

Committee members Legislator's Clattenburg, Torrey, Stein, Deleo (temporary member appointed in absent of committee member Legislator Maha) Also present: Legislator's, Yunker and Dibble, Legislature Clerk Lisa Casey, County Manager Matt Landers, Assistant County Manager Tammi Ferringer, County Attorney James Wujcik, Treasurer Scott German, Deputy Treasurer Kevin Andrews, Superintendent of Highway Tim Hens, Human Resource Director Anita Cleveland, Deputy Human Resource Director Tracy Augello, Purchasing Director Chet Kaleta, Board of Elections Commissioner Lorie Longhany and Deputy Republican Commissioner Melissa Gaebler, Information Technology Director Michael Burns, The Batavian Mike Pettinella, Brian Quinn from The Batavia Daily (zoom).

Committee Chair Clattenburg opened the meeting at 4:30 p.m. in the Legislative Conference Room at the Old Court House on Wednesday, April 6, 2022. Zoom available.

Committee Chair Clattenburg appointed Legislator Deleo to sit in for Committee Member/Legislator Maha who was absent.

Human Resources Director Anita Cleveland reviewed the following information with Legislature: Covid-19 – Two Weeks That Turned Into Two Years, Staffing and Employment, Compensation and Benefits, Labor and Relations, Civil Service, Future Plans.

Highway Superintendent Tim Hens discussed a resolution that was returned to committee (Rule 17) from the Legislature meeting held on March 23, 2022. Mr. Hens recommended to rescind resolution 41 year 2022 at the April 13, 2022 Legislature Meeting and provide a new resolution to the Public Service Committee on April 18, 2022 providing language in the new resolution to include the use a portion of American Rescue Plan Act (ARPA) of 2021 State and Local Fiscal Recovery Funds towards this project in lieu of annual payments. Mr. Hens plans to work with the Compliance Officer, Mrs. LaGrou to identify the changes that need to be made to the agreement in order to comply with ARPA regulations revise the language. Mr. Hens will provide a new resolution with anticipated language to read as a Subrecipient between the County of Genesee and Town of Alexander providing ARPA funds to the Town of Alexander under terms acceptable to the County and compliant with the requirements of the American Rescue Plan Act (ARPA). The language will also read the County will schedule deposits to an Escrow account that the Town of Alexander may make draws against in order to fund contractor pay requests for the work on the Water Storage Tower and associated mains. The total estimated cost of construction is \$5.424 million. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Board of Elections Commissioner Lorie Longhany and Deputy Republican Commissioner Melissa Gaebler discussed budget amendment for Board of Elections to purchase the Dominion Voting Central Scanning Absentee Tabulators. The cost of the required scanner is \$40,000 with an additional fee of \$2,500 for staff training. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Information Technology Director Michael Burns discussed Master Agreements for DOX Electronic Inc. Master Services Agreements are becoming requirements by insurance providers of IT companies to provide insurance. A completed Master Services Agreement will allow future services to reference this agreement and reduce the effort in the County Attorney's Office and

County IT to review and execute contracts. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Information Technology Director Michael Burns discussed a master agreement for IT Partners+. IT Partners+ is a vendor that provides various IT related services. Master Services Agreements are becoming requirements by insurance providers of IT companies. A completed Master Services Agreement will allow future services to reference this agreement and reduce the effort in the County Attorney's Office and County IT to review and execute contracts. This was approved for placement on the next Legislature agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

Purchasing Director Chet Kaleta discussed a revision of purchasing policy and procedures. Requested Legislature to approve the terms and contents of the revisions for the Year 2022. This was approved for placement on the next Legislature agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

Purchasing Director Chet Kaleta discussed an award of RFP Central Services for Digital Multifunction Devices and Services. 24 downloaded RFP and 3 responded. Requested the award to go to Eagle Systems Inc. The award of RFP 2022-101 Digital Multifunction Devices and Service to Eagle Systems Inc, in the amount not to exceed \$0.01847 per black copy and \$0.0406 per color copy. Contract term is effective May 1, 2022 through April 30, 2024 with three additional one-year renewals upon mutual agreement. The contract has an estimated negative impact of \$25,000 to the budget for 2022. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Deleo, carried unanimously.

