

Present: Committee Legislator members: Clattenburg, Stein, Torrey, Maha. Additional Legislators Hawley, Yunker, Dibble, and Deleo. Also present: Legislature Clerk Lisa Casey, County Attorney James Wujcik County Manager Matt Landers, Assistant County Manager Tammi Ferringer, Compliance Officer Pam LaGrou, Mental Health Director Lynda Battaglia, Mental Health Services Deputy Director Peter Mittiga, Information Technology Director Michael Burns, Human Resources Director Anita Cleveland, Job Development Bureau Director Teresa Van Son. The Batavian Reporter Joanne Beck and Daily News Reporter Brian Quinn.

Ways and Means Committee Chair Clattenburg amended the agenda by adding three resolution requests: 2023 Budget Amendment –Job Development Bureau/ARPA Funds under Job Development Director Teresa VanSon. Rejection of Proposals -2022 RFP for Web Development Services, and Acceptance of Bid/Budget Amendment – Wastewater Lab Services under County Manager Matt Landers. Motion to approve the amended agenda by Legislator Maha seconded by Legislator Stein, carried unanimously.

Minutes of the March 1, 2023 Ways and Means Committee meeting were approved upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Director of Information Technology Michael Burns presented a 36-month agreement with Empire Access to provide 20 lines of eFax Service including phone number. Empire Access, for a 36-month eFax Service agreement is effective April 1, 2023 through March 31, 2026 at a cost of \$199.00 a month based on 20 lines of service. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Mental Health Services Deputy Director Peter Mittiga reported the Department of Mental Health in Genesee County received a grant, Workforce Retention & Recruitment, for \$86,000 during 2022 to be expended by 12/31/2023. During 2022, \$72,324 was spent towards the Workforce Grant. This resolution will add the remaining Workforce Grant revenue of \$13,676 into our 2023 budget with the associated expense. Amended the 2023 Genesee County Budget. This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Mental Health Services Deputy Director Peter Mittiga reported the Department of Mental Health in Genesee County received a grant to enhance Systems of Care (SOC) for \$25,000 during 2022 to be expended by 12/31/2023. During 2022, \$2,221 was spent towards the SOC Grant. This resolution will add the remaining SOC revenue of \$22,779 into our 2023 Budget with the associated expense. Amended the 2023 Genesee County Budget. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Job Development Director Teresa Van Son requested that amendments be made in her budget to allow for unspent ARPA revenue be allocated to 2023 County Budget. To continue to provide training and support to adult, dislocated worker and youth population of Genesee County. Requested an amendment the Job Development Bureau 2023 County Budget by increasing Appropriation Account Tuition-Participant in the amount of \$66,075; and Appropriation Account

Supplies–Participant in the amount of \$10,920.13; and Participant-Mileage for \$5000.00; to be offset by an increase in Revenue for \$81,995.13. This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

Compliance Officer Pam LaGrou reported Departments of Mental Health, Public Health and County Nursing Home did develop and implement a Corporate Compliance Plan in 2007. The Genesee County Compliance Officer did present amendments to said Plan, setting forth updated guidelines for compliance functions of the County of Genesee. The Compliance Committee did review the plan. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Maha, carried unanimously.

Compliance Officer Pam LaGrou presented a Corporate Compliance Plan in 2007 with subsequent necessary amendments. The Office of the Medicaid Inspector General finalized rules that address changes to required provider compliance programs. The new rules require a Compliance Committee Charter that outlines duties and responsibilities, membership, designation of a chair and frequency of meetings. This was approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein, carried unanimously.

Compliance Officer Pam LaGrou reviewed the 2023 first quarter compliance officer report.

Human Resources Director Anita Cleveland presented a Request for Proposals, 2023-102 for third party administration services for the County’s dental benefits plan. Enter into a contract with Delta Dental of New York, Inc., for the provision of third party administration services for the County’s Dental Plan. Effective April 1, 2023 through December 31, 2025.

Delta Dental - Base Plan

Single	\$18.01 per Member per Month
Family	\$52.34 per Member per Month

Delta Dental – Buy-up Plan

Single	\$22.92 Per Member Per Month
Family	\$76.90 per Member per Month

This was approved for placement on the next Legislature Agenda upon motion of Legislator Maha seconded by Legislator Torrey, carried unanimously.

Anita Cleveland reviewed her department report with Legislature: discussion of the mission statement, organizational chart, the quarantine law for covid-19, staffing and employment, training, compensation and benefits, labor and relations, civil service and future plans.

County Manager Matt Landers reported a Request for Proposal (RFP) 2022-114 for Web Development Services. The selection committee did identify a new list of needs that was not part of the original scope of RFP 2022-114 and wishes to incorporate those needs into a new RFP. Rejected all submitted proposals to RPF 2022-114 and issue a new RFP for Web Development Services incorporating the additional needs identified by the selection committee.

This was approved for placement on the next Legislature Agenda upon motion of Legislator Stein seconded by Legislator Maha, carried unanimously.

County Manager Matt Landers reported Genesee County Purchasing Director advertised bid specifications for wastewater lab services for the Health Department and received one bid. Purchasing Director and Public Health Director have reviewed the bid and recommend accepting the bid of \$1,000 per site per month from Biobot Analytics Inc. at this time. 2023 Budget Amendment: Increase Public Health - Opioid Settlement Funds by \$18,000 offset by an increase in Public Health – Program Expense -Opioid Settlement in a like amount. Funds coming from Other Liabilities-Opioid Settlement. This was not approved for placement on the next Legislature Agenda upon motion of Legislator Torrey seconded by Legislator Stein. Return back to Human Services Committee on April 3rd for further discussion.

Referral from Public Service Committee:

1. Surplus Equipment – West Main St Tower seconded by Legislator Torrey, carried unanimously.
2. Consultant Agreement – Genesee County Jail – Commissioning Services seconded by Legislator Stein, carried unanimously.
3. National Fuel Easement- Genesee County Jail seconded by Legislator Torrey, carried unanimously.
4. Establish Capital Project/2023 Budget Amendment – Bridge 11m/Attica Rd seconded by Legislator Stein, carried unanimously.
5. Change Order – Facility Management/ Genesee Justice Stonework seconded by Legislator Torrey, carried unanimously.
6. Acceptance Of DCJS Funding/Budget Transfer -Sheriff-Body Worn Camera Equipment seconded by Legislator Stein, carried unanimously.
7. Grant Acceptance – Genesee Justice / NYS Division of Criminal Justice Services ATI Grant seconded by Legislator Torrey, carried unanimously.

Legislature Clerk Lisa Casey announced the next Ways and Means Committee Meeting is Wednesday, April 5, 2023 at 4:30 p.m. in the Legislative Conference Room at the Old Court House.

Committee Chair Clattenburg opened an Executive Session under Attorney-Client Privilege at 5:20 PM. Motioned by Legislator Stein seconded by Legislator Torrey, carried.

A motion to close Executive Session at 5:42 PM by Legislator Stein seconded by Legislator Torrey, carried.

A motion to adjourn Ways and Means meeting at 5:43 by Legislator Torrey seconded by Legislator Maha, carried.

Marianne Clattenburg 3-15-23
Ways & Means Committee Chair

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