add a resolution authorizing approval of a hold harmless clause for the City of Batavia Memorial Day Parade upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Minutes of the May 5, 2021 Ways & Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Deputy IT Director Melanie Inda requested permission to accept a Cyber Security Grant from the US Department of Homeland Security in the amount of \$50,000. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Genesee Community College President Jim Sunser reviewed highlights of the proposed 2021-2022 operating budget. A loss in state aid is anticipated, there will be an increase in tuition and they request an increase of \$50,000 in the County Sponsor Share. The required public hearing will be set for June 9, 2021. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

GCC President Sunser presented the proposed budget and sponsor request; operating budget is \$37,400,000 with a sponsor amount of \$2,686,374. This was approved for placement on the Legislature agenda following the public hearing upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Job Development Director Teresa Van Son reviewed her department report. The department is not directly funded by County dollars. At present, they anticipate a \$70,000 shortfall due largely to a reduction in referrals for the ACCESS-VR program. The contract is for a maximum of \$102,100 per year however COVID impacted the number of referrals therefore they are not reaching milestones. Previously counselors were trained to work with one specific population however they have worked hard over the past year to cross train and be able to work with all groups. The accounting supervisor reached retirement age but has indicated she will be staying on. A new 5-year lease was negotiated and included upgrades to building security and an emergency exit in the rear of the building. Job Development staff provided services through the pandemic and fielded calls relating to unemployment and labor questions.

Ms. Van Son presented a resolution authorizing the legislature chair to the said contract with Livingston County on behalf of the GLOW Workforce Development Board in order for the Job

Development Bureau to provide WIOA Services. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Ms. Van Son explained that the Federal Workforce Innovation and Opportunity Act of 2014, requires each local Workforce Development Board to develop and submit to the State a comprehensive local plan with the appropriate Chief Elected Officials. The local workforce development board has a new plan prepared for submission and is requested approval of the Chair to sign. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers requested approval of a budget transfer in the amount of \$2,097 to cover costs associated with supervisory training for several county employees. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Mr. Landers requested the appointment of William Schutt to the position of Youth Bureau Executive Director. Mr. Schutt is the EMS Deputy Director and has served the county and citizens as the COVID test clinic and COVID vaccination clinic coordinator “Czar”. Mr. Schutt has demonstrated sound organizational and leadership skills and is eager to challenge himself with serving in the role of Youth Bureau Executive Director. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Mr. Landers explained the Legislature adopted a local law authorizing discretionary compensation to coroners during catastrophic events. Coroner Jeff McIntire lost wages due to the extraordinary time spent at the plane crash site in Pembroke in the fall of 2020. Mr. Landers requested approval of a budget transfer to compensate Mr. McIntire in the amount of \$1,369. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

The following out-of-state travel requests were presented by Mr. Landers:  
EMS Coordinator Tim Yaeger – Las Vegas, NV for 2021 Homeland Security Conference August 29- Sept 3, 2021 \$2,190.50 Grant Funded. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Sheriff’s Deputy Patrick Reeves-Washington DC - SRO Chaperone for student trip with Pembroke School June 21-23 & June 28-30 Pembroke CS is covering all expenses. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

The following referrals were from the Public Service Committee upon motion of Chair Maha:

1. 2021 Budget Amendment –Sheriff/Remaining Grant Funds seconded by Legislator Torrey, carried unanimously.

2. 2021 Budget Amendment-Sheriff/K-9 Program seconded by Legislator Stein, carried unanimously.
3. Authorizing Acceptance of Transfer of Ellicott Trail Easements to the County of Genesee seconded by Legislator Torrey, carried unanimously.
4. Authorizing Acceptance of Transfer of Real Property From the Town of Batavia to the County of Genesee seconded by Legislator Stein, carried unanimously.
5. Amend Capital Project & 2021 Budget Amendment-Highway/Hundredmark Rd seconded by Legislator Torrey, carried unanimously.
6. Surplus Equipment-Highway/County Road Fund seconded by Legislator Stein, carried unanimously.
7. Surplus Real Property-Phase 2 Water Project-1104 Main St, Mumford seconded by Legislator Torrey, carried unanimously.
8. Change Order- Highway/Large Span Culverts Keeler Construction seconded by Legislator Torrey, carried unanimously.
9. 2021 Budget Transfer/ Salary Schedule Amendment-Highway/CSEA seconded by Legislator Stein, carried unanimously.
10. Highway Capital Projects - Budget Amendment & Close seconded by Legislator Torrey, carried unanimously.
11. 2021 Budget Amendment-County Parks – Interpretive Center/Youth Bureau Grant Award seconded by Legislator Stein, carried unanimously.

The next meeting of the Ways & Means Committee is June 2, 2021 at 4:30 pm.

Ways & Means Chair Clattenburg explained the City of Batavia requested a Hold Harmless agreement be signed and submitted to the City for County representatives who will be marching in the Memorial Day Parade. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Planning Director Felipe Oltramari lead a discussion regarding the new county flag contest. Two categories; adult & child were established and many entries were received. Multiple rounds of voting resulted in a top choice for both categories. The youth/child winner could receive a commendation and the flag could be made, adopted for a day and flown on county property. The adult top selection could be adopted as the new County flag. Some flag standards are that the flag is easy to replicate and it consists of symbols not words. The Committee will further consider future action before announcing winners.

At 5:29 PM the meeting adjourned to executive session for collective negotiations pursuant to Article 14 of the Civil Service Law upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

At 6:08 PM the Ways & Means Meeting reconvened upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

The meeting adjourned at 6:08 pm upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

*Marianne Clattenburg approved 6-2-2021*

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Marianne Clattenburg, Chair  
Ways & Means Committee

Submitted 5/21/2021 phl