

Present: Legislators Clattenburg, Maha, Torrey and Stein. Also Legislators Dibble, Hawley and Deleo. County Manager Matt Landers, Assistant County Manager Tammi Ferringer, Legislature Clerk Lisa Casey, Sheriff William Sheron, Jail Superintendent Bill Zipfel, Director of Emergency Communication Frank Riccobono, Purchasing and Central Services Director Chet Kaleta, Purchasing Agent Jessica O'Neil, Health Department Director Paul Pettit, County Attorney Jim Wujcik, Treasurer Scott German, Deputy Treasurer Kevin Andrews and Highway Superintendent Tim Hens. Joanne Beck from the Batavian.

Ways and Means Committee Chair Clattenburg asked for a motion to amend the agenda by adding Acceptance of Bid/ Budget Transfer – Wastewater Lab Services under Health Department Director Paul Pettit and Security Agreement/ MCWA – Countywide Water Project under Highway Superintendent Tim Hens. Motion to approve the amended agenda by Legislator Torrey seconded by Legislator Maha, carried unanimously.

Minutes of the March 15, 2023 Ways and Means Committee meeting were approved upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Purchasing and Central Services Director Chet Kaleta reported the Genesee County Purchasing Policy & Procedure Manual does not currently allow for the electronic submission of Bids and Proposals. There is a current demand for this service to be available to vendors that are submitting sealed bids and proposals to Genesee County. Empire State Bidding platform has the capability to accept sealed bids and proposals electronically at no cost to the County and can verify that they have remained sealed until the given deadline, in compliance with GML 103 and the existing Genesee County Purchasing Policies and Procedures. Purchasing Policy & Procedure Manual is to update the policy regarding Sealed Bidding and Requests for Proposal to allow for electronically submitted sealed bids and proposals. Legislator Maha asked that a whereas to be added showing movement to the ways and means committee. It was not on the resolution. Amended motioned by Legislator Maha and seconded by Legislator Stein, carried. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Purchasing and Central Services Director Chet Kaleta reported Resolution No. 50, adopted February 14, 1996, did provide for the Annual presentation and review of Genesee County Purchasing Policy and Procedure. Chet Kaleta did present revisions to Purchasing Policy and Procedure, setting forth updated guidelines for the purchasing functions of the County of Genesee for the year 2023. The terms and contents of the revisions to the Genesee County Purchasing Policy and Procedures for the Year 2023 are effective immediately. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

County Attorney Jim Wujcik reported State Legislation is authorizing Genesee County to continue its imposition of an additional one percent 1% Local Sales Tax that expires on November 30, 2023. State Legislation has instructed Genesee County to introduce home rule sales tax extender for a two year period expiring November 20, 2025 rather than three year, November 30, 2026. Also would like this moved to a Non-Consent on the next

Legislature Agenda. Motioned by Legislator Maha seconded by Legislator Stein, carried unanimously.

Sheriff William Sheron reported the current agreement with Securus Technologies, LLC, 4000 International Parkway, Carrollton, TX 75507, for inmate communication services provided to the Genesee County Jail will expire April 30, 2023. After careful review by the Genesee County Sheriff, Purchasing Director and Jail Superintendent, it was determined that our current provider Securus Technologies, LLC provided the best combination of competitive pricing and services. Awarded the bid for jail inmate communication services to Securus Technologies, LLC, to include 84% commission paid on inmate telephone calls to Genesee County, for the period of May 1, 2023, through April 30, 2025, with the option to renew for three additional one-year periods upon mutual, written consent of both parties under the same terms and conditions as the original Agreement. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Sheriff William Sheron presented Resolution 64 duly adopted on February 9, 2022, did create a capital project for the Dispatch Center console Furniture in the amount of \$320,000. Resolution 306 duly adopted on July 27, 2022, did increase the project to \$380,000, by transferring \$60,000 from the Communications Tower Capital Project. Sheriff William Sheron and Director of Emergency Communications have experienced unexpected expenses related to the project. In consultation with the County Manager, County Treasurer, and Director of Information Technology, Director of Emergency Communications Frank Riccobono has requested additional funding in the amount of \$23,094. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Assistant County Manager Tammi Ferringer reported the Genesee County STOP-DWI Coordinator has identified an individual Lacie Snell, who has expressed interest in serving on the Advisory Board as a citizen member. STOP-DWI Advisory Board currently has five vacancies for citizen member representatives. Lacie Snell of Stafford, New York be appointed as citizen members of the Genesee County STOP-DWI Advisory Board to serve a term effective immediately through December 31, 2025. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

County Treasurer Scott German reported Bontrager Real Estate and Auction Services, Inc., on behalf of Genesee County, conducted an online sale of county-owned property, ending Tuesday March 28, 2023, at 7:00 p.m., at which time county-owned property was sold to the highest bidder. The sale of the properties listed below to the following:

