

Present: Legislators: Maha, Clattenburg, Klotzbach and Yunker. Additional Legislators Stein, Dibble, Deleo and Torrey. Also in attendance County Manager Matt Landers, Assistant County Manager Tammi Ferringer, Legislature Clerk Lisa Casey, County Attorney Jim Wujcik, Deputy Highway Superintendent Paul Osborn, Department of Planning Director Felipe Oltramari, Public Defender Jerry Ader, Program Coordinator Genesee Justice Diana Prinzi, Justice for Children Program Coordinator Theresa Roth, Emergency Management Services Coordinator Tim Yaeger, Sheriff William Sheron, Undersheriff Brad Mazur. Brian Quinn from the Daily News and Joanne Beck from the Batavian.

Public Service Committee Chair Maha called the meeting to order at 4:30 p.m. on Monday, April 17, 2023 at the Genesee County Building II located at 3837 West Main Street, Batavia, NY 14020 in the Large Conference Room.

Minutes of the March 13, 2023 Public Service Committee meeting were approved upon motion of Legislator Klotzbach seconded by Legislator Clattenburg.

#### Jail Update given by Carl York – Senior Project Manager Project Safety

The project had no lost time accident in March.

All contractors are abiding to OSHA Requirements

#### Schedule

Project Substantial Completion Date: January 14, 2024 – no change

Project Final Completion Date: March 15, 2024 – no change

The Contractors and Pike update the schedule monthly tracking progress and interim milestones.

The following interim milestones have been completed: The next milestone will be completing the UG at the Pods – Complete, Installation of the Precast Cells and Interior Masonry Center Cores –complete. Pour the Cell SOG – complete this week. Dry-in PODS – C & A this week weather depending. Interior CMU Complete – Early May

During the last visit by SMRT and via conference calls, they have been meeting with the County Representative and are working on the FFE (Furniture, Fixtures and Equipment). This will continue for the next 5-8 months. It is progressing

911 Backup center – Design is underway

Genesee County, SMRT Architects, Pike walked the project on Wednesday April 10<sup>th</sup> to review the progress of the work and to review and discuss any quality or design issues. No significant issues were brought up.

#### Construction Progress Update

Interior masonry walls are being installed in the mechanical portion of the Admin. Build. – 85% complete. Spray fire proofing is re-starting in the POD in the next 2 weeks. Still have the Sally Port – it will be done after the SOG in poured. 3 of the 4 PODs have their SOG installed.

Underground site and utilities: Site contractor is re-mobilized. Working on milling entrance road to complete UG Storm and Sanitary. National Fuel is working on gas line. Site lighting has begun with getting light pole bases and conduit installed. Plumbing, Mechanical, Electrical are working on in wall and overhead rough-in in the admin. Bldg. Painting in continuing throughout the building. Equipment in being installed in the mechanical rooms.

Drywall is taped and finished. Will starting painting in next 3 weeks. Work has started in the cell chase areas. 2<sup>nd</sup> floor mezzanine is underway – 60% complete. Complete Masonry at 2<sup>nd</sup> floor mezzanine 80% complete. Continue interior masonry walls in Admin – 85%. Set HVAC Equipment in Mechanical Room – 2 weeks. Permanent Transformer Mid-April

Kitchen hoods will be installed in early May.

#### Project Schedule Disruptions

We have lost 16.0 days due to weather – this is being tracked by Pike.

#### Project Cost

Original \$57,272,800 + CME Testing (\$195,000) + 3<sup>rd</sup> Party Commissioning (\$69,102) = \$57,536,902

Changes to Date: \$407,060; Changes processed in March \$4,026. This excludes 3<sup>rd</sup> Party

Current Contract Value \$57,943,962. Includes 3<sup>rd</sup> party

Items processed in March include Misc. Change \$4k. LeChase and Joseph Flihan

All Costs are within the Project Budget and represent <.7%

#### Change Management

The project will be issuing revisions to the drawings and specifications based upon Owner Requested changes, revisions due to Request for Information or due to Submittal review. These revisions are issued as Supplemental Instruction to Contractors. As they are issued and sent to contractors, they will be evaluated for any cost and the Change Order Log will be updated as appropriate. To date, 69 SI's have been issued – several have been no cost, but they are issued to document contract clarifications or minor scope revisions. Some have pricing in being reviewed and some are still open for pricing.