Treasurer Scott German presented a contract for auditing services for indirect cost allocation reimbursement for County Departments for a five-year period. Requested to enter into contract with Venesky & Company, Cicero, NY for the provisions of indirect cost allocation services for the Genesee County Treasurer for a five year period starting with year 2022 through 2026 to be performed in 2023-2027 at a cost not to exceed thirteen thousand dollars (\$13,000.00) each year. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers discussed the following:

Presented an agreement with Legal Aid of Rochester for the lease of space (approximately 216 sq. ft.) at County Building #2, 3837 West Main Street, Batavia, for administrative purposes for the period of April 1, 2022 – March 31, 2023, at a rate of \$2,291.76 annually. This was approved for placement on the next Legislature agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

A request to rescind resolution 60 Year 2022 which authorizes a budget amendment to purchase COVID 19 Antigen Home Tests using American Rescue Plan Act (ARPA) grant funds. Due to supply chain issues the shipment was delayed and the County was able to obtain tests from an alternate source free of charge. 150,750 of ARPA funds will be available to use for applicable

purchases. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Deleo, carried unanimously.

The Rotary Club of Batavia, NY to hold a Fly-In Breakfast at the Genesee County Airport on Sunday, June 19, 2022. Requested authorization to enter into agreement with the Rotary Club of Batavia, NY, Inc. for access to and use of the Genesee County Airport on June 17, 18, 19, 20 and 21, 2022 to conduct a public Fly-In Pancake Breakfast on June 19, 2022. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

County Manager presented an agreement with the Friends of Batavia Peace Garden Foundation for the lease of 682 sq. ft. of space at the Engine House for administrative purposes for the period of May 1, 2022 – April 30, 2023, at a rate of \$100.00 annually. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Deleo, carried unanimously.

The County's Fair Housing Plan recognizes that public knowledge of fair housing provisions is the first step in expanding equal opportunity by appointing a Fair Housing Officer, providing information to the public and promoting Fair Housing Activities and available resources as well as designate the month of April as Fair Housing Month. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

The submission of an application for Community Development Block Grant ("CDBG") funding from the New York State Office of Community Renewal ("OCR") to assist La Fermiere Inc. in the development of a yogurt and dessert production facility in the Genesee Valley Agri-Business Park located within the Town of Batavia. A public hearing to be held on the 27th day of April 2022 at 5:30 PM at the Old Courthouse, 7 Main Street, Batavia, New York. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Deleo, carried unanimously.

A request to set public hearing - New York State Office of Community Renewal and Community Development Block Grant Funding Fair Housing. A Public Hearing on Fair Housing Practices to be held on Wednesday, April 27, 2022 at 5:30 p.m. at the Old County Courthouse, 7 Main Street, in the City of Batavia, New York. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Deleo, carried unanimously.

A request to obtain outside funding assistance in order to implement Phase 3 of the countywide Water Program. Mr. Landers reviewed the proposal from Sheridan Hohman & Associates to provide strategic counsel and governmental relation assistance at the New York State level and recommended approval at a monthly amount of \$2,000.00, for the period of 4/1/2022 – 12/31/2022. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Referral from Human Service Committee motioned by Legislator Torrey:

1. Contract-Community Mental Health/GLOW OUT 2022, seconded by Legislator Stein
2. Salary Schedule Amendment-Office for the Aging/Aging Services Specialist seconded by Legislator Deleo
3. Acceptance/Budget Amendment-Public Health/NEHA-FDA Retail Flexible Funding Model Grant seconded by Legislator Stein

Next meeting of the Ways and Means Committee is Wednesday, April 20, 2022 at 4:30 PM.

Committee Chair Clattenburg called an executive session at 5:28 p.m. to discuss proposed, pending or current litigation matters with the County Attorney. Motioned by Legislator Stein and Seconded by Legislator Deleo, carried unanimously.

Committee Chair Clattenburg asked for a motion to leave executive session, which was made by Legislator Stein and seconded by Legislator Deleo, carried unanimously.

Opened committee session resumed at 5:51 p.m.

The meeting adjourned at 5:52 pm upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

Marianne Clattenburg - Approved 4-20-22

Marianne Clattenburg, Chair
Ways & Means Committee
Submitted 4/06/2022 lkc