

Present: Committee Legislators Torrey, Hawley and Deleo. Legislators Maha, Stein and Klotzbach attended. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, Public Health Director Paul Pettit, Mental Health Services Director Lynda Battaglia, Office for the Aging Director Diana Fox, Commissioner of Social Services Carla Mindler, County Attorney Mark Boylan, Clerk of the Legislature Lisa Casey and Business Education Alliance Director Karyn Winters. Brian Quinn with the Daily News and Joanne Beck with the Batavian attended.

The meeting was opened on April 1, 2024 at 4:30 p.m. meeting location was at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room.

Committee Chair Torrey appointed Legislator Maha to fill in for Legislator Dibble, carried unanimously.

Committee Chair Torrey amended the agenda to remove the Public Defender Jerry Ader and Contracts Acceptance Public Defender/LABB/NYS ILS resolution from the agenda. Legislator Maha motioned to approve the amended agenda, seconded by Legislator Deleo.

Minutes of the March 4, 2024 Human Services Committee meeting were approved upon motion of Legislator Deleo seconded by Legislator Hawley, carried unanimously.

Mental Health Services Director Lynda Battaglia reviewed the affiliation agreement with St. John Fisher University to participate in and complete an internship that will assist interns in completing their degrees. Mrs. Battaglia recommended the Legislature approve the 2024 Affiliation Agreement with St. John Fisher University, effective April 11, 2024 and shall continue in full force and effect until either party, giving the other written notice at least six months in advance, cancels it. This was referred to the Ways and Means Agenda upon motion of Legislator Deleo seconded by Legislator Maha, carried unanimously.

Mental Health Services Director Lynda Battaglia reviewed the affiliation agreement with University at Buffalo to participate in and complete an internship that will assist interns in completing their degrees. Mrs. Battaglia recommended the Legislature approve the 2024 Affiliation Agreement with the University at Buffalo, effective April 11, 2024 and shall continue in full force and effect for (5) five years or until terminated as set forth in the agreement. This was referred to the Ways and Means Agenda upon motion of Legislator Hawley seconded by Legislator Maha, carried unanimously.

Mental Health Services Director Lynda Battaglia requested an amendment to the 2024 Employee's Salary Schedule to eliminate one Assistant Social Worker II, CSEA, Grade 16 and create one Case Manager II, CSEA, Grade 16. Mrs. Battaglia requested authorization to amend the 2024 Employee's Salary Schedule by eliminating one full-time Assistant Social Worker II, CSEA, Grade 16 effective April 11, 2024. This was referred to the Ways and Means Agenda upon motion of Legislator Deleo seconded by Legislator Hawley, carried unanimously.

Mental Health Services Director Lynda Battaglia requested an amendment to the 2024 Employee's Salary Schedule to eliminate one Financial Clerk Typist, CSEA, Grade 9 and create one Medical Billing Clerk, CSEA, Grade 9. Mrs. Battaglia requested authorization to amend the 2024 Employee's Salary Schedule by eliminating one full-time Financial Clerk Typist, CSEA, Grade 9 effective April 11, 2024. This was referred to the Ways and Means Agenda upon motion of Legislator Maha seconded by Legislator Hawley, carried unanimously.

Mental Health Services Director Lynda Battaglia requested an amendment to the 2024 Employee's Salary Schedule to eliminate one full-time Case Supervisor Grade B-MH, CSEA, Grade 18S and create one full-time Supervising Case Manager, CSEA, Grade 19. Mrs. Battaglia requested authorization to amend the 2024 Employee's Salary Schedule by eliminating one full-time Case Supervisor Grade B-MH, CSEA, Grade 18S on April 19, 2024 and creating one full-time Supervising Case Manager, CSEA, Grade 19 effective April 22, 2024. This was referred to the Ways and Means Agenda upon motion of Legislator Hawley seconded by Legislator Deleo, carried unanimously.

Office for the Aging Director Diana Fox presented an award of RFP to Caring Environments J&H, Inc. to provide Tub/Shower Modifications. Mrs. Fox recommended the Legislature approve the contract to Caring Environments J&H, Inc. 4365 Ransom Rd. Clarence, NY 14031, to serve as an installer at a cost not to exceed \$125,000 for the period of April 14, 2024-April 13, 2025. This was referred to the Ways and Means Agenda upon motion of Legislator Maha seconded by Legislator Deleo, carried unanimously.

Office for the Aging Director Diana Fox presented an award of RFP to Caring Environments J&H, Inc. to provide Stair lift and Wheelchair/Vertical Lift installation. Mrs. Fox recommended the Legislature approve to award the contract to Caring Environments J&H, Inc. 4365 Ransom Rd. Clarence, NY 14031, to serve as an installer, not to exceed \$22,500 for the period of April 14, 2024-April 13, 2025. This was referred to the Ways and Means Agenda upon motion of Legislator Hawley seconded by Legislator Maha, carried unanimously.

