

Present in-person: Committee Members Clattenburg, Stein, Maha, Torrey, also present, Deleo, Yunker, Dibble, Klotzbach, Hawley, Legislature Clerk LaGrou, County Manager Landers, County Attorney Kevin Earl, Job Development Director Teresa Van Son, Highway Superintendent Tim Hens,

Zoom: Planning Director Felipe Oltramari

The Ways & Means Committee Meeting was called to order by Chair Clattenburg at 4:30 PM in the Legislative Chambers at the Old Courthouse and using Zoom Video Conference.

The agenda was amended to add three items; Phase 2 reaffirmation of negative declaration, seasonal employee salary increases, salary schedule amendment-Temp IT Director upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Minutes of the April 7, 2021 Ways & Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Job Development Director Teresa Van Son requested approval of a sub-lease agreement with one of their partner agencies, GLOW Workforce Development Board for the period of February 1, 2021 through January 31, 2026 at an annual fee of \$11,383. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Human Resources Director Anita Cleveland highlighted aspects of her department review. The COVID pandemic was especially challenging to the HR department due to rapidly changing guidance and requirements, state and federal regulations, sick leave changes and providing assistance to employees and department heads with telecommuting agreements and social distancing protocols. The department staff developed a daily health assessment policy, travel policy, furloughed employees, personnel changes and unemployment claims (both legitimate and fraudulent). Staff training was provided, compensation and benefits, labor and relations and civil service meetings and payroll certifications.

Ms. Cleveland presented a resolution for a budget transfer and management salary scheduled amendment to create a deputy director position grade 117 effective July 1, 2021. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers requested approval of a salary schedule amendment to create a temporary part-time Information Technology Director position. IT Director Steve Zimmer is retiring May 7, 2021. Mr. Zimmer has agreed to remain on part-time until a new director is hired and trained. The temporary position will be for a period of May 10 through August 10, 2021. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Planning Director Felipe Oltramari explained the request for reaffirmation of the negative declaration determination of the SEQRA for Phase 2 water project. The resolution states that the County Legislature, as the Lead Agency, directs the Director of Planning to notify the Involved

Agencies of the Proposed Action, the revised EAF, and the reaffirmation of the Negative Declaration to and circulate a Notice of Determination as may be required by the Regulations. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Highway Superintendent Tim Hens requested approval of a salary schedule amendment which increases the hourly wages for part-time airport fuel attendant, groundskeeper and flagperson. These positions are difficult to fill however increasing the hourly wage may draw more interest and applications. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

The following referrals were from the Public Service Committee upon motion of Chair Maha:

1. Grant Application & Acceptance-District Attorney/Criminal Justice Discovery Reform Grant seconded by Legislator Torrey, carried unanimously.
2. Contract-Public Defender/West Publishing Corporation seconded by Legislator Stein, carried unanimously.
3. Surplus Equipment-Highway/Road Machinery Fund seconded by Legislator Torrey, carried unanimously.
4. Award of Bids-Highway/Pavement Markings seconded by Legislator Stein, carried unanimously.
5. Appointment – Parks, Recreation and Forestry Advisory Committee seconded by Legislator Torrey, carried unanimously.
6. Change Orders-Phase 2 Water Project-Contracts 2 & 3A seconded by Legislator Stein, carried unanimously.
7. Amend/Close Capital Project & Budget Amendment-Highway/McClernon Rd Bridge seconded by Legislator Torrey, carried unanimously.
8. Amend Capital Projects/2021 Budget Amendment-State Funded Highway Construction seconded by Legislator Stein, carried unanimously.
9. Establish Capital Projects & 2021 Budget Amendment-Parks and Facilities seconded by Legislator Torrey, carried unanimously.
10. Establish Capital Project & Budget Amendment-2021 Locally Funded Highway Construction seconded by Legislator Stein, carried unanimously.
11. Award of Bid/Consultant Agreement-Airport Apron Reconstruction seconded by Legislator Torrey, carried unanimously.
12. Grant Acceptance & Budget Amendment & Establish Capital Project-Genesee County Parks seconded by Legislator Stein, carried unanimously.
13. Establish Capital Project & Budget Amendment & Award of Bid- Highway/Large Format Printer seconded by Legislator Torrey, carried unanimously.

The next meeting of the Ways & Means Committee is May 5, 2021 at 4:30 pm.

The meeting adjourned at 5:00 pm upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Marianne Clattenburg approved 5-5-21

Marianne Clattenburg, Chair
Ways & Means Committee

Submitted 4/8/2021 phl