#### Quality Control

Minor Quality issues are tracked by Pike, Genesee County and the Architect and the Contractors have been doing well at cleaning up any discrepancies.

Deputy Highway Superintendent Paul Osborn reported Genesee County has been designing the replacement of the Fargo Rd Bridge over Black Creek in the Town of Bethany. Plans for the replacement of this bridge require additional right of way in order to construct and maintain the bridge. Property owners adjacent to the bridge have agreed to donate portions of their property, as described in maps prepared for the project, to the Executed a Quit Claim Deed for said portions of parcels, together with such other necessary recording documents, in order to transfer title of said portions of parcels to the County. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Yunker seconded by Legislator Clattenburg, carried unanimously.

Deputy Highway Superintendent Paul Osborn reported because of a recent culvert inspection, an engineering firm off the 2023 Genesee County Highway Engineering Term Contract requested to design a replacement structure for the Attica Rd Bridge. Consultant agreement with Barton and Loguidice, in an amount not to exceed \$74,870.00. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Deputy Highway Superintendent Paul Osborn requested the following equipment be declared surplus property. Road Machinery #6018 – Shovel 1; 2005 Gradall Hydraulic Excavator Waterloo Toolbox to be disposed of at auction, public bid or through inter-municipal purchase. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Deputy Highway Superintendent Paul Osborn reported Genesee County acquired property within the Town of Chili for the purposes of constructing a pump station as part of the Phase 2 Countywide Water Improvement Project. Executed a Quit Claim Deed Monroe County Tax Parcel

133.17-1-99 located at 60 Golden Rd in the Town of Chili. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Deputy Highway Superintendent Paul Osborn reported Genesee County is constructing a pump station at 60 Golden Rd in the Town of Chili in Monroe County. Rochester Gas and Electric has requested a utility easement from Genesee County in order to provide service along this parcel. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Deputy Highway Superintendent Paul Osborn reported Genesee County has been approached by Mega Properties, Inc. located at TM#4-1-57.1 in the Town of Batavia regarding the desire to acquire excess highway right of way from Genesee County. Recommend transferring the title to excess highway right of way located along Call Parkway (CR#54). This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Department of Planning Director Felipe Oltramari reported the GLOW Region Solid Waste Management Committee (herein referred to as "GLOW") anticipates funding from the New York State Department of Environmental Conservation in 2024 for the 2023 Household Hazardous Waste Collection Program. Contract with the other GLOW Counties and Environmental Enterprises, Inc. for the GLOW Household Hazardous Waste Collection Program at a cost not to exceed \$45,000. A motion to amend the resolution to add to Ways and Means Committee for review by Legislator Clattenburg seconded by Legislator Klotzbach, carried. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Department of Planning Director Felipe Oltramari reported Mr. Thomas Schubmehl of Corfu, NY has requested to serve another term on the Genesee County Planning Board for the period ending on May 31, 2026. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Yunker seconded by Legislator Clattenburg, carried unanimously.

