

Present: Committee Legislators Clattenburg and Torrey. Legislators Yunker, Deleo, Hawley and Dibble also attended. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, County Attorney Mark Boylan, Human Resources Director Anita Cleveland, Director of Community Health Services Brenden Bedard, Clerk of the Legislature Lisa Casey and Deputy County Treasurer & Real Property Tax Director Kevin Andrews. Joanne Beck with the Batavian also attended.

Committee Chair Clattenburg appointed Legislator Yunker and Legislator Deleo to sit on the committee in the absence of Legislators Maha and Stein, unanimously carried.

The meeting was opened on March 20, 2024 at 4:30 p.m. Meeting location was at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room.

Committee Chair Clattenburg amended the agenda to add contract-Self-Insurance/auditing services under Deputy County Manager. Contract Addendum-SMRT architects and engineers-Genesee County Jail project and Travel Out-Of-State request: Carla Wahls, Health Department to Philadelphia, PA for National Immunization Coalition Conference, April 9-11 under the County Manager. Legislator Yunker motioned to approve the amended agenda seconded by Legislator Torrey, carried.

Committee Chair Clattenburg established a Quorum. Minutes of the March 6, 2024 Ways and Means Committee meeting were stand approved by the Chair.

Deputy County Treasurer & Real Property Tax Director Kevin Andrews reported the County of Genesee has adopted a local law requiring an occupancy tax to be collected at certain facilities which provide lodging on an overnight basis. Airbnb provides an internet based booking platform that processes transactions within the County, which would be liable for the occupancy tax. Mr. Andrews recommended the Legislature approve and sign the agreement with Airbnb, Inc. for the collection and remission of occupancy tax in accordance with the County of Genesee's Occupancy Tax local law. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Yunker, carried unanimously.

Deputy County Manager Tammi Ferringer stated Genesee County does retain housing consultant services on behalf of the Genesee Region Housing Initiatives Committee (HIC). Deputy County Manager Ferringer recommended the Legislature approve a two-year agreement with Pathstone Corporation, 400 East Avenue, Rochester, New York for the provision of Housing Support and Consultant Services for the period January 1, 2024 through December 31, 2025 with a provision of three additional one-year periods of renewal under the same terms and conditions upon mutual agreement. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Yunker, carried unanimously.

Deputy County Manager Tammi Ferringer presented an agreement with Signal Risk Management for auditing services specific to the Genesee County Mutual Self-Insurance Plan. The Genesee County Mutual Self-Insurance Plan is committed to providing the best possible service to all participants of the plan at a fair and equitable cost. Deputy County Manager Ferringer

recommended that the Legislature execute the necessary documentation to the contract with Signal Risk Management, 14 Redwood Court, Rensselaer, New York 12144, for the provision of Auditing Services, for the period of April 1, 2024, at a cost of \$3,800 and will remain in force until the Plan's 2024 excess insurance policy's final premium calculation endorsement. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers reported Genesee County issued a Request for Proposals #2024-104 seeking compensation consultation services to review the County's current compensation structure and provide recommendations for an ongoing compensation plan and sustained market competitiveness. County Manager Landers recommended that the Legislature approve a contract with Evergreen Solutions, LLC, 2528 Barrington Circle, Unit 201 Tallahassee, Florida 32308 for compensation consultation services at a cost not to exceed \$75,500. Also requested authorization to make the following transfer: \$55,500 from Contingency – Program Expense and \$55,500 to Collective Bargaining, Contracted-Other. This was approved for placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers reported resolution 71 duly adopted February 27, 2019, did award SMRT Architects and Engineers a contract for architectural and engineering planning, design, and construction administration services as outlined in RFP 2018-106 for the Genesee County Jail Project. An addendum to the contract is needed to include 911 Center construction administration and telecommunication design services required to fit out the backup 911 center. County Manager Landers recommended that the Legislature approve a contract addendum with SMRP Architects and Engineers, PC. At 11 Century Hill Drive, Suite 207, Latham, New York 12110 in the amount not to exceed \$9,500 for backup 911 Center. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers presented a travel out-of-state request for Carla Wahls with the Health Department to travel to San Antonio, TX for National Conference of Association of Professionals in Infection Control from June 2 to June 5 for a Cost of \$2,239, \$2,000 funded by a scholarship. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers presented a travel out-of-state request for Emily Penrose with the Health Department to travel to Pittsburgh, PA for Council of State and Territorial Epidemiologists 2024 Annual Conference for a total cost of \$1,925 fully grant funded. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers presented a travel out-of-state request for Kristine Voos with the Health Department to travel to Pittsburgh, PA for Council of State and Territorial Epidemiologists 2024 Annual Conference for a total cost of \$2,125 fully grant funded. This was approved for

placement on the next Legislature Agenda upon motion of Legislator Yunker seconded by Legislator Torrey, carried unanimously.

County Manager Matt Landers presented a travel out-of-state request for Carla Wahls with the Health Department to travel to Philadelphia, PA for National Immunization Coalition Conference from April 9 to April 11 for a cost of \$656 paid by NYSACHO. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Yunker, carried unanimously.

Referral from Public Service Committee

1. Budget Amendment – Sheriff’s Office/Communications/Radio Consoles seconded by Legislator Torrey, carried unanimously.
2. Surplus Property – Sheriff’s Office/2005 Ford Econoline Transport Van seconded by Legislator Deleo, carried unanimously.
3. Budget Amendment–Sheriff Office/Noise Flash Diversionary Device (NFDD) Delivery System seconded by Legislator Torrey, carried unanimously.
4. Appointment - Genesee County Planning Board seconded by Legislator Deleo, carried unanimously.
5. 2024 Budget Transfer-GLOW Region Solid Waste Management Committee seconded by Legislator Torrey, carried unanimously.
6. Consultant Agreement – Airport /Replace Taxiway C and E Lighting and Signage Design seconded by Legislator Deleo, carried unanimously.
7. Consultant Agreement – Airport/ Replace Runway 10-28 Lighting and Signage (CA/CI) seconded by Legislator Torrey, carried unanimously.
8. Reappointment – Parks, Recreation and Forestry Advisory Committee seconded by Legislator Deleo, carried unanimously.
9. Rescind Resolution #33-2024–Highway/Award Of Bid/Asset Acquisition /6 X 4 Dump Truck seconded by Legislator Torrey, carried unanimously.
10. Award Of Bid – Highway/Asset Acquisition 6 X 4 Dump Truck seconded by Legislator Deleo, carried unanimously.
11. Change Order –Genesee County Jail seconded by Legislator Torrey, carried unanimously.
12. 2024 Salary Schedule Amendment -District Attorney/Salary Increase seconded by Legislator Deleo, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, April 3, 2024 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Ways and Means Committee Meeting stand adjourned by Committee Chair Clattenburg at 4:48 PM.

Marianne Clattenburg 3-20-24
Ways & Means Committee