<u>Purchaser</u>	<u>Parcel</u>	<u>Tax Map #</u>	<u>Town</u>	<u>Price</u>
Benjamin Klotzbach \$20,000	#1	7.-1-26	Alexander	
Jason Sando \$11,000	#2	14.-1-42	Alexander	

Austin Kenmet-Phillips \$17,500	#3	14.-1-10.2	Bergen
Andrew Young \$41,000	#4	1.-3-97	Oakfield
Ryan MacDonald \$30,000	#5	2.-1-76.2	Oakfield

The payment of the net must be received from the buyer within sixty (60) days of ratification of the contract or the sale is considered void and all deposited monies will be forfeited. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Treasurer Scott German and Deputy Treasurer Kevin Andrews presented an annual department reviewed the following: Unrestricted Fund Balance Analysis, Department Highlights, Financial Highlights, Fiscal Trends, Real Property Highlights and Position Flow Chart.

Health Department Director Paul Pettit spoke of the incorrect resolution presented at the Human Services Committee Meeting. This one presented is correct and shows a budget amendment and a time stamp period for services as requested by the Committee. The Purchasing Director advertised bid specifications for wastewater lab services for the Health Department and received one bid. Bids of \$1,000 per site per month received from Biobot Analytics Inc. from May 1, 2023 to April 30, 2026. 2023 Budget Amendment: Increase A.4010.2735 – Public Health - Opioid Settlement Funds by \$18,000 offset by an increase in Public Health – Program Expense -Opioid Settlement in a like amount. Funds coming from Other Liabilities-Opioid Settlement. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Highway Superintendent Tim Hens reported the Monroe County Water Authority has presented an agreement to Genesee County related to access control to its facilities under construction and modification by Genesee County, its engineers and contractors. The County Highway Superintendent and County Attorney have reviewed this agreement. Directed to execute the agreement with the Monroe County Water Authority. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Referral from Human Service Committee:

1. 2023 Salary Schedule Amendment- OFA/Administrative Officer seconded by Legislator Stein, carried unanimously.
2. Permission to Apply and Accept Rochester Area Community Foundation- OFA/Muriel H. Marshall seconded by Legislator Maha, carried unanimously.
3. Grant Acceptance/Budget Amendment - Youth Bureau/ Statewide Community Re-grant Program Go Art! Seconded by Legislator Stein, carried unanimously.

4. Budget Amendment-Youth Bureau/Youth Services seconded by Legislator Maha, carried unanimously.
5. Grant Acceptance – Health Department/Public Health Drinking Water Enhancement Program seconded by Legislator Stein, carried unanimously.
6. Inter-Municipal Agreement – Genesee County Health Department/Orleans, Livingston and Wyoming County Health Departments seconded by Legislator Maha, carried unanimously.
7. Acceptance of Proposal – Health Department/Emergency Preparedness APP seconded by Legislator Stein, carried unanimously.
8. Grant Acceptance – Health Department/Immunization Action Plan seconded by Legislator Maha, carried unanimously.
9. Agreement – Health Department/ Gateway Outdoor Advertising seconded by Legislator Stein, carried unanimously.
10. 2023 Affiliation Agreement with Alfred University/Community Mental Health Services/Internship seconded by Legislator Maha, carried unanimously.
11. 2023 Affiliation Agreement with D’Youville University-Community Mental Health Services/Internships seconded by Legislator Stein, carried unanimously.
12. 2023 Affiliation Agreement with Keuka College-Community Mental Health Services/Internships seconded by Legislator Maha, carried unanimously.
13. Contract Amendment- Community Mental Health Services/Trica L. Peterson, Ph.D., ABPP, William E. Mitchell, Psy.D., Allison T. Prince, Psy.D. seconded by Legislator Stein, carried unanimously.
14. Appointment-Community Mental Health Services Board seconded by Legislator Maha, carried unanimously.
15. Budget Amendment/Community Mental Health Services/Donation 2023 seconded by Legislator Stein, carried unanimously.
16. Appointment To The Mental Health Community Services Board Subcommittees / Mental Health, Substance Use Disorder, And Intellectual/Developmental Disabilities seconded by Legislator Maha, carried unanimously.
17. Salary Schedule Amendment - Community Mental Health Services/Electronic Health Records Program Specialist seconded by Legislator Stein, carried unanimously.
18. 2023 Budget Transfer/Community Mental Health Services/Office Furniture seconded by Legislator Maha, carried unanimously.
19. Travel Out-of-State: Thomas Sacco, Health Department – Cost \$0 Grant Funded – NEHA-FDA Workshop seconded by Legislator Stein, carried unanimously.
20. Travel Out-of-State: Courtney Iburi, Office for the Aging – Cost \$1489 – AmeriCorps Seniors 2023 Convening seconded by Legislator Maha, carried unanimously.

Legislature Clerk Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, April 19, 2023 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

A motion to adjourn Ways and Means meeting at 5:22 by Legislator Stein seconded by Legislator Maha, carried.

Marianne Clattenburg 4-5-23
Ways & Means Committee Chair