Office for the Aging Director Diana Fox requested permission to accept a grant award of \$15,260 for supporting caregivers in our community from the Ralph C. Wilson Jr. Legacy Fund for Caregivers Administered by the Community Foundation for the period of June 1, 2024- May 31, 2025. Mrs. Fox recommended the Legislature approve of this grant and is authorized to enter into any and all agreements under the grants awarded to contract for goods and services to meet the requirements under each of the grants awarded. Mrs. Fox also requested authorization to amend the 2024 budget in the following manner: increase revenue OFA-Genesee Area Community Foundation by \$15,260 and increase appropriations Program Expense- Mental Health Grants by \$8,400, Program Expense- Food by \$4,860 and Program Expense-Field Trips by \$2,000. This was referred to the Ways and Means Agenda upon motion of Legislator Hawley seconded by Legislator Deleo, carried unanimously.

Public Health Director Paul Pettit presented a contract for the provision of services to eligible children in the Preschool Supportive Health Services Program. Mr. Pettit recommended the Legislature execute a contract with Mary Kathryn White, 6793 Club Road, Perry, NY 14530, for the provision of Special Education Itinerant Teacher (SEIT) Services, Classroom Services (CB), and Evaluator Services in the Preschool Supportive Health Services Program (PSSHSP), retroactively, for the period of January 1, 2024 through June 30, 2025 per the 2024-2025 PSSHSP rate schedule. This was referred to the Ways and Means Agenda upon motion of Legislator Maha seconded by Legislator Deleo, carried unanimously.

Public Health Director Paul Pettit applied for funds to complete a Comprehensive Strategic Improvement Plan and to send up to two Health Department staff to attend the FDA Northeast Retail Food Safety Seminar, NEHA Annual Educational Conference and the 106th CASA Annual Educational and Training Seminar. Mr. Pettit recommended for Legislature to accept this award

for \$12,500 as specified in Federal statutes and regulations, including applicable parts of 45 CFR Parts 74 and 92. Mr. Pettit also requested authorization to amend the 2024 Genesee County Budget to reflect an increase of \$11,000 in Appropriations Travel, \$1,500 in Appropriations Program Expense and to be offset by an increase of \$12,500 in Federal Aid – FDA Seminar. This was referred to the Ways and Means Agenda upon motion of Legislator Deleo seconded by Legislator Hawley, carried unanimously.

Commissioner of Social Services Carla Mindler possess three (3) legal size filing cabinets. Mrs. Mindler recommended the Legislature approve to dispose of the three (3) surplus filing cabinets by the method deemed most appropriate by that department. This was referred to the Ways and Means Agenda upon motion of Legislator Maha seconded by Legislator Deleo, carried unanimously.

Commissioner of Social Services Carla Mindler possess fourteen (14) chairs for employee use. Mrs. Mindler recommended the Legislature to approve to dispose of the fourteen (14) surplus chairs by the method deemed most appropriate by that department. This was referred to the Ways and Means Agenda upon motion of Legislator Hawley seconded by Legislator Deleo, carried unanimously.

Commissioner of Social Services Carla Mindler reported the Youth Advisory Board received an application for a board vacancy. Mrs. Mindler recommended for the Legislature to appoint following individual to the Genesee County Youth Advisory Board with a term of 3 years and representation as noted below.

| <u>Representing</u> | <u>Name</u> | <u>Term</u> |
|-----------------------|----------------|----------------------|
| Corfu/Darien/Pembroke | Justin Rodland | 5/1/2024 – 4/30/2027 |

This was referred to the Ways and Means Agenda upon motion of Legislator Maha seconded by Legislator Deleo, carried unanimously.

Commissioner of Social Services Carla Mindler reported the Youth Bureau Division has developed a plan to be eligible for state aid from the New York State Office of Children and Family Services under the Child and Family Services Planning Guidelines. Mrs. Mindler recommended that the Legislature approve and the 2024 Genesee County Youth Bureau Resource Allocation Plan. This was referred to the Ways and Means Agenda upon motion of Legislator Deleo seconded by Legislator Hawley, carried unanimously.

County Manager Matt Landers reported the 1989 “Genesee 2000” strategic planning process resulted in the formation of the Business Education Alliance as an adjunct of the Genesee County Chamber of Commerce. Mr. Landers recommended the Legislature approve of the agreement by and between the County of Genesee and the Genesee County Chamber of Commerce, 8276 Park Road, Batavia, NY for the Business Education Alliance program during the contract term of January 1, 2024 through December 31, 2024 in the amount of \$3,107.00. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Deleo, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Human Services Committee Meeting will be on Monday, April 29, 2024 at 4:30 p.m.

Committee Chair Torrey adjourned the Human Services Committee meeting at 5:08 p.m.

Gregg Torrey 4-1-24
Human Services Committee Chair