

Present: Committee Legislators Torrey, Dibble, Deleo and Hawley. Legislators Clattenburg, Klotzbach, Maha, Yunker and Stein. County Manager Matt Landers, Deputy County Manager Tammi Ferringer, County Attorney Mark Boylan, Clerk of the Legislature Lisa Casey, Commissioner of Social Services Carla Mindler, Public Health Director Paul Pettit, Mental Health Services Deputy Director Peter Mittiga, Office for the Aging Director Diana Fox, Human Resources Director Anita Cleveland, Veterans Service Director Bill Joyce and Genesee-Orleans Regional Arts Council Executive Director Gregory Hallock. Joanne Beck with the Batavian and Brian Quinn with the Daily News also attended.

The meeting was opened on March 4, 2024 at 4:30 p.m. Meeting location was at 7 Main Street, Old Court House in Batavia, New York. In the Legislative Conference Room.

Minutes of the February 5, 2024 Human Services Committee meeting were approved upon motion of Legislator Deleo seconded by Legislator Dibble.

Mental Health Services Deputy Director Peter Mittiga requested an amendment to the 2024 Employee's Salary Schedule to eliminate one Mental Health Clinical Social Worker, CSEA, Grade 19M and create one Mental Health Clinical Therapist, CSEA, Grade 19M. This change would allow a larger pool of candidates with different degrees to qualify for the vacancy. Deputy Director Mitta recommended that the Legislature amend the 2024 Employee's Salary Schedule by eliminating one full-time Mental Health Clinical Social Worker, CSEA, Grade 19M and creating one full-time Mental Health Clinical Therapist, CSEA, Grade 19M effective March 14, 2024. This was referred to the Ways and Means Agenda upon motion of Legislator Dibble seconded by Legislator Hawley, carried unanimously.

Mental Health Services Deputy Director Peter Mittiga requested a renewal for the contract with Arc GLOW to provide a range of vocational services including prevocational services and supported employment services for persons with developmental disabilities and is authorized to furnish such services to residents of the County of Genesee. Deputy Director Mittiga recommended that the Legislature implement a contract between the County of Genesee and Arc GLOW, located at 64 Walnut St., Batavia, NY 14020, for the provision of vocational services at a cost not to exceed \$13,902 for the period January 1, 2024 through December 31, 2024, in accordance with the terms of said contract. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hawley seconded by Legislator Dibble, carried unanimously.

Mental Health Services Deputy Director Peter Mittiga requested a contract renewal for the provision of Psychiatric Nurse Practitioner services. Deputy Director Mittiga recommended that the Legislature renew the contract between the County of Genesee and Sharon Novak, MS, PMHNP-BC, 26 Hanover St., Lancaster, NY 14086 for the provision of consulting Psychiatric Nurse Practitioner services at a rate of \$125.00 per hour for a maximum of 200 hours for the period of January 1, 2024 through March 31, 2024. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Dibble, carried unanimously.

Veterans Service Director William Joyce announced through the course of advocacy and work on behalf of veterans, local businesses have demonstrated their support of veterans through donations. Mr. Joyce recommended that the Legislature accept the donation of **2,250** concert tickets from

Batavia Downs Gaming and Hotel located at 8315 Park Road, Batavia, NY to be redistributed to local veterans. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Hawley, carried unanimously.

Office for the Aging Director Diana Fox requested to increase the hours of an existing Nutrition Project Meal Site Assistant from 24 hours to 32 hours biweekly, to provide coverage for established congregate meal sites serving 4 days per week. Director Fox amend the 2024 Genesee County Employees' Salary Schedule by increasing hours from 24 hours biweekly to 32 hours biweekly for the Nutrition Project Meal Site Assistant, CSEA Grade 3, effective March 14th, 2024. This was referred to the Ways and Means Agenda upon motion of Legislator Dibble seconded by Legislator Hawley, carried unanimously.

Public Health Director Paul Pettit reported that currently a Disease Intervention Specialist (DIS) employed by the Bureau of HIV/STD Field Services conducts fieldwork within Genesee County. This agreement will enable the DIS to intermittently perform disease intervention duties while physically stationed at the Genesee County Health Department. Director Pettit recommended that the Legislature execute a Memorandum of Agreement with NYS DOH AIDS Institute Bureau of HIV/STD Field Services, Western New York Regional Office, Buffalo, NY, retroactively, for the term March 1, 2024 through March 31, 2026. This was approved for placement on the next Legislature Agenda upon motion of Legislator Hawley seconded by Legislator Deleo, carried unanimously.

Public Health Director Paul Pettit participated in the 2023 Local Health Department Performance Incentive Program and completed the reporting requirements during the performance period (January 1, 2023 – July 31, 2023). Director Pettit recommended that the Legislature accept this award for \$12,849 as specified in the Local Health Department Incentive Program description. He also requested authorization to amend the 2024 4010 Health Department budget to reflect an increase of: \$12,849 in Appropriations A4010 4800.0000 Program Expense, to be offset by an increase of \$12,849 in A4010 3401 State Aid, Public Health. This was referred to the Ways and Means Agenda upon motion of Legislator Dibble seconded by Legislator Deleo, carried unanimously.

Public Health Director Paul Pettit reported the New York State Department of Health has extended the Genesee County Public Health Departments \$1,601,284 COVID-19 Enhanced Detection grant until 07/31/2024. Director Pettit recommended that the Legislature execute an amendment to the agreement with the NYS Department of Health to extend the end date of the COVID-19 Enhanced Detection Grant until 07/31/2024. This was referred to the Ways and Means Agenda upon motion of Legislator Deleo seconded by Legislator Hawley, carried unanimously.

