

Committee Legislators present: Legislators Clattenburg, Maha, Torrey and Stein. Also in attendance Legislators Hawley. County Manager Matt Landers, Assistant County Manager Tammi Ferringer, County Attorney Jim Wujcik, Legislature Clerk Lisa Casey, Job Development Bureau Director Teresa Van Son, Senior Employment & Training Counselor Jay Lazarony, Information Technology Director Mike Burns Joanne Beck from the Batavian

Ways and Means Committee Chair Clattenburg amended the agenda by removing Reappointment Fish & Wildlife Management Board resolution from referrals as the resolution was tabled at Public Service Committee meeting on April 17, 2023. Committee Chair Clattenburg also added Travel Out-of-State: Tim Yaeger, Emergency Management Coordinator-2023 National Homeland Security Conference-Cost \$0 Grant Funded and Travel Out-of-State: Patnode, Heale, Holley, Schollard, Dodson, GCOEM-International Hazardous Materials Conference-Cost \$0 Grant Funded to Referral from Public Services Committee and lastly, under the Chair Report, Committee Chair added Hold Harmless Agreement-Genesee County and City of Batavia/2023 Memorial Day Parade and an Executive Session – Discussion regarding proposed, pending and current litigation. Motion to approve the amended agenda by Legislator Maha seconded by Legislator Torrey, carried unanimously.

Minutes of the April 5, 2023 Ways and Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Information Technology Director Mike Burns presented a two-year maintenance renewal agreement with InStream to provide a 24-month service agreement to maintain the Canon ImagePROGRAF iPF825 plotter\printer located in the Genesee County Planning department. Agreement with InStream dba Biel's, is effective May 28, 2023 through May 28, 2025 at a cost of \$1,675. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Assistant County Manager and Genesee County STOP-DWI Coordinator Tammi Ferringer has identified individual to serve on the STOP-DWI Advisory Board as a citizen member. Santina Marceill of Elba, New York to serve a term effective immediately through December 31, 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Job Development Bureau Director Teresa Van Son reported that Jay Lazarony Sr. Employment and Training Director of the Job Development Bureau has requested that amendments be made in her budget to allow for the creation of a part-time, Disability Resource Program for the GLOW Region at the request of the New York State Department of Labor, NY Systems Change and Inclusive Opportunities Network (NYSCION). Amended 2023 Job Development Bureau Budget in the amount of \$25,000 and the Genesee County Employees Salary schedule by creating one part-time Disability Resource Coordinator (DRC) position CSEA Grade 16S, effective upon approval of the Legislature.

This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Job Development Bureau Director Teresa Van Son reported the Genesee County Job Development Bureau has been approved by the GLOW Workforce Development Board as the Contractor to provide WIOA Adult, Dislocated Worker, and Youth Services for Genesee County. The grant is a one-year agreement from July 1, 2023, and continues until June 30, 2024 with a budget of \$298,100.00. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Job Development Bureau Director Teresa Van Son presented a department review which was comprised of WIOA Grant, JDB Funding, Staff changes, Services, miscellaneous, what is on the horizon such as Virtual Career Center, Northstar Digital Literacy and Oculus Virtual Reality.

County Manager Matt Landers requested to the committee to table Rave Mobile Safety resolution. This was a contract with Rave Mobile Safety, to provide mass notification services and support for the term 5/1/2023 through 4/31/2026, for a one-time set up fee of \$500 and an annual fee of \$4,000. Both Michael Burns and Matt Landers has decided there may be a better option for the County. Would like the resolution to be tabled. A motion to table this resolution made by Legislator Stein, seconded by Legislator Maha.

County Manager Matt Landers reported County-wide policies and procedures have been adopted and periodically updated. Additionally new policies and procedures are also necessary to ensure compliance with new and changing regulations, rules and laws. An electronic policy & procedure manual has been developed to include categorized policies & procedures along with associated forms and plans or handbooks.  
<http://sharepoint/PolicyProcedureManual/layouts/15/start.aspx#/SitePages/Administrati on.aspx> This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

County Manager Matt Landers presented a Travel out-of-State request for Scott D. German, County Treasurer for a 2023 NACCTFO annual conference for a total cost of \$703. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Referral from Public Service Committee offered by Legislator Maha:

1. Acceptance of Donation – Quit Claim Deeds/Fargo Road Bridge over Black Creek Right of Way seconded by Legislator Stein, carried unanimously.
2. Consultant Agreement – Highway Department – Attica Road Bridge seconded by Legislator Torrey, carried unanimously.
3. Surplus Equipment – Highway/Road Machinery Fund seconded by Legislator Stein, carried unanimously.

4. Quit Claim Deed – Countywide Water Project Phase 2/Churchville Pump Station seconded by Legislator Torrey, carried unanimously.
5. Easement – Countywide Water Project Phase2/Golden Road Pump Station seconded by Legislator Stein, carried unanimously.
6. Quit Claim Deed – Highway – Right of Way Adjustment/TM#4-1-57.1 seconded by Legislator Torrey, carried unanimously.
7. Award of Contact-GLOW Solid Waste Management Committee/Household Hazardous Waste Collection seconded by Legislator Stein, carried unanimously.
8. Reappointment-Genesee County Planning Board seconded by Legislator Torrey, carried unanimously.
9. Contract Extension-Public Defender/New York State Defenders Association seconded by Legislator Stein, carried unanimously.
10. Contract Amendment Extension-Public Defender/New York State Office Indigent Legal Services seconded by Legislator Torrey, carried unanimously.
11. 2023 Salary Schedule Amendment-Sheriff/Genesee Justice seconded by Legislator Stein, carried unanimously.
12. Travel Out-of- State: Tim Yaeger, Emergency Management Coordinator-2023 National Homeland Security Conference – Cost \$0 Grant Funded seconded by Legislator Torrey, carried unanimously.
13. Travel Out-of-State: Patnode, Heale, Holley, Schollard, Dodson, GCOEM – International Hazardous Materials Conference – Cost \$0 Grant Funded seconded by Legislator Stein, carried unanimously.

Legislature Clerk Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, May 3, 2023 at 4:30 p.m. at Genesee Community College in room G200.

Committee chair discussed the City of Batavia Memorial Day parade which will be on May 29, 2023. The City of Batavia requires a certificate of insurance or a hold harmless agreement. Directed to sign the Hold Harmless Agreement for participation in the City of Batavia Memorial Day Parade. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

A motion to enter an executive session to discuss proposed, pending and current litigation made by Legislator Stein at 5:25 pm seconded by Legislator Torrey, carried.

A motion to exit executive session made by Legislator Stein at 6:05 pm seconded by Legislator Torrey, carried.

A motion to adjourn Ways and Means meeting at 6:06 by Legislator Stein seconded by Legislator Maha, carried.

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Marianne Clattenburg 5-3-23  
Ways & Means Committee Chair