Department of Planning Director Felipe Oltramari stated per the law the County Legislative Body shall review any agricultural district created under this section eight years after the date of its creation and every eight years thereafter. On the 26th day of April 2023, pursuant to public notice, a public hearing will be held on the proposed District. Adoption of the proposal for the continuation and modifications of Agricultural District No. 1 in the Towns of Alexander, Batavia, Bethany, Darien, Pembroke, and Stafford as recommended by the Agricultural and Farmland Protection Board for a period of eight years. Submit certified copies of this resolution, along with all required maps, reports, SEQR documentation and records pertaining to this eight-year Agricultural District review to the Commissioner of the New York State Department of Agriculture and Markets for review and certification. This was approved for placement on the next Legislature Agenda as a Non-Consent item upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Public Defender Jerry Ader recommended the (PDCMS) Public Defense Case Management System Maintenance and Software Support Agreement between Genesee County Public Defender and New York State Defenders Association, Inc. be extended for a one-year period, May 4, 2023, to May 3, 2024. Extended the Public Defense Case Management System Maintenance and Software Agreement between Genesee County Public Defender and New York State Defenders Association, Inc., at a cost of \$500 per license for fifteen (15) licenses with a contract price of \$7,500. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Public Defender Jerry Ader recommended the acceptance of the amended five-year contract and a one-year contract extension between Genesee County and the New York State Office of Indigent Legal Services (ILS), This amended contract continues to fund Genesee County's plan for its use of the previously approved five-year contract grant funds provided to extend the benefits of the *Hurrell-Harring* settlement reforms. Ensuring that all eligible defendants are represented by counsel at arraignment, that Genesee County fully complies with ILS' caseload standards and that we implement and continue initiatives to improve the quality of indigent defense the contract extension extends the contract to March 31, 2024. A motion to amend the resolution to add Ways and Means under the fifth whereas by Legislator Clattenburg seconded by Legislator Klotzbach, carried. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Klotzbach seconded by Legislator Yunker, carried unanimously.

Program Coordinator Genesee Justice Diana Prinzi evaluated the staffing needs of the department and is requesting an adjustment in personnel to enhance the service level and efficiency of program staff. Amended the 2023 Genesee County Employees Salary Schedule by eliminating one part-time, 19.5 hours week Community Services/Victim Assistant, CSEA Grade 10, position and increasing the working hours of one part-time Community Services/Victim Assistant, CSEA Grade 10 position from 19.5 hours per week to 34 hours per week, effective May 8, 2023. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Justice for Children Program Coordinator Theresa Roth reported they had a contract with H2H Facility Services Inc. for cleaning services at the Batavia, Albion, and Warsaw locations since March 1, 2017. Requested a renewal of the contract with H2H Facility Services, Inc., 202 W. Henrietta Rd., Suite 2A, Rochester, NY 14623 for office cleaning service at the Batavia, Albion, and Warsaw sites of the Justice for Children Advocacy Center from March 1, 2023 through March 1, 2024 at a monthly rate of \$540.70. This was approved for placement on the next Legislature Agenda upon motion of Legislator Clattenburg seconded by Legislator Yunker, carried unanimously.

Emergency Management Services Coordinator Tim Yaeger presented a permission to apply for FY23/Emergency Management Performance (EMPG) grant program. This was approved upon motion of Legislator Yunker seconded by Legislator Klotzbach, carried unanimously.

Emergency Management Services Coordinator Tim Yaeger presented a permission to apply for FY23 SHSP/SLETPP-Emergency Management grant program. This was approved upon motion of Legislator Clattenburg seconded by Legislator Klotzbach, carried unanimously.

Sheriff William Sheron presented the sheriff's department annual review. Discussion of Road Patrol, Criminal Investigations, Communications, Animal Control, Jail Bureau, Civil Records, Genesee Justice and Justice for Children Advocacy Center.

County Manager Matt Landers presented a travel out-of-state for Tim Yaeger, Emergency Management Coordinator for 2023 National Homeland Security Conference grant funded with a total cost of \$0. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

County Manager Matt Landers presented a travel out-of-state for Patnode, Heale, Holley, Schollard, and Dodson, GCOEM for International Hazardous Materials Conference grant funded with a total cost of \$0. This was approved for placement on the next Ways and Means Agenda upon motion of Legislator Klotzbach seconded by Legislator Clattenburg, carried unanimously.

Legislature Clerk Lisa Casey announced the next Public Service Committee Meeting will be on Monday, May 15<sup>th</sup> at 4:30 p.m. at the Old Court House.

Under the chair report, the reappointment of Timothy J. Woodward for Fish and Wildlife Management Board was motioned to table due to Woodward not moving forward with the reappointment and Legislator Yunker and Legislator Dibble have found a replacement. A motion to table the resolution by Legislator Clattenburg seconded by Legislator Klotzbach, carried.

A motion to adjourn Public Service meeting at 5:32 p.m. by Legislator Clattenburg seconded by Legislator Klotzbach, carried.