

Present: Committee Legislators Clattenburg and Klotzbach. Legislators Stein, Dibble, Torrey, Deleo and Hawley attended. County Manager Matt Landers, County Attorney Mark Boylan, Clerk of the Legislature Lisa Casey, Emergency Management Services Coordinator Tim Yaeger, Highway Superintendent Tim Hens, Public Defender Jerry Ader, Sheriff William Sheron, Assistant County Engineer Laura Wadhams, Deputy Jail Superintendent Jeff Searls, Assigned Counsel Attorney Kristie DeFreze and Brian Quinn with the Batavia Daily News.

The meeting was opened on May 13, 2024 at 4:30 p.m. Meeting location was at 3839 West Main Street Road in Batavia, New York. At the Genesee County Jail in the briefing room.

Legislator Clattenburg was appointed as chair in absence of Legislator Maha, carried. Legislator Stein was appointed to sit in for Legislator Clattenburg and Legislator Dibble was appointed to sit in for Legislator Yunker, carried unanimously.

Minutes of the April 15, 2024 Public Service Committee meeting were approved by Temporary Chair Clattenburg.

Sheriff William Sheron reported Genesee County entered into an agreement with Six Flags Darien, LLC (“Darien Lake”) pursuant to Resolution 271 that was adopted on June 29, 2023, whereby the Sheriff’s Office would provide additional law enforcement services at Darien Lake and its Performing Arts Center for the 2023 operating/concert season. Sheriff Sheron recommended for the Legislator to execute the renewal agreement for an additional one-year term (June 1, 2024 through May 31, 2025) for special/additional law enforcement services at Six Flags Darien, LLC (Darien Lake). Legislator Stein motioned to amend the resolution to add the address, 9993 Allegheny Road, Darien Center, NY 14040 in the resolve paragraph, seconded by Legislator Klotzbach. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Klotzbach, carried unanimously.

Sheriff William Sheron reported two leased vehicles used by the Sheriff’s Communications Department were replaced in 2024, which has increased the monthly lease amount and adequate funds were not budgeted for the vehicle lease increase. Sheriff Sheron requested authorization to make the following budget transfer within the Sheriff’s Communications 2024 appropriations \$8,405 from Personal Services and \$8,405 to Vehicle Lease/Rental. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Dibble, carried unanimously.

Emergency Management Services Coordinator Tim Yaeger reviewed purchasing options (GSA Contract and HGAC Contract) for one Mobile Command Unit. Mr. Yaeger requested authorization to purchase a new mobile command unit from LDV Custom Specialty Vehicles in an amount not to exceed \$724,264 per the HGAC Contract #AM10-23 specifications. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Klotzbach, carried unanimously.

Highway Superintendent Tim Hens reported that the Genesee County Highway Department currently shares equipment, materials and services with other Genesee County municipalities and neighboring counties on an informal basis and to be in compliance with New York State Highway

Law and General Municipal Law, Genesee County is required to adopt an agreement formalizing this arrangement. Mr. Hens recommended for the Legislature to execute the Highway Shared Services Agreement, which shall be effective immediately through July 2026. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Stein, carried unanimously.

Highway Superintendent Tim Hens reported the Genesee County Soil and Water Conservation District has offered a grant agreement with the Genesee County Highway Department to implement Best Management Practices with installation of Large Span Culverts. Mr. Hens recommended for the Legislature to execute the Soil and Water Conservation Landowner/Operator Contract with Genesee County Soil and Water Conservation District in the amount of \$51,460.75. Mr. Hens also requested authorization to amend the 2024 Budget for Large Span Culverts by increasing Other Local Governments in the amount of \$51,460.75 to be offset by an increase in Capital Project Expense in a like amount. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Klotzbach seconded by Legislator Dibble, carried unanimously.

Highway Superintendent Tim Hens reported Genesee County issued RFP#2024-110 for Construction Management services for the Engine House Renovation Project. Mr. Hens recommended for the Legislature to execute a contract with Pike Construction Services in an amount not to exceed \$200,500 for construction manager services as outlined in RFP#2024-110 for the Engine House Renovation Project. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Klotzbach, carried unanimously.