Public Health Director Paul Pettit accepted funding from the Center for Disease Control & Prevention. The purpose of the PH Infrastructure, Workforce & Data Systems Grant is to address long-standing weaknesses due to chronic underinvestment in New York's public health system and strengthens preparedness to address new challenges and to better meet the ongoing and future public health needs of New Yorkers. Director Pettit recommended that the Legislature approve of the worker retention payments to eligible employees using the following criteria; hourly employees who work 30 hours or more per week shall receive a retention payment of \$3,000 and management employees who work 30 hours or more per week shall receive a retention payment

of \$4,000. To be eligible for the retention payments, an employee shall be employed as of April 30<sup>th</sup>, 2024 for the payment on May 17<sup>th</sup>, 2024 and an employee shall be employed as of October 31<sup>st</sup>, 2024 for the payment on November 15<sup>th</sup>, 2024. This was referred to the Ways and Means Agenda upon motion of Legislator Hawley seconded by Legislator Dibble, carried unanimously.

Commissioner of Social Services Carla Mindler reported Kelly March's City of Batavia seat on the Genesee County Youth Advisory Board is expiring March 31, 2024. Ms. March has requested to be reappointed to the Board. Commissioner Mindler recommended that the Legislature reappointed to the Genesee County Youth Advisory Board with a term of 3 years, starting 4/1/24 to 3/31/27. This was referred to the Ways and Means Agenda upon motion of Legislator Deleo seconded by Legislator Dibble, carried unanimously.

Commissioner of Social Services Carla Mindler stated the Genesee County Department of Social Services is in possession of eighteen tables for employee use. The tables in question are no longer needed in this department and no other department has shown interest in their use. Commissioner Mindler recommended that the Legislature approve of the disposal of the eighteen surplus tables by the method deemed most appropriate by that department. This was referred to the Ways and Means Agenda upon motion of Legislator Dibble seconded by Legislator Hawley, carried unanimously.

Commissioner of Social Services Carla Mindler reported the Genesee County Department of Social Services did purchase seventeen computer chairs for employee use and three guest chairs for public use at the department. The chairs in question can no longer be utilized for their intended use due to damage and can no longer be salvaged for parts. Commissioner Mindler recommended that the Legislature approve of the disposal of the twenty worthless chairs by the method deemed most appropriate by that department. This was referred to the Ways and Means Agenda upon motion of Legislator Deleo seconded by Legislator Hawley, carried unanimously.

Commissioner of Social Services Carla Mindler reported a part-time Youth Program Assistant position and a part-time Youth Program Coordinator position within the Youth Bureau at the Department of Social Services are vacant due to employee resignations. There is no longer a need for two (2) part-time positions within the Youth Bureau, the Commissioner of Social Services is requesting an amendment to the 2024 Employee Salary Schedule to create one (1) full-time Youth Program Assistant/Child Care Worker position to cover these duties. Commissioner Mindler requested authorization to amend the 2024 Employee Salary Schedule by eliminating the current part-time Youth Program Assistant and part-time Youth Program Coordinator positions within the Youth Bureau and create the full-time Youth Program Assistant/Child Care Worker position, CSEA Grade 9, effective immediately upon legislative approval. This was referred to the Ways and Means Agenda upon motion of Legislator Hawley seconded by Legislator Dibble, carried unanimously.

Genesee-Orleans Regional Arts Council Executive Director Gregory Hallock provided an annual report that included GO ART! Programming and services such as Batavia Ramble Explore Art & Music Festival, Juneteenth Festival, Children's Creative Arts Camps, Preschool Music Program, Teen Tech Arts Comedy & Open Mic Nights, Social Clubs and more. Mr. Hallock discussed there has been more participation and an upcoming award ceremony in April.

County Manager Matt Landers presented an agreement for the funding of the Genesee-Orleans Regional Arts Council for 2024 for the promotion of music and art appreciation in Genesee County. County Manager Landers recommended that the Legislature execute an agreement between the County of Genesee and the Genesee-Orleans Regional Arts Council, 201 East Main Street, Batavia, NY for a program, which promotes music and art appreciation during the contract term of January 1, 2024 through December 31, 2024 at a cost not to exceed seven thousand five hundred dollars (\$7,500.00). This was approved for placement on the next Legislature Agenda upon motion of Legislator Hawley seconded by Legislator Deleo, carried unanimously.

County Manager Matt Landers presented a proposed agreement with the Holland Purchase Historical Society for the continuation of their services. He recommended that the Legislature enter into agreement with the Holland Purchase Historical Society, Inc. for presenting programs of historical events and concern and for maintaining and operating a public museum. For the period January 1, 2024, through December 31, 2024 at an annual cost of \$33,554 and an additional \$5,000 to secure grant writing services. This was approved for placement on the next Legislature Agenda upon motion of Legislator Deleo seconded by Legislator Dibble, carried unanimously.

Clerk of the Legislature Lisa Casey announced the next Human Services Committee Meeting will be on Monday, April 1, 2024 at 4:30 p.m.

A motion to adjourn Human Services meeting at 5:08 p.m. by Legislator Dibble seconded by Legislator Deleo, carried.

Gregg Torrey 3-4-24  
Human Services Committee Chair