

Present in-person: Committee Members Clattenburg, Stein, Maha, Torrey, also present, Deleo, Yunker, Dibble, Klotzbach, Hawley, Legislature Clerk LaGrou, County Manager Landers, Asst. County Manager Ferringer, County Attorney Kevin Earl, Elections Commissioner Dick Siebert, Deputy Commissioner Karen Gannon, Purchasing Director Eve Hens, Mike Pettinella-The Batavian

Zoom: Treasurer Scott German, Real Property Services Director Kevin Andrews, Brian Quinn-The Daily News

The Ways & Means Committee Meeting was called to order by Chair Clattenburg at 4:30 PM in the Legislative Chambers at the Old Courthouse and using Zoom Video Conference.

Minutes of the March 3, 2021 Ways & Means Committee meeting were approved upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Elections Commissioner Siebert and Deputy Commissioner Gannon presented a resolution authorizing a contract renewal with Clark Moving & Storage for the cartage of voting machines at a cost of \$138 per polling site for the period of June 1, 2021 through May 31, 2022. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Mr. Siebert and Ms. Gannon requested approval of a contract renewal with Phoenix Graphics for printing supplies for the 2021 Primary and General Elections effective July 1, 2021 through June 30, 2022 in the amount of \$14,205. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Mr. Siebert & Ms. Gannon explained that effective 2007 all per diem fees for election inspectors are charged back to the various towns and city of Batavia. A total amount of \$89,945.65 is to be charged back for inspectors and coordinators for the primary and general election. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Stein, carried unanimously.

Mr. Siebert & Ms. Gannon requested approval of charge backs for inspector pay for early voting for both the primary and general elections. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Attorney Kevin Earl presented a resolution to amend the Legislature Rules to allow for the election or appointment in the event a vacancy occurs prior to the next organizational meeting. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Assistant County Manager Tammi Ferringer explained the County's Fair Housing Plan recognizes that public knowledge of fair housing provisions is the first step in expanding equal opportunity by appointing a Fair Housing Officer, providing information to the public and promoting Fair Housing Activities and available resources as well as designate the month of

April as Fair Housing Month. This was approved for placement on the next Legislature agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Ms. Ferringer explained that Genesee County is a recipient of OCR/CDBG grant funds and as such is required to hold an annual public meeting on fair housing to identify any concerns and issues with fair housing practices with the County. The resolution sets the public hearing for April 14, 2021 at 5:30 PM. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Ms. Ferringer explained that sections of labor law and education law were amended to include a new requirement that all NYS public employers develop and adopt a plan for operations in the event of a declared public health emergency involving communicable disease. The adopted plan is due to the state on or before April 1, 2021. Ms. Ferringer sought input from department heads to determine categories of employees, essential vs. non-essential, remote capabilities and workforce scheduling. The plan can be modified in the future if necessary. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Treasurer Scott German and Real Property Services Director Kevin Andrews reviewed highlights of their department report. Mr. German expressed that the pandemic had a significant impact on finances and county leaders responded with furloughs, hiring freeze, reworking contractual agreements to reduce the negative impact on the budget. Sales tax was only down 2.66 % compared to 2019. General Fund Balance was down \$520,514. The annual foreclosure auction netted a county profit of \$131,981. The 2019 independent audit resulted in an opinion the county's financial operations are well run. Genesee County is due to receive \$11 Million from the federal government as a result of the federal stimulus bill recently signed by the President. Mr. Andrews stated the new deputy director was hired October 2020 and is learning the position responsibilities well. Most municipalities are doing reassessments this year. Housing sales are trending upward. Mr. German indicated he has one office employee who may retire in 2022.

County Manager Matt Landers requested approval of a lease renewal with Legal Aid of Rochester to continue to rent office space in County Building #2 at a cost of \$2,224.80 per year. This was approved for placement on the next Legislature agenda upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

Mr. Landers explained the NYS Comptroller's Office conducted an audit of the County Ethics Program in May 2019. A corrective action plan is due to the Comptroller and staff has presented a plan for adoption. A new local law and code of ethics will be written, training will be made available to employees and ethics board members and the code will be posted publicly in all county buildings. A reasonable time table for implementation has been established. This was approved for placement on the next Legislature agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

The following referrals were from the Public Service Committee upon motion of Chair Maha:

1. Salary Schedule Amendment-Highway/Facilities Management/ AFSCME seconded by Legislator Torrey, carried unanimously.
2. Reappointments-Parks, Recreation and Forestry Advisory Committee seconded by Legislator Stein, carried unanimously.
3. Surplus Equipment-Sheriff's Office/2006 Toyota seconded by Legislator Torrey, carried unanimously.
4. Surplus Equipment-Sheriff's Office/2008 Jeep seconded by Legislator Stein, carried unanimously.
5. Reappointment-Genesee County Agricultural and Farmland Protection Board seconded by Legislator Torrey, carried unanimously.
6. Reappointment –Genesee County Water Resources Agency seconded by Legislator Stein, carried unanimously.

The next meeting of the Ways & Means Committee is April 7, 2021 at 4:30 pm.

The meeting adjourned at 5:18 pm upon motion of Legislator Stein seconded by Legislator Torrey, carried unanimously.

*Marianne Clattenburg approved 4-7-21*

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Marianne Clattenburg, Chair  
Ways & Means Committee

Submitted 3/19/2021 phl