Highway Superintendent Tim Hens reported the State of New York has provided Genesee County with Consolidated Local Street and Highway Improvement Program (CHIPS), Extreme Winter Recovery (EWR), Pave Our Potholes (POP), and PAVE-NY funding. Mr. Hens requested authorization to amend the following capital projects as required:

Amend Projects:

Title	Source	Amendment
Highway Chipseal	CHIPS	Add \$150,000 from 2024 CHIPS
Highway Overlay	POP	Add \$385,093 from 2024 POP
Hwy Surface Treatment	PAVE-NY	Add \$577,640 from 2024 PAVE-NY
	EWR	Add \$369,977 from 2024 EWR
Highway Recycling	CHIPS	Add \$300,555 from 2024 CHIPS
	CHIPS	Add \$1,521,778 from 2024 CHIPS
Road Machinery	CHIPS	Add \$306,745 from 2024 CHIPS

He also requested authorization to amend the following CHIPS, EWR, POP and PAVE-NY funded capital projects by increasing Highway Capital Project Expense in the amount of \$3,611,788 and Increase CHIPS in a like amount. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Klotzbach, carried unanimously.

Public Defender Jerry Ader recommend the acceptance of the amended contract between Genesee County and the New York State Office of Indigent Legal Services (ILS), Contract Number:

CSTWIDEHH18, Statewide Expansion of Hurrell-Harring, providing for one-year extension of the contract. Mr. Ader recommended for the Legislature to execute Contract Amendment. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Dibble, carried unanimously.

Public Defender Jerry Ader recommended a one-year contract between the County of Genesee and Thomson Reuters - West Publishing Corporation for the use of its online "CLEAR Proflex" platform. Mr. Ader recommended for the Legislature to execute the necessary documents to approve the contract between the Genesee County Public Defender and Thomson Reuters – West Publishing Corporation for a one-year period at a cost of \$275.77 per month. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Dibble seconded by Legislator Stein, carried unanimously.

Public Defender Jerry Ader presented an annual report to the Legislature that discussed the increase in caseloads, an additional family court attorney, some staffing issues within the department, and they continue to represent eligible clients as well as a contract with Legal Aid Bureau of Buffalo to handle appeals and litigation assistance. Lastly, he stated that his office would continue to apply for grant funding to assist with support staff, renovations, and to provide services to clients.

Assigned Counsel Attorney Kristie DeFreze presented an annual report to the Legislature that covered an overview of panel attorneys from Criminal, family and appeal. Also covered referrals, year to date budget, assigned counsel rate increase and the grant funds and the uses of the grant funding. Mrs. DeFreze also briefly covered caseload relief, resource center for assigned counsel, quality improvement and counsel at first appearance.

County Manager Matt Landers reported the Genesee County Legislature has taken formal steps to plan for future water improvements. County Manager Landers recommended that the Genesee County Administrative Water Review Board shall consist of the following members; Public Health Director or designee, County Highway Superintendent or designee, Planning Director, County Attorney, County Manager or Deputy County Manager, Legislator (who shall be appointed by the Legislature Chairperson) and, at their sole discretion, the Genesee County Legislature may appoint one (1) Community Member

He also recommended the Genesee County Administrative Water Review Board shall have the following power and duties effective May 23, 2024:

1. Establishment of criteria for required review of new water supply requests or expanded water supply requests.
2. Establishment of a water supply request form.
3. Setting a framework or matrix for approval or denial of requests.
4. Compile required data on water resources, supply, usage and existing plans.
5. Establish meeting times and frequency.
6. Establish a system for notifying applicants of Review Board decision.
7. Appoint a clerk or secretary as may be needed.
8. Maintain an open line of communication with stakeholders including but not limited to municipalities, Genesee County Economic Development Agency, the Legislature, Water

Resources Agency and Monroe County Water Authority.
County Manager Landers recommended for the Legislature to approve the Administrative Water Review Board and that the Board shall prepare an annual report consisting minimally, of a list of all requests, meeting dates and disposition of each request. This was referred to Ways & Means Committee with a recommendation for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Klotzbach, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Public Service Committee Meeting will be on Monday, June 17, 2024.

Legislator Clattenburg requested a motion to enter into an executive session under matters which will imperil the public safety if disclosed. Legislator Stein moved with a second from Legislator Klotzbach. Legislators toured of the new Jail in areas that are not available for public viewing. Legislator Stein motioned to exit Executive Session at 5:45 p.m. seconded by Legislator Klotzbach.

Legislator Clattenburg adjourned the Public Service meeting at 5:45